



**City Council
Legislative Session**

Agenda

**February 23, 2026
7:30 PM**

VIDEO BROADCASTING & RECORDING

Meeting videos are broadcast live and published on YouTube.com
<https://www.youtube.com/@cityofmountvernon3369/streams>

COMMITTEE MEETINGS

Mount Vernon City Council
 Committee Meeting Schedule
 February 23, 2026

Time	Topic Under Discussion	Committee
6:25 – 6:30 p.m.	Lease for 49 Public Square	Streets & Public Buildings - Severns
6:30 – 6:50 p.m.	Ordinance 2026-04 Bond Anticipation Notes	Finance & Budget - Mahan
6:50 – 7:05 p.m.	Ord. 2026-03 Executive Administrator for Public Works and Code Enforcement Position	Employee & Community Relations - Keener
7:05 – 7:15 p.m.	Resolutions 16 & 17 Pedestrian Safety Projects	Streets & Public Buildings - Severns

MEETING WILL RECESS UNTIL 7:30 P.M.

CALL TO ORDER

INVOCATION

PLEDGE OF ALLEGIANCE

ACCEPTANCE OF MINUTES

Minutes City Council 2.9.2026

RECEIVE PETITIONS AND COMMUNICATIONS

RECEIVE COMMITTEE REPORTS

Utilities Committee Minutes 2/9/2026
 Streets & Public Building Minutes 2/9/2026 a
 Streets & Public Building Minutes 2/9/2026 b

PROCLAMATION

LIQUOR CONTROL LICENSE

PERSONS SPEAKING ON MATTERS OF CITY CONCERN

RESOLUTIONS FOR THIRD READING

RESOLUTION NO. 2026-08

A RESOLUTION AUTHORIZING AND DIRECTING THE SAFETY-SERVICE DIRECTOR TO FILE AN APPLICATION TO THE STATE OF OHIO TO PARTICIPATE IN THE BROWNFIELD REMEDIATION PROGRAM FOR THE MOUNT VERNON JUSTICE CENTER AND STATE ROUTE 13 PROJECTS.

Streets & Public Buildings: Severns, Mahan

RESOLUTION NO. 2026-10

A RESOLUTION AUTHORIZING AND DIRECTING THE SAFETY-SERVICE DIRECTOR TO ENTER INTO CONTRACT WITH THE OHIO DEPARTMENT OF TRANSPORTATION FOR THE KNO-125040 SR-13 CORPO PROJECT; AND DECLARING AN EMERGENCY.

Streets & Public Buildings: Severns, Mahan

RESOLUTION NO. 2026-12

A RESOLUTION AUTHORIZING THE SAFETY-SERVICE DIRECTOR TO ADVERTISE FOR BIDS AND AWARD A QUALIFICATION-BASED SELECTION FOR DESIGN SERVICES RELATED TO THE NORTH SANDUSKY STREET & UPPER FREDERICKTOWN ROAD IMPROVEMENTS PROJECT (KNO-125040 SR-13 CORPO); AND DECLARING AN EMERGENCY.

Streets & Public Buildings: Severns, Mahan

RESOLUTIONS FOR SECOND READING

RESOLUTION NO. 2026-16

A RESOLUTION AUTHORIZING AND DIRECTING THE SAFETY-SERVICE DIRECTOR TO FILE A GRANT APPLICATION TO THE OHIO DEPARTMENT OF TRANSPORTATION FOR THE SAFE ROUTES TO SCHOOL PROJECT, PHASE TWO; AND DECLARING AN EMERGENCY.

Streets & Public Buildings: Severns, Mahan

RESOLUTION NO. 2026-17

A RESOLUTION AUTHORIZING THE SAFETY-SERVICE DIRECTOR TO ADVERTISE FOR BIDS AND AWARD A QUALIFICATION-BASED SELECTION FOR DESIGN SERVICES RELATED TO THE SOUTH END PEDESTRIAN SAFETY IMPROVEMENTS PROJECT, PHASE 1 (KNO-122162 SRTS (SR 586), PID 2411301).

Streets & Public Buildings: Severns, Mahan

RESOLUTIONS FOR FIRST READING

RESOLUTION NO. 2026-21

A RESOLUTION AUTHORIZING THE SAFETY-SERVICE DIRECTOR TO DISPOSE OF ITEMS OWNED BY THE CITY OF MOUNT VERNON NOT NEEDED FOR PUBLIC USE; AND DECLARING AN EMERGENCY.

Finance & Budget: Mahan, Severns

RESOLUTION NO. 2026-22

A RESOLUTION AUTHORIZING AND DIRECTING THE SAFETY-SERVICE DIRECTOR OF THE CITY OF MOUNT VERNON, OHIO TO ENTER INTO CONTRACT WITH AMY'S NAIL NOOK LLC AND SARAH'S LOFT LLC TO LEASE THE PROPERTY LOCATED AT 49 PUBLIC SQUARE; AND DECLARING AN EMERGENCY.

Streets & Public Buildings: Severns, Mahan

RESOLUTION NO. 2026-23

A RESOLUTION AUTHORIZING AND DIRECTING THE AUDITOR OF THE CITY OF MOUNT VERNON TO PAY BILLS PURSUANT TO SECTION 5705.41 (D), THEN AND NOW CERTIFICATION.

Finance & Budget: Mahan, Severns

ORDINANCES FOR THIRD READING

ORDINANCE NO. 2026-01

AN ORDINANCE ESTABLISHING COMPENSATION, BENEFITS AND TERMS OF EMPLOYMENT FOR THE CITY CLERK; AND DECLARING AN EMERGENCY.

Employee & Community Relations: Keener, Ruckman

ORDINANCE NO. 2026-02

AN ORDINANCE TO AMEND SECTION 911.04 OF THE CODIFIED ORDINANCES OF THE CITY OF MOUNT VERNON.

Utilities: Ruckman, Miller

ORDINANCES FOR SECOND READING

ORDINANCE NO. 2026-03

AN ORDINANCE ESTABLISHING COMPENSATION, BENEFITS AND TERMS OF EMPLOYMENT FOR THE EXECUTIVE ADMINISTRATOR FOR PUBLIC UTILITIES AND CODE ENFORCEMENT; AND DECLARING AN EMERGENCY.

Employee & Community Relations: Keener, Ruckman

ORDINANCES FOR FIRST READING

ORDINANCE NO. 2026-04

AUTHORIZING THE ISSUANCE OF NOTES IN THE AMOUNT OF NOT TO EXCEED \$29,000,000 IN ANTICIPATION OF THE ISSUANCE OF BONDS FOR THE PURPOSE OF CONSTRUCTING A POLICE STATION AND RELATED FACILITIES; FURNISHING AND EQUIPPING THE SAME; IMPROVING THE SITES THEREOF; AND ACQUIRING REAL PROPERTY AND INTERESTS THEREIN AS MAY BE NECESSARY IN CONNECTION THEREWITH; AND AUTHORIZING AND APPROVING RELATED MATTERS; AND DECLARING AN EMERGENCY.

Finance & Budget: Mahan, Severns

ORDINANCE NO. 2026-05
AN ORDINANCE ESTABLISHING COMPENSATION, BENEFITS AND TERMS
OF EMPLOYMENT FOR THE COMMUNITY DEVELOPMENT/PUBLIC
INFORMATION OFFICER; AND DECLARING AN EMERGENCY.

Employee & Community Relations: Keener, Ruckman

REMARKS FROM THE ADMINISTRATION

REMARKS FROM COUNCIL

ADJOURN AT THE CALL OF THE PRESIDENT



PRESS RELEASE

City Hall
40 Public Square
Mount Vernon, OH 43050

FOR MORE INFORMATION, CONTACT:

Zac Sherman, Clerk of Council
740-393-9517 Fax: 740-397-6595

zsherman@mtvernonoh.gov

FOR IMMEDIATE RELEASE

February 18, 2026

Mount Vernon City Council Committee Meeting Schedule February 23, 2026

Time	Topic Under Discussion	Committee
6:25 – 6:30 p.m.	Lease for 49 Public Square	Streets & Public Buildings - Severns
6:30 – 6:50 p.m.	Ordinance 2026-04 Bond Anticipation Notes	Finance & Budget - Mahan
6:50 – 7:05 p.m.	Ord. 2026-03 Executive Administrator for Public Works and Code Enforcement Position	Employee & Community Relations - Keener
7:05 – 7:15 p.m.	Resolutions 16 & 17 Pedestrian Safety Projects	Streets & Public Buildings - Severns

The above listed meeting will be held to discuss the above items; but will not be limited to those listed.
Mount Vernon News - WMVO - WNZR – City Hall Bulletin Board

**City Council Minutes
Legislative Session**



February 9, 2026

VIDEO BROADCASTING & RECORDING

Meeting videos are broadcast live and published on YouTube.com
<https://www.youtube.com/@cityofmountvernon3369/streams>

COMMITTEE MEETINGS

Mount Vernon City Council
 Committee Meeting Schedule
 February 9, 2026

Time	Topic Under Discussion	Committee
6:15 – 6:30 p.m.	Ordinance 2026-01 City Clerk Position	Employee & Community Relations - Keener
6:30 – 6:45 p.m.	Resolution 2026-07 Hazard Mitigation Plan	Police, Fire, & Civil Defense - Miller
6:45 - 6:55 p.m.	Res 2026-08 Brownfield Remediation Program	Streets & Public Buildings - Severns
6:55 – 7:05 p.m.	Resolutions 10 & 12 State Route 13 Projects	Streets & Public Buildings - Severns
7:05 – 7:15 p.m.	Ord 2026-02 Amend Section 911.04 of Codified Ordinances	Utilities - Ruckman

MEETING WILL RECESS UNTIL 7:30 P.M.

CALL TO ORDER

Present	Absent	Excused
Council President Bruce Hawkins Fourth Ward LeNan Hager At-Large Amber Keener First Ward James Mahan At-Large Mel Severns Second Ward John Ruckman At-Large Dale Miller 3rd Ward Taylor Jacklin		

INVOCATION

Invocation given by Rev. Christopher Liberati, Gay St. United Methodist Church

Rev. Liberati noted that Feb. 28 is a fundraising event at Gay St. United Methodist Church, called "Coldest Night of the Year." The event seeks to raise funds for the Winter Sanctuary Homeless Shelter. Liberati encouraged residents to consider walking in the event or sponsoring someone who is.

PLEDGE OF ALLEGIANCE

All recited in unison.

ACCEPTANCE OF MINUTES

City Council Minutes 1/27/2026

Keener made a motion to accept the minutes. Hager seconded. Accepted by unanimous voice vote.

RECEIVE PETITIONS AND COMMUNICATIONS

RECEIVE COMMITTEE REPORTS

Utilities Committee Minutes 1/27/2026

Streets & Public Buildings Minutes 1/27/2026

PROCLAMATION

A Proclamation Designating the Week of April 13-19, 2026 as International Dark-Sky Week in the City of Mount Vernon, Ohio.

Mrs. Hager requested to table the Proclamation until April 13, 2026.

LIQUOR CONTROL LICENSE

Divalessa Inc.
661 N Sandusky St.
Mount Vernon, OH 43050
Permit Class: D-1

If there are any questions or concerns regarding this liquor license, please let the Clerk of Council know by Feb. 14.

PERSONS SPEAKING ON MATTERS OF CITY CONCERN

Zach Green, Knox County Health Commissioner

Zach Green, Knox County Health Commissioner, provided an update to Council. Lyme cases at the end of 2025 were at 195 for the year (they had been 124 in 2024). RSV peaked on Dec. 9. Influenza A peaked on Dec. 23. Influenza B is expected to peak at the end of February. He noted that Patient Care Coordinators are available, particularly for individuals who have gone off Medicaid. Jacklin and Miller asked if there were mitigating steps that could be taken for Lyme Disease. Green said that deer population control is one, but otherwise, there are no vaccines available for Lyme disease (for humans) yet. Lyme disease tests are available at the Health Department.

RESOLUTIONS FOR THIRD READING

RESOLUTION NO. 2026-03

A RESOLUTION AUTHORIZING THE SAFETY-SERVICE DIRECTOR TO ADVERTISE FOR BIDS AND ENTER INTO CONTRACT FOR THE 2026 STREET CHIP SEAL PROJECT.

Streets & Public Buildings: Severns, Mahan

Severns made a motion to adopt Resolution 2026-03. Mahan seconded. Mahan voiced concerns/questions from a resident, with Engineer Brian Ball providing answers:

1. Will Newark Rd. be chip sealed.
A. No. The chip seal isn't for main roads, but for side streets only.
2. Concerns about dust from the chip sealing.
A. The city will use limestone for its chip sealing, which is less prone to fragmentation and dust. There will be some dust, but should not be excessive.
3. Is there a significant safety difference between chip seal and other methods of road pavement/repair?

A. At the speed limit listed for the roads being chip sealed, there should be no difference (or a negligible one). Mahan clarified that chip sealing gets harder the longer it is down. Adopted by unanimous roll call vote.

	Motion to Adopt
RESULT:	Adopted [7 TO 0]
MOVER:	At-Large Mel Severns
SECONDER:	First Ward James Mahan
AYES:	LeNan Hager, Amber Keener, James Mahan, Mel Severns, John Ruckman, Dale Miller, Taylor Jacklin
NAYS:	None

RESOLUTION NO. 2026-05

A RESOLUTION AUTHORIZING THE SAFETY-SERVICE DIRECTOR TO ADVERTISE FOR BIDS AND ENTER INTO CONTRACT FOR THE RENOVATION OF TWO FLOORS OF THE 236 SOUTH MAIN STREET, MOUNT VERNON MUNICIPAL CENTER; AND DECLARING AN EMERGENCY.

Streets & Public Buildings: Severns, Mahan

Severns made a motion to adopt. Mahan seconded. Adopted by unanimous roll call vote.

	Motion to Adopt
RESULT:	Adopted [7 TO 0]
MOVER:	At-Large Mel Severns
SECONDER:	First Ward James Mahan
AYES:	LeNan Hager, Amber Keener, James Mahan, Mel Severns, John Ruckman, Dale Miller, Taylor Jacklin
NAYS:	None

RESOLUTIONS FOR SECOND READING

RESOLUTION NO. 2026-07

A RESOLUTION ADOPTING THE KNOX COUNTY MULTIJURISDICTIONAL NATURAL HAZARD MITIGATION PLAN; AND DECLARING AN EMERGENCY.

Police, Fire, and Civil Defense: Miller, Hager

Miller made a motion to suspend the rules and take Resolution 2026-07 to its final reading. Hager seconded. Rules suspended by unanimous roll call vote.

Miller made a motion to adopt. Hager seconded. Miller noted that the mitigation plan had been discussed earlier that day in committee meeting. It is important to adopt the plan, particularly because any municipality that does not adopt will be ineligible for FEMA funds. Adopted by unanimous roll call vote.

	Motion to Adopt
RESULT:	Adopted [7 TO 0]
MOVER:	At-Large Dale Miller
SECONDER:	Fourth Ward LeNan Hager
AYES:	LeNan Hager, Amber Keener, James Mahan, Mel Severns, John Ruckman, Dale Miller, Taylor Jacklin
NAYS:	None

RESOLUTION NO. 2026-08

A RESOLUTION AUTHORIZING AND DIRECTING THE SAFETY-SERVICE

DIRECTOR TO FILE AN APPLICATION TO THE STATE OF OHIO TO PARTICIPATE IN THE BROWNFIELD REMEDIATION PROGRAM FOR THE MOUNT VERNON JUSTICE CENTER AND STATE ROUTE 13 PROJECTS.

Streets & Public Buildings: Severns, Mahan

Severns gave Resolution 2026-08 its second reading.

RESOLUTION NO. 2026-10

A RESOLUTION AUTHORIZING AND DIRECTING THE SAFETY-SERVICE DIRECTOR TO ENTER INTO CONTRACT WITH THE OHIO DEPARTMENT OF TRANSPORTATION FOR THE KNO-125040 SR-13 CORPO PROJECT; AND DECLARING AN EMERGENCY.

Streets & Public Buildings: Severns, Mahan

Severns gave Resolution 2026-10 its second reading.

RESOLUTION NO. 2026-12

A RESOLUTION AUTHORIZING THE SAFETY-SERVICE DIRECTOR TO ADVERTISE FOR BIDS AND AWARD A QUALIFICATION-BASED SELECTION FOR DESIGN SERVICES RELATED TO THE NORTH SANDUSKY STREET & UPPER FREDERICKTOWN ROAD IMPROVEMENTS PROJECT (KNO-125040 SR-13 CORPO); AND DECLARING AN EMERGENCY.

Streets & Public Buildings: Severns, Mahan

Severns gave Resolution 2026-12 its second reading.

RESOLUTIONS FOR FIRST READING

RESOLUTION NO. 2026-15

A RESOLUTION CONFIRMING THE MAYOR'S REAPPOINTMENT OF KATHRYN BRECHLER TO THE KNOX COUNTY HEALTH DISTRICT BOARD, AND REAPPOINTMENTS OF LORRAINE BOSS, JORDAN SHREMSHOCK AND AARON MORELAND TO THE LIBRARY BOARD OF TRUSTEES; AND DECLARING AN EMERGENCY.

Employee & Community Relations: Keener, Ruckman

Keener made a motion to suspend the rules and take Resolution 2026-15 to its final reading. Ruckman seconded. Rules suspended by unanimous roll call vote. Keener made a motion to adopt Resolution 2026-15. Ruckman seconded. Mayor Starr noted that all appointees have already served and are willing to serve again. The library board meets once a year, and is largely tasked with making decisions surrounding the endowment funds. Adopted by unanimous roll call vote.

	Motion to Adopt
RESULT:	Adopted [7 TO 0]
MOVER:	At-Large Amber Keener
SECONDER:	Second Ward John Ruckman
AYES:	LeNan Hager, Amber Keener, James Mahan, Mel Severns, John Ruckman, Dale Miller, Taylor Jacklin
NAYS:	None

RESOLUTION NO. 2026-16

A RESOLUTION AUTHORIZING AND DIRECTING THE SAFETY-SERVICE DIRECTOR TO FILE A GRANT APPLICATION TO THE OHIO DEPARTMENT OF TRANSPORTATION FOR THE SAFE ROUTES TO SCHOOL PROJECT, PHASE TWO; AND DECLARING AN EMERGENCY.

Streets & Public Buildings: Severns, Mahan

Severns gave Resolution 2026-16 its first reading. He requested a 10-minute committee meeting to discuss Res. 2026-16 & 2026-17.

RESOLUTION NO. 2026-17

A RESOLUTION AUTHORIZING THE SAFETY-SERVICE DIRECTOR TO ADVERTISE FOR BIDS AND AWARD A QUALIFICATION-BASED SELECTION FOR DESIGN SERVICES RELATED TO THE SOUTH END PEDESTRIAN SAFETY IMPROVEMENTS PROJECT, PHASE 1 (KNO-122162 SRTS (SR 586), PID 2411301).

Streets & Public Buildings: Severns, Mahan

Severns gave Resolution 2026-17 its first reading.

RESOLUTION NO. 2026-18

A RESOLUTION AUTHORIZING THE SAFETY-SERVICE DIRECTOR TO DISPOSE OF VEHICLES IN THE POLICE DEPARTMENT NOT NEEDED FOR PUBLIC USE BY THE CITY OF MOUNT VERNON; AND DECLARING AN EMERGENCY.

Finance & Budget: Mahan, Severns

Mahan made a motion to suspend the rules and take Resolution 2026-18 to its final reading. Severns seconded. Rules suspended by unanimous roll call vote. Mahan made a motion to adopt Resolution 2026-18. Severns seconded. Chief Morgan noted that the disposal of vehicles is standard fare. Adopted by unanimous roll call vote.

	Motion to Adopt
RESULT:	Adopted [7 TO 0]
MOVER:	First Ward James Mahan
SECONDER:	At-Large Mel Severns
AYES:	LeNan Hager, Amber Keener, James Mahan, Mel Severns, John Ruckman, Dale Miller, Taylor Jacklin
NAYS:	None

RESOLUTION NO. 2026-19

A RESOLUTION AUTHORIZING AND DIRECTING THE AUDITOR OF THE CITY OF MOUNT VERNON TO PAY BILLS PURSUANT TO SECTION 5705.41 (D), THEN AND NOW CERTIFICATION.

Finance & Budget: Mahan, Severns

Mahan made a motion to suspend the rules and take Resolution 2026-19 to its final reading. Severns seconded. Rules suspended by unanimous roll call vote. Mahan made a motion to adopt Resolution 2026-19. Severns seconded. Auditor Brinkman noted that one expense is for Civica, which the Auditor uses to track physical assets. The other is for Stryker, which provides power cots and power lifts that are used by emergency responders. An expense carried over from the previous year. Adopted by unanimous roll call vote.

	Motion to Adopt
RESULT:	Adopted [7 TO 0]
MOVER:	First Ward James Mahan
SECONDER:	At-Large Mel Severns
AYES:	LeNan Hager, Amber Keener, James Mahan, Mel Severns, John Ruckman, Dale Miller, Taylor Jacklin
NAYS:	None

ORDINANCES FOR THIRD READING

ORDINANCES FOR SECOND READING

ORDINANCE NO. 2026-01

AN ORDINANCE ESTABLISHING COMPENSATION, BENEFITS AND TERMS OF EMPLOYMENT FOR THE CITY CLERK; AND DECLARING AN EMERGENCY.

Employee & Community Relations: Keener, Ruckman

Keener gave Ordinance 2026-01 its second reading.

ORDINANCE NO. 2026-02

AN ORDINANCE TO AMEND SECTION 911.04 OF THE CODIFIED ORDINANCES OF THE CITY OF MOUNT VERNON.

Utilities: Ruckman, Miller

Ruckman gave Ordinance 2026-02 its second reading.

ORDINANCES FOR FIRST READING

ORDINANCE NO. 2026-03

AN ORDINANCE ESTABLISHING COMPENSATION, BENEFITS AND TERMS OF EMPLOYMENT FOR THE EXECUTIVE ADMINISTRATOR FOR PUBLIC UTILITIES AND CODE ENFORCEMENT; AND DECLARING AN EMERGENCY.

Employee & Community Relations:

Ordinance 2026-03 was added to the agenda. Keener gave a first reading, and requested a 15-min committee meeting on Feb. 23.

REMARKS FROM THE ADMINISTRATION

Mayor Starr applauded Public Works on the amount of hours they have put into snow removal and maintenance. There are 92 miles of city streets and 50 miles of alleys that require attention, and crews have been working consistently. The Washington Forum was a wonderful event and hopeful. Looking forward to the next on Feb. 24 at the Woodward Theater, it will be on Ohio Presidents. The Mayor is starting a City Sustainability Advisory Group to help advise how Mount Vernon City can leave an inheritance worth inheriting. If any Councilmember is interested in being a representative on that board, please let the mayor know.

Safety Service Director Salyers noted that deer season is over. There will be a report and recommendation regarding the season coming to Council soon. He echoed the Mayor's remarks on the Washington Forum. He noted that citizens have remarked on there being too many gas stations and oil change business in the city. This is not the purview of the administration. However, he was glad to announce that the city has signed a 3-year contract with Retail Strategies, LLC to help target and bring business to Mount Venron. More details to follow.

REMARKS FROM COUNCIL

Hager noted that the past Saturday, there was a Coffee with Council event at Happy Bean Coffee Shop. She thanked all who attended, and encouraged residents to attend the next event and bring their questions.

Mahan noted that the Washington Forum was excellent. In regards to the MVPD Banquet, he congratulated all award winners. Founders Hall will be opening at the end of March.

Hawkins noted that Saturday from 1-4 p.m. there will be a repair event at the Gay St. Parish House. If any resident is skilled at repair (various kinds) or needs something repaired, please attend.

ADJOURN AT THE CALL OF THE PRESIDENT

Keener made a motion to adjourn. Severns seconded. Adjourned at 8:23 p.m.

Bruce E. Hawkins, President of Council

Zac Sherman, Clerk of Council



2026-2027

Streets & Public Buildings Committee Meeting Minutes February 9, 2026 – 6:42 p.m. to 6:48 p.m.

COUNCIL PRESENT:

Bruce Hawkins, President
James Mahan, First Ward
John Ruckman, Second Ward
Taylor Jacklin, Third Ward
LeNan Hager, Fourth Ward
Amber Keener, At-Large
Dale Miller, At-Large
Mel Severns, At-Large

COUNCIL ABSENT:

OTHERS IN ATTENDANCE:

Matt Starr, Mayor
Tanner Salyers, Safety-Service Director
Rob Broeran, Law Director
David Stuller, Treasurer
Dan Brinkman, Auditor
Brian Ball, City Engineer
Aaron Reinhart, Public Utilities Director
Police Chief Morgan
Cheryl Splain, Knox Pages
Zachary Sherman, Clerk

Resolution 2026-08 Brownfield Remediation Project

Engineer Ball shared that this legislation allows for participation in an estate grant. There are several structures attached to the State Route 13 project that need to be demolished. An old cola works and gas building sat where Dukes now is, requiring that the contaminated soil beneath the structure be removed before roadwork can begin. Engineer Ball plans to coordinate with the Land Bank so that the total requested funds do not exceed \$1 million.

If the grant is not approved, there are still budgeted funds to address the project.

Respectfully submitted,

Mel Severns, Chair
Streets & Public Buildings Committee
Mount Vernon City Council
MS/zs



2026-2027

Streets & Public Buildings Committee Meeting Minutes February 9, 2026 – 6:49 p.m. to 7:02 p.m.

COUNCIL PRESENT:

Bruce Hawkins, President
James Mahan, First Ward
John Ruckman, Second Ward
Taylor Jacklin, Third Ward
LeNan Hager, Fourth Ward
Amber Keener, At-Large
Dale Miller, At-Large
Mel Severns, At-Large

COUNCIL ABSENT:

OTHERS IN ATTENDANCE:

Matt Starr, Mayor
Tanner Salyers, Safety-Service Director
Rob Broeran, Law Director
David Stuller, Treasurer
Dan Brinkman, Auditor
Brian Ball, City Engineer
Aaron Reinhart, Public Utilities Director
Police Chief Morgan
Cheryl Splain, Knox Pages
Zachary Sherman, Clerk

Resolution 2026-10 & 12 State Route 13 Projects

Ball reported that the city is at the beginning of the beginning of the project. Part of the funding will come from the applied for funds from Edgewood Road that could not be used when that project was cancelled. Part of the legislation involves accepting these funds. About \$525,000 awarded. It is likely that the project will involve the county due to location. Part of focus is on N. Sandusky St. and Upper Fredericktown Rd. intersection, due to high volume of crashes at that intersection. Besides data, there have also been citizens and government agencies who have noted this problem spot and ask that it be corrected.

Respectfully submitted,

Mel Severns, Chair
Streets & Public Buildings Committee
Mount Vernon City Council
MS/zs



2026-2027

Utilities Committee Meeting Minutes February 9, 2026 – 7:02 p.m. to 7:13 p.m.

COUNCIL PRESENT:

Bruce Hawkins, President
James Mahan, First Ward
John Ruckman, Second Ward
Taylor Jacklin, Third Ward
LeNan Hager, Fourth Ward
Amber Keener, At-Large
Dale Miller, At-Large
Mel Severns, At-Large

COUNCIL ABSENT:

OTHERS IN ATTENDANCE:

Matt Starr, Mayor
Tanner Salyers, Safety-Service Director
Rob Broeran, Law Director
David Stuller, Treasurer
Dan Brinkman, Auditor
Brian Ball, City Engineer
Aaron Reinhart, Public Utilities Director
Scott Zimmerman, City Inspector
Police Chief Morgan
Cheryl Splain, Knox Pages
Zachary Sherman, Clerk

Ordinance 2026-02 Amend Section 911.04 of the Codified Ordinances

Zimmerman shared that this is a housekeeping ordinance related to fats, oils, and greases and the regulations surrounding them. The ordinance cleans up the language within the city's codification, and puts responsibility under Code Enforcement.

Law Director Broeren clarified that there is a \$75 fee annually to businesses that need to be inspected (half for non-profits). This is set by the Control Board.

Respectfully submitted,

John Ruckman, Chair
Utilities Committee
Mount Vernon City Council
JR/zs



City Council
City of Mount Vernon
Mount Vernon, OH 43050

Scheduled

RESOLUTION 2026-8

Meeting 2/23/2026 7:30 PM
Streets & Public Buildings
Severns, Mahan

Category: Resolution

Prepared By:

Zac Sherman, Clerk of Council

Doc ID: 2026-23

A RESOLUTION AUTHORIZING AND DIRECTING THE SAFETY-SERVICE DIRECTOR TO FILE AN APPLICATION TO THE STATE OF OHIO TO PARTICIPATE IN THE BROWNFIELD REMEDIATION PROGRAM FOR THE MOUNT VERNON JUSTICE CENTER AND STATE ROUTE 13 PROJECTS.

WHEREAS, the State of Ohio, Department of Development, provides financial assistance to local governments for the purpose of addressing local needs including brownfields; and

WHEREAS, the City of Mount Vernon, Ohio desires to participate in the Program to receive financial assistance for KNO-SR13-10.33, PID 116840 and Mount Vernon Justice Center, PID: 2341901 under the Brownfield Fund; and

WHEREAS, the City of Mount Vernon, Ohio has the authority to apply for financial assistance and to administer the amounts received from the State of Ohio, Department of Development Brownfield Fund.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Mount Vernon, State of Ohio:

SECTION 1: That the Safety-Service Director for the City of Mount Vernon is authorized and directed to apply to the Ohio Department of Development Brownfield Fund for construction on KNO-SR13-10.33, PID 116840 and Mount Vernon Justice Center, PID: 2341901.

SECTION 2: The Safety-Service Director is further authorized and directed to enter into any agreements as may be necessary for obtaining financial assistance including compliance with program guidelines and assurances.

SECTION 3: That the City of Mount Vernon, Ohio hereby commits itself to providing the matching funds as described in the application.

Bruce E. Hawkins, Presidents of Council

PASSED: _____, 2026

ATTEST: _____
Zachary Sherman, Clerk of Council

APPROVED: _____, 2026

Matthew T. Starr, Mayor



City Council
City of Mount Vernon
Mount Vernon, OH 43050

Scheduled

RESOLUTION 2026-10

Meeting 2/23/2026 7:30 PM
Streets & Public Buildings
Severns, Mahan

Category: Resolution
Prepared By:

Zac Sherman, Clerk of Council
Doc ID: 2026-27

A RESOLUTION AUTHORIZING AND DIRECTING THE SAFETY-SERVICE DIRECTOR TO ENTER INTO CONTRACT WITH THE OHIO DEPARTMENT OF TRANSPORTATION FOR THE KNO-125040 SR-13 CORPO PROJECT; AND DECLARING AN EMERGENCY.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Mount Vernon, State of Ohio:

SECTION 1: That the Safety-Service Director for the City of Mount Vernon is hereby authorized and directed to enter into a contract with the Ohio Department of Transportation for the KNO-125040 SR-13 CORPO PROJECT (AKA N Sandusky Street & Upper Fredericktown Road) (PID 2541301).

SECTION 2: This Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety, and for the further reason that bids and contracts must be solicited at the earliest possible time to avoid future cost increases, and to provide uninterrupted traffic management, and said Resolution shall, therefore, become effective upon its date of passage and approval by the Mayor, provided that it receives the affirmative vote of two-thirds (2/3) of the members elected to the Council of the City of Mount Vernon; otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

Bruce E. Hawkins, Presidents of Council

PASSED: _____, 2026

ATTEST: _____
Zachary Sherman, Clerk of Council

APPROVED: _____, 2026

Matthew T. Starr, Mayor



City Council
City of Mount Vernon
Mount Vernon, OH 43050

Scheduled

RESOLUTION 2026-12

Meeting 2/23/2026 7:30 PM
Streets & Public Buildings
Severns, Mahan

Category: Resolution
Prepared By:

Zac Sherman, Clerk of Council
Doc ID: 2026-29

A RESOLUTION AUTHORIZING THE SAFETY-SERVICE DIRECTOR TO ADVERTISE FOR BIDS AND AWARD A QUALIFICATION-BASED SELECTION FOR DESIGN SERVICES RELATED TO THE NORTH SANDUSKY STREET & UPPER FREDERICKTOWN ROAD IMPROVEMENTS PROJECT (KNO-125040 SR-13 CORPO); AND DECLARING AN EMERGENCY.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Mount Vernon, State of Ohio:

SECTION 1: That the Safety-Service Director for the City of Mount Vernon is hereby authorized and directed to advertise for bids and award a qualification-based selection of construction inspection and related engineering services during construction of the North Sandusky & Upper Fredericktown Road Improvements Project (KNO-125040 SR-13 CORPO).

SECTION 2: This Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety, and for the further reason to keep the project on schedule and within the allocated budget, and said Resolution shall therefore, become effective upon its date of passage and approval by the Mayor, provided that it receives the affirmative vote of two-thirds (2/3) of the members elected to the Council of the City of Mount Vernon; otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

Bruce E. Hawkins, Presidents of Council

PASSED: _____, 2026

ATTEST: _____
Zachary Sherman, Clerk of Council

APPROVED: _____, 2026

Matthew T. Starr, Mayor



City Council
City of Mount Vernon
Mount Vernon, OH 43050

Scheduled

RESOLUTION 2026-16

Meeting 2/23/2026 7:30 PM
Streets & Public Buildings
Severns, Mahan

Category: Resolution

Prepared By:

Zac Sherman, Clerk of Council

Doc ID: 2026-46

A RESOLUTION AUTHORIZING AND DIRECTING THE SAFETY-SERVICE DIRECTOR TO FILE A GRANT APPLICATION TO THE OHIO DEPARTMENT OF TRANSPORTATION FOR THE SAFE ROUTES TO SCHOOL PROJECT, PHASE TWO; AND DECLARING AN EMERGENCY.

WHEREAS, the City of Mount Vernon, Ohio is eligible to apply for a Safe Routes to School (SRTS) grant through the Ohio Department of Transportation (ODOT); and

WHEREAS, the City of Mount Vernon, Ohio desires to apply for the SRTS grant to receive financial assistance for the South End Pedestrian Safety Improvements project, Phase Two, PID 2411301; and

WHEREAS, the City of Mount Vernon, Ohio has the authority to apply for financial assistance and to administer the amounts received from the ODOT.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Mount Vernon, State of Ohio:

SECTION 1: That the Safety-Service Director for the City of Mount Vernon, or his designee, is authorized and directed to apply to the Ohio Department of Transportation for the Safe Routes to School grant.

SECTION 3: That said request shall be for improvements related to the South End Pedestrian Safety Improvements project, Phase Two, PID 2411301.

SECTION 3: This Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety, and for the further reason that the grant application deadline is March 6, 2026, and application for funds must be submitted by that date. Said Resolution shall, therefore, become effective upon its date of passage and approval by the Mayor, provided that it receives the affirmative vote of two-thirds (2/3) of the members elected to the Council of the City of Mount Vernon; otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

PASSED: _____, 2026

Bruce E. Hawkins, Presidents of Council

ATTEST: _____
Zachary Sherman, Clerk of Council

APPROVED: _____, 2026

Matthew T. Starr, Mayor



City Council
City of Mount Vernon
Mount Vernon, OH 43050

Scheduled
RESOLUTION 2026-17

Meeting 2/23/2026 7:30 PM
Streets & Public Buildings
Severns, Mahan
Category: Resolution
Prepared By:
Zac Sherman, Clerk of Council
Doc ID: 2026-47

A RESOLUTION AUTHORIZING THE SAFETY-SERVICE DIRECTOR TO ADVERTISE FOR BIDS AND AWARD A QUALIFICATION-BASED SELECTION FOR DESIGN SERVICES RELATED TO THE SOUTH END PEDESTRIAN SAFETY IMPROVEMENTS PROJECT, PHASE 1 (KNO-122162 SRTS (SR 586), PID 2411301).

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Mount Vernon, State of Ohio:

SECTION 1: That the Safety-Service Director for the City of Mount Vernon is hereby authorized and directed to advertise for bids and enter into contract for the South End Pedestrian Safety Improvements project, Phase One, (KNO-122162 SRTS (SR 586), PID 2411301).

PASSED: _____, 2026
Bruce E. Hawkins, Presidents of Council

ATTEST: _____
Zachary Sherman, Clerk of Council

APPROVED: _____, 2026
Matthew T. Starr, Mayor



City Council
City of Mount Vernon
Mount Vernon, OH 43050

Scheduled

RESOLUTION 2026-21

Meeting 2/23/2026 7:30 PM

Finance & Budget

Mahan, Sevens

Category: Resolution

Prepared By:

Zac Sherman, Clerk of Council

Doc ID: 2026-73

A RESOLUTION AUTHORIZING THE SAFETY-SERVICE DIRECTOR TO DISPOSE OF ITEMS OWNED BY THE CITY OF MOUNT VERNON NOT NEEDED FOR PUBLIC USE; AND DECLARING AN EMERGENCY.

WHEREAS, Ohio Revised Code Sections 721.01 and 721.15 authorize municipalities to dispose of personal property and vehicles no longer needed for municipal use.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Mount Vernon, State of Ohio:

SECTION 1: That the Council finds that the City of Mount Vernon owns the following items that are no longer needed for public use: HVAC equipment, coolers, attached fixtures, and other equipment from 321 S Main Street Mount Vernon, Ohio. Council also finds that the value of the items is in excess of \$1,000.00.

SECTION 2: That the Safety-Service Director for the City of Mount Vernon be authorized and directed to sell or dispose of these items pursuant to any method authorized by Revised Code Section 721.15.

SECTION 3: That pursuant to state law any proceeds from the sale of these items must be reinvested in the State Route 13 Relocation Project (KNO-SR13-10.33 (PID 116840)).

SECTION 4: This Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety, and for the further reason of expediting the sale or trade of these items to allow the proceeds to be used in completing project KNO-SR13-10.33 (PID 116840), and said Resolution shall, therefore, become effective upon its date of passage and approval by the Mayor, provided that it receives the affirmative vote of two-thirds (2/3) of the members elected to the Council of the City of Mount Vernon; otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

Bruce E. Hawkins, Presidents of Council

PASSED: _____, 2026

ATTEST: _____

Zachary Sherman, Clerk of Council

APPROVED: _____, 2026

Matthew T. Starr, Mayor



City Council
City of Mount Vernon
Mount Vernon, OH 43050

Scheduled

RESOLUTION 2026-22

Meeting 2/23/2026 7:30 PM
Streets & Public Buildings
Severns, Mahan

Category: Resolution
Prepared By:

Zac Sherman, Clerk of Council
Doc ID: 2026-74

A RESOLUTION AUTHORIZING AND DIRECTING THE SAFETY-SERVICE DIRECTOR OF THE CITY OF MOUNT VERNON, OHIO TO ENTER INTO CONTRACT WITH AMY'S NAIL NOOK LLC AND SARAH'S LOFT LLC TO LEASE THE PROPERTY LOCATED AT 49 PUBLIC SQUARE; AND DECLARING AN EMERGENCY.

WHEREAS, the City of Mount Vernon owns the property located at 49 Public Square in the City of Mount Vernon; and

WHEREAS, the property has been vacant since the previous tenant vacated the property in 2025.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Mount Vernon, State of Ohio:

SECTION 1: That the Safety-Service Director for the City of Mount Vernon be and herewith authorized and directed to enter into a contract with Amy's Nail Nook LLC and Sarah's Loft LLC, for lease of the property located at 49 Public Square in the City of Mount Vernon, Ohio.

SECTION 2: This Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety, and to allow the tenant to return the property to economic use, pay the utilities on the property, and pay rent to the City, and said Resolution shall therefore, become effective upon its date of passage and approval by the Mayor, provided that it receives the affirmative vote of two-thirds (2/3) of the members elected to the Council of the City of Mount Vernon; otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

Bruce E. Hawkins, Presidents of Council

PASSED: _____, 2026

ATTEST: _____
Zachary Sherman, Clerk of Council

APPROVED: _____, 2026

Matthew T. Starr, Mayor



City Council
City of Mount Vernon
Mount Vernon, OH 43050

Scheduled

RESOLUTION 2026-23

Meeting 2/23/2026 7:30 PM

Finance & Budget

Mahan, Sevens

Category: Resolution

Prepared By:

Zac Sherman, Clerk of Council

Doc ID: 2026-75

A RESOLUTION AUTHORIZING AND DIRECTING THE AUDITOR OF THE CITY OF MOUNT VERNON TO PAY BILLS PURSUANT TO SECTION 5705.41 (D), THEN AND NOW CERTIFICATION.

WHEREAS, the Safety-Service Director for the City of Mount Vernon did make the necessary inquiries that these billed amounts as indicated are legitimate and proper and did approve payment in the amounts shown; and

WHEREAS, at the time of the making of such contract or order and at the time of the execution of such certificate a sufficient sum appropriated for the purpose of such contract or order was in the treasury or in the process of collection to the credit of an appropriate fund free from any previous encumbrances.

NOW, THEREFORE, BE IT RESOLVED by the City of Mount Vernon, State of Ohio:

SECTION 1: That the Auditor for the City of Mount Vernon be, and he herewith is, authorized and directed to pay bills as follows:

1. To American Electric Power, in the amount of \$3,910.60 from line number 101.2500.54211, General Fund (Public Buildings & Lands) -Utilities - PB&L.
2. To Image Trend, LLC in the amount of \$4,815.00 from line number 224.2100.55511, Public Safety Fund - Equipment - Fire.

SECTION 2: This Resolution provides for appropriations for the current expenses of the City, and therefore, pursuant to Revised Code Section 731.30, it shall become effective upon its date of passage and approval by the Mayor.

Bruce E. Hawkins, Presidents of Council

PASSED: _____, 2026

ATTEST: _____

Zachary Sherman, Clerk of Council

APPROVED: _____, 2026

Matthew T. Starr, Mayor



City Council
City of Mount Vernon
Mount Vernon, OH 43050

Meeting 2/23/2026 7:30 PM
Employee & Community
Relations

Keener, Ruckman
Category: Ordinance

Prepared By: Zac Sherman, Clerk of
Council

Doc ID: 2026-24

ORDINANCE 2026-1

AN ORDINANCE ESTABLISHING COMPENSATION, BENEFITS AND TERMS OF EMPLOYMENT FOR THE CITY CLERK; AND DECLARING AN EMERGENCY.

BE IT ORDAINED by the Council of the City of Mount Vernon, State of Ohio:

SECTION 1: That the following exempt professional position is hereby authorized within the salary range and upon the appropriation times listed below:

	Pay Grade	Min	Mid	Max
City Clerk (per hour)	1	\$21.57	\$25.88	\$30.20

The salary authorized by this Ordinance shall be payable bi-weekly.

SECTION 2: The salary range listed is the base salary range for the position. The position is eligible for annual longevity increments:

For the first five (5) years, \$400.00.

Annual Longevity Increments after five (5) years:

Year 6	Year 7	Year 8	Year 9	Year 10
\$500.00	\$550.00	\$600.00	\$650.00	\$700.00

The effective date of eligibility for an annual longevity increment shall be the anniversary date of employment with the City in a non-bargaining unit position.

SECTION 3: Exempt employees are expected to work as necessary, including outside of normal business hours, in the completion of their duties. Exempt employees will work with their supervisor in establishing their work schedule.

SECTION 4: This position shall be entitled to the benefits outlined in the Mount Vernon Employee Handbook effective August 2021, as amended.

SECTION 5: This Ordinance is declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety and for the further reason to standardize the City's operation of meetings and dissemination of information about those meetings, and shall therefore, become effective upon its date of passage and approval by the Mayor, provided that it receives the affirmative vote of two-thirds (2/3) of the members elected to the Council of the City of Mount Vernon; otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

PASSED: _____, 2026
Bruce E. Hawkins, Presidents of Council

ATTEST: _____
Zachary Sherman, Clerk of Council

APPROVED: _____, 2026
Matthew T. Starr, Mayor



**AN ORDINANCE TO AMEND SECTION 911.04 OF THE CODIFIED
ORDINANCES OF THE CITY OF MOUNT VERNON.**

NOW THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF
MOUNT VERNON, STATE OF OHIO, THAT:

Section 1. That Section 911.04(g) of the Codified Ordinances be amended to read
as follows (additions in **bold**, deletions in ~~strikethrough~~):

(g) ~~Grease and Oil Traps and Interceptors~~ **Fats Oils and Grease (FOG)
Control Devices.** For ~~grease, fats, oil, and grease~~ **inorganic material such as
sand, grit, etc., interceptors or traps control devices** shall be provided at the
User's expense when, in the opinion of the Director, they are necessary for the
proper handling of liquid wastes containing floatable grease in excessive amounts,
as specified in subsection (e)(3)M. and (e)(3)N. hereof, ~~or any flammable wastes,
sand, or other harmful ingredients;~~ except that such ~~interceptors~~ **devices** shall not
be required for single-family residences, duplexes, or other multi-unit residences
unless the Utilities Commission determines there are discharges that may create
problems in the sanitary sewer. ~~All Users shall also be subject to permit per Section
911.06.~~ **All Users with such a device are required to obtain a FOG Permit
from the City's Code Enforcement Department.**

(1) All ~~interceptors and traps~~ **FOG control devices** shall be of a type and
capacity approved by the Utilities Commission, and shall be located as to be readily
and easily accessible for cleaning and inspection. All ~~interceptors or traps~~ found not
to be in compliance with these guidelines shall be modified or replaced **in a timely
manner at the User's expense.** In the maintaining of these ~~interceptors~~ **FOG
control devices**, the owner shall be responsible for the proper removal and
disposal by appropriate means of the captured material and shall maintain records
of the dates, and means of disposal which are subject to review by the Director. Any
removal and hauling of the collected materials ~~not performed by the owner's
personnel~~ must be performed by ~~currently~~ fully licensed waste disposal **or
rendering** firms.

(2) The introduction of additives containing surfactants and/or enzymes into
the trap, interceptor, or sanitary sewer is prohibited. Food services wishing to use
aqueous suspensions of grease-consuming bacteria for grease control shall submit a
written request to the Director and must receive written approval prior to their use.

(3) Users with the potential to discharge flammable substances may be
required to install and maintain an approved combustible gas detection meter.

(4) Permits are to be issued for a maximum period of one year. The

City shall provide the owner with a permit indicating the requirements that the establishment must meet in order to comply with FOG Best Management Practices. Applications for permit renewal shall be submitted no less than thirty (30) days prior to the expiration date of the permit.

(5) A fee shall be assessed to each permit issued and shall be paid prior to the issuance of a FOG Permit. This fee shall be set by the Control Board. Failure to pay fees will result in termination of water and wastewater services.

(6) The Utility Commission may adopt additional rules to implement the City’s FOG permitting requirements, including fines for violations of these provisions.

Bruce E. Hawkins, Presidents of Council

PASSED: _____, 2026

ATTEST: _____
Zachary Sherman, Clerk of Council

APPROVED: _____, 2026

Matthew T. Starr, Mayor



City Council
 City of Mount Vernon
 Mount Vernon, OH 43050

Meeting 2/23/2026 7:30 PM
 Employee & Community
 Relations

Scheduled

Keener, Ruckman
 Category: Ordinance

Prepared By: Zac Sherman, Clerk of
 Council

ORDINANCE 2026-3

Doc ID: 2026-52

AN ORDINANCE ESTABLISHING COMPENSATION, BENEFITS AND TERMS OF EMPLOYMENT FOR THE EXECUTIVE ADMINISTRATOR FOR PUBLIC UTILITIES AND CODE ENFORCEMENT; AND DECLARING AN EMERGENCY.

BE IT ORDAINED by the Council of the City of Mount Vernon, State of Ohio:

SECTION 1: That the following exempt professional position is hereby authorized within the salary range and upon the appropriation times listed below:

	Pay Grade	Min	Mid	Max
Executive Administrator for Public Utilities and Code Enforcement	3	\$24.70	\$29.64	\$34.57 (per hour)

The salary authorized by this Ordinance shall be payable bi-weekly.

SECTION 2: The salary range listed is the base salary range for the position. The position is eligible for annual longevity increments:

For the first five (5) years, \$400.00.

Annual Longevity Increments after five (5) years:

Year 6	Year 7	Year 8	Year 9	Year 10
\$500.00	\$550.00	\$600.00	\$650.00	\$700.00

The effective date of eligibility for an annual longevity increment shall be the anniversary date of employment with the City in a non-bargaining unit position.

SECTION 3: Exempt employees are expected to work as necessary, including outside of normal business hours, in the completion of their duties. Exempt employees will work with their supervisor in establishing their work schedule.

SECTION 4: This position shall be entitled to the benefits outlined in the Mount Vernon Employee Handbook effective August 2021, as amended.

SECTION 5: This Ordinance is declared to be an emergency measure necessary for

the immediate preservation of the public peace, health and safety and for the further reason to provide needed administrative assistance to two city departments, and shall therefore, become effective upon its date of passage and approval by the Mayor, provided that it receives the affirmative vote of two-thirds (2/3) of the members elected to the Council of the City of Mount Vernon; otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

Bruce E. Hawkins, Presidents of Council

PASSED: _____, 2026

ATTEST: _____
Zachary Sherman, Clerk of Council

APPROVED: _____, 2026

Matthew T. Starr, Mayor



Ordinance 2026-03

AN ORDINANCE ESTABLISHING COMPENSATION, BENEFITS AND TERMS OF EMPLOYMENT FOR THE EXECUTIVE ADMINISTRATOR FOR PUBLIC UTILITIES AND CODE ENFORCEMENT; AND DECLARING AN EMERGENCY.

BE IT ORDAINED by the Council of the City of Mount Vernon, State of Ohio:

SECTION 1: That the following exempt professional position is hereby authorized within the salary range and upon the appropriation times listed below:

	Pay Grade	Min	Mid	Max
Executive Administrator for Public Utilities and Code Enforcement	3	\$24.70	\$29.64	\$34.57 (per hour)

The salary authorized by this Ordinance shall be payable bi-weekly.

SECTION 2: The salary range listed is the base salary range for the position. The position is eligible for annual longevity increments:

For the first five (5) years, \$400.00.

Annual Longevity Increments after five (5) years:

Year 6	Year 7	Year 8	Year 9	Year 10
\$500.00	\$550.00	\$600.00	\$650.00	\$700.00

The effective date of eligibility for an annual longevity increment shall be the anniversary date of employment with the City in a non-bargaining unit position.

SECTION 3: Exempt employees are expected to work as necessary, including outside of normal business hours, in the completion of their duties. Exempt employees will work with their supervisor in establishing their work schedule.

SECTION 4: This position shall be entitled to the benefits outlined in the Mount Vernon Employee Handbook effective August 2021, as amended.

SECTION 5: This Ordinance is declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety and for the further reason to provide needed administrative assistance to two city departments, and shall therefore, become effective upon its date of passage and approval by the Mayor, provided that it receives the affirmative vote of two-thirds (2/3) of the members elected to the Council of the City of Mount

Ordinance 2026-03

Vernon; otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

Bruce E. Hawkins, President of Council

PASSED: _____, 2026

ATTEST: _____
Zachary Sherman, Clerk of Council

APPROVED: _____, 2026

Matthew T. Starr, Mayor



City Council
City of Mount Vernon
Mount Vernon, OH 43050

Scheduled

ORDINANCE 2026-4

Meeting 2/23/2026 7:30 PM

Finance & Budget

Mahan, Sevens

Category: Ordinance

Prepared By: Zac Sherman, Clerk of
Council

Doc ID: 2026-71

AUTHORIZING THE ISSUANCE OF NOTES IN THE AMOUNT OF NOT TO EXCEED \$29,000,000 IN ANTICIPATION OF THE ISSUANCE OF BONDS FOR THE PURPOSE OF CONSTRUCTING A POLICE STATION AND RELATED FACILITIES; FURNISHING AND EQUIPPING THE SAME; IMPROVING THE SITES THEREOF; AND ACQUIRING REAL PROPERTY AND INTERESTS THEREIN AS MAY BE NECESSARY IN CONNECTION THEREWITH; AND AUTHORIZING AND APPROVING RELATED MATTERS; AND DECLARING AN EMERGENCY.

WHEREAS, the Auditor (the “Auditor”) of the City of Mount Vernon, Ohio (the “City”) has certified to this Council of the City (the “Council”) that the estimated life of the improvements stated in the title of this Ordinance (the “Project”) that are to be financed with the proceeds of the bonds and notes herein described exceeds five years, with the maximum maturity of said bonds being 27 years and the maximum maturity of said notes being 20 years; and

WHEREAS, it appears advisable in lieu of issuing bonds at this time to issue notes in anticipation of the issuance of all or a portion of such bonds; and

WHEREAS, it is now deemed necessary to issue and sell not to exceed \$29,000,000 of such notes for the Project under authority of the general laws of the State of Ohio, including Ohio Revised Code Chapter 133, and in particular Section 133.05 thereof, for the purpose described in the title of this Ordinance;

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Mount Vernon, Ohio that:

SECTION 1: It is declared necessary to issue bonds (the “Bonds”) of the City in the principal sum of not to exceed \$29,000,000 for the purpose of paying the costs of the Project in the principal sum of not to exceed \$29,000,000 or such lesser amount as shall be determined by the Auditor and certified to this Council.

SECTION 2: The Bonds shall be dated prior to the maturity date of the Notes (as defined hereinbelow), shall bear interest at the maximum average annual interest rate presently estimated to be 6.50% or less per annum, payable semiannually until the principal sum is paid or provision has been duly made therefor, and shall mature in no more than 27 annual installments. Debt service payments on the Bonds in years in which principal of the Bonds is payable shall be as provided by law.

SECTION 3: It is necessary to issue, and this Council hereby determines that there shall be issued, notes (the “Notes”) in anticipation of the issuance of the Bonds, which Notes

shall be designated as “City of Mount Vernon, Ohio Police Facility Notes, Series 2026,” or as otherwise designated by the Auditor. The Notes may be issued in one or more series.

SECTION 4: The Notes shall be in the amount of not to exceed \$29,000,000, or such lesser amount as shall be determined by the Auditor and certified to this Council, which sum does not exceed the amount of the Bonds. The Auditor is authorized and directed to execute a Certificate of Fiscal Officer Relating to Terms of Notes (the “Certificate of Fiscal Officer”) setting forth the final terms of the Notes, consistent with the requirements of this Ordinance, as shall be determined by the Auditor.

The Notes shall be in such series and shall mature not later than one year following their issuance on such date or dates as shall be determined by the Auditor and certified to this Council in the Certificate of Fiscal Officer. The Certificate of Fiscal Officer shall indicate the dated date for the Notes, the purchase price for the Notes (which shall be not less than 97% of the aggregate principal amount thereof), the interest rates for the Notes (provided that the true interest cost for all Notes in the aggregate shall not exceed 6.00% per annum), and such other terms not inconsistent with this Ordinance as the Auditor shall deem appropriate. Interest shall be calculated on the basis of a 360-day year of twelve 30-day months and payable at maturity, unless otherwise determined in the Certificate of Fiscal Officer. The Notes shall be issued as fully registered notes and may be issued in book-entry form, as set forth herein. The Notes shall be issued in minimum denominations of \$100,000 or any integral multiple of \$5,000 in excess thereof unless otherwise determined by the Auditor, and the Notes shall be numbered as determined by the Auditor. Coupons shall not be attached to the Notes. The Notes shall be sold in a transaction exempt from the requirements of Rule 15c2-12 of the United States Securities and Exchange Commission.

SECTION 5: The Notes shall express upon their faces the purpose for which they are issued and that they are issued pursuant to this Ordinance. The Notes shall be executed by the Mayor of the City (the “Mayor”) and by the Auditor in their official capacities, provided that either or both of their signatures may be a facsimile. The Notes shall be payable as to both principal and interest at the designated office of the Note Registrar (as defined hereinbelow). No Note shall be valid or become obligatory for any purpose or shall be entitled to any security or benefit under this Ordinance unless and until a certificate of authentication, as printed on the Note, is signed by the Note Registrar as authenticating agent. Authentication by the Note Registrar shall be conclusive evidence that the Note so authenticated has been duly issued and delivered under this Ordinance and is entitled to the security and benefit of this Ordinance. The certificate of authentication may be signed by any officer or officers of the Note Registrar or by such other person acting as an agent of the Note Registrar as shall be approved by the Auditor on behalf of the City. It shall not be necessary that the same authorized person sign the certificate of authentication on all of the Notes.

SECTION 6: The Notes shall be the full general obligation of the City, and the full faith, credit and revenue of the City are hereby pledged for the prompt payment of the same. The par value to be received from the sale of the Bonds and any excess funds resulting from the issuance of the Notes shall, to the extent necessary, be used only for the retirement of the Notes at maturity, together with interest thereon, and are hereby pledged for such purpose.

SECTION 7: There shall be and is hereby levied annually on all the taxable property in the City, in addition to all other taxes and inside the ten mill limitation, a direct tax (the “Debt

Service Levy”) for each year during which any of the Notes are outstanding, in an amount not less than that which would have been levied if the Bonds had been issued without the prior issuance of the Notes, for the purpose of providing, and in an amount which is sufficient to provide, funds to pay interest upon the Notes as and when the same falls due and to provide a fund for the repayment of the principal of the Notes at maturity or upon redemption. The Debt Service Levy shall not be less than the interest and sinking fund tax required by Article XII, Section 11 of the Ohio Constitution.

SECTION 8: The Debt Service Levy shall be and is hereby ordered computed, certified, levied and extended upon the tax duplicate and collected by the same officers, in the same manner, and at the same time that taxes for general purposes for each of such years are certified, extended and collected. The Debt Service Levy shall be placed before and in preference to all other items and for the full amount thereof. The funds derived from the Debt Service Levy shall be placed in a separate and distinct fund, which shall be irrevocably pledged for the payment of the premium, if any, and interest on and principal of the Notes and Bonds when and as the same falls due. Notwithstanding the foregoing, if the City determines that funds will be available from other sources for the payment of the Notes and the Bonds in any year, the amount of the Debt Service Levy for such year shall be reduced by the amount of funds which will be so available, and the City shall appropriate such funds to the payment of the Notes and the Bonds in accordance with law.

SECTION 9: The City hereby covenants, pursuant to Ohio Revised Code Section 133.05(B)(7), to appropriate annually from lawfully available municipal income taxes, and to continue to levy and collect municipal income taxes adequate to produce, amounts necessary to meet the debt charges on the Notes and the Bonds in each year until full payment is made.

SECTION 10: The Notes shall be sold to such purchaser or purchasers (collectively, the “Original Purchaser”) as the Auditor shall designate in the Certificate of Fiscal Officer at the purchase price set forth in the Certificate of Fiscal Officer, plus interest accrued, if any, to the date of delivery of the Notes to the Original Purchaser. The Auditor and the Mayor, or either of them individually, are authorized to execute on behalf of the Council a note purchase agreement or term sheet with the Original Purchaser, setting forth the conditions under which the Notes are to be sold and delivered, which agreement or term sheet shall be in such form, not inconsistent with the terms of this Ordinance, as the Auditor shall determine. The Auditor is hereby authorized and directed to deliver the Notes, when executed, to the Original Purchaser upon payment of the purchase price and accrued interest, if any, to the date of delivery.

The proceeds from the sale of the Notes, except any premium and accrued interest thereon, shall be used for the purpose aforesaid and for no other purpose. Any accrued interest received from the sale of the Notes shall be transferred to the bond retirement fund to be applied to the payment of the principal of and interest on the Notes, or other obligations of the City, as permitted by law. Any premium received from the sale of the Notes may be used to pay the financing costs of the Notes within the meaning of Ohio Revised Code Section 133.01(K) or be deposited into the bond retirement fund.

SECTION 11: The Auditor is authorized and directed to serve as authenticating agent, note registrar, transfer agent, and paying agent (collectively, the “Note Registrar”) for the Notes or to execute on behalf of the City a Note Registrar Agreement with such bank or other appropriate financial institution as shall be acceptable to the Auditor and the Original Purchaser,

pursuant to which such bank or financial institution shall agree to serve as the Note Registrar for the Notes. Interest shall be payable at maturity by wire, check or draft mailed to the Registered Owner hereof, as shown on the registration books of the City maintained by the Note Registrar. If at any time the Note Registrar shall be unable or unwilling to serve as such, or the Auditor in such officer's discretion shall determine that it would be in the best interest of the City for such functions to be performed by another party, or the Auditor determines it necessary and appropriate to appoint a co-Note Registrar in addition to the Note Registrar, the Auditor may, and is authorized and directed to, enter into an agreement with a national banking association or other appropriate institution experienced in providing such services, to perform the services required of the Note Registrar hereunder. Each such successor Note Registrar (or co-Note Registrar) shall promptly advise all noteholders of its identity and address. So long as any of the Notes remain outstanding, the City shall cause to be maintained and kept by the Note Registrar, at the office of the Note Registrar, all books and records necessary for the registration, exchange and transfer of Notes as provided in this Section (the "Note Register"). Subject to the provisions hereof, the person in whose name any Note shall be registered on the Note Register shall be regarded as the absolute owner thereof for all purposes. Payment of or on account of the principal of and interest on any Note shall be made only to or upon the order of that person. Neither the City nor the Note Registrar shall be affected by any notice to the contrary, but the registration may be changed as herein provided. All payments shall be valid and effectual to satisfy and discharge the liability upon the Notes, including the interest thereon, to the extent of the amount or amounts so paid.

Any Note, upon presentation and surrender at the office of the Note Registrar, together with a request for exchange signed by the registered owner or by a person authorized by the owner to do so by a power of attorney in a form satisfactory to the Note Registrar, may be exchanged for Notes of the same form and of any authorized denomination or denominations equal in the aggregate to the unmatured principal amount of the Notes surrendered, and bearing interest at the same rate and maturing on the same date.

A Note may be transferred only on the Note Register upon presentation and surrender thereof at the office of the Note Registrar, together with an assignment executed by the registered owner or by a person authorized by the owner to do so by a power of attorney in a form satisfactory to the Note Registrar. Upon that transfer, the Note Registrar shall complete, authenticate and deliver a new Note or Notes of any authorized denomination or denominations equal in the aggregate to the unmatured principal amount of the Notes surrendered, and bearing interest at the same rate and maturing on the same date.

In all cases in which Notes are exchanged or transferred hereunder, the City shall cause to be executed and the Note Registrar shall authenticate and deliver Notes in accordance with the provisions of this Ordinance. The exchange or transfer shall be without charge to the owner; except that the City and the Note Registrar may make a charge sufficient to reimburse them for any tax or other governmental charge required to be paid with respect to the exchange or transfer. The City or the Note Registrar may require that those charges, if any, be paid before it begins the procedure for the exchange or transfer of the Notes. All Notes issued upon any transfer or exchange shall be the valid obligations of the City, evidencing the same debt, and entitled to the same benefits under this Ordinance, as the Notes surrendered upon that transfer or exchange.

SECTION 12: For purposes of this Ordinance, the following terms shall have the

following meanings:

“Book-entry form” or “book-entry system” means a form or system under which (i) the beneficial right to payment of principal of and interest on the Notes may be transferred only through a book entry and (ii) physical Notes in fully registered form are issued only to a Depository or its nominee as registered owner, with the Notes “immobilized” to the custody of the Depository, and the book entry is the record that identifies the owners of beneficial interests in those Notes.

“Depository” means any securities depository that is a clearing agency under federal law operating and maintaining, together with its participants, a book-entry system to record beneficial ownership of securities and to effect transfers of securities in book-entry form, and includes The Depository Trust Company (a limited purpose trust company), New York, New York.

All or any portion of the Notes may be initially issued to a Depository for use in a book-entry system, and the provisions of this Section shall apply, notwithstanding any other provision of this Ordinance: (i) there shall be a single Note of each maturity; (ii) those Notes shall be registered in the name of the Depository or its nominee, as registered owner, and immobilized in the custody of the Depository; (iii) the beneficial owners in book-entry form shall have no right to receive Notes in the form of physical securities or certificates; (iv) ownership of beneficial interests in any Notes in book-entry form shall be shown by book entry on the system maintained and operated by the Depository, and transfers of the ownership of beneficial interests shall be made only by the Depository and by book entry; and (v) the Notes as such shall not be transferable or exchangeable, except for transfer to another Depository or to another nominee of a Depository, without further action by the City. Debt service charges on Notes in book-entry form registered in the name of a Depository or its nominee shall be payable in same day funds delivered to the Depository or its authorized representative (i) in the case of interest on each interest payment date if any interest is due and payable prior to the maturity of the Notes, and (ii) in all other cases, upon presentation and surrender of Notes as provided in this Ordinance.

The Note Registrar may, with the approval of the City, enter into an agreement with the beneficial owner or registered owner of any Note in the custody of a Depository providing for making all payments to that owner of principal and interest on that Note or any portion thereof (other than any payment of the entire unpaid principal amount thereof) at a place and in a manner (including wire transfer of federal funds) other than as provided above in this Ordinance, without prior presentation or surrender of the Note, upon any conditions which shall be satisfactory to the Note Registrar and the City. That payment in any event shall be made to the person who is the registered owner of that Note on the date that principal is due, or, with respect to the payment of interest, as of the applicable date agreed upon as the case may be. The Note Registrar shall furnish a copy of each of those agreements, certified to be correct by the Note Registrar, to other paying agents for Notes and to the City. Any payment of principal or interest pursuant to such an agreement shall constitute payment thereof pursuant to, and for all purposes of, this Ordinance.

If requested, the Auditor, the Mayor, or any other officer of the City is authorized to execute, acknowledge and deliver, in the name of and on behalf of the City, an agreement among the City, the Note Registrar and a Depository to be delivered in connection with the

issuance of the Notes to such Depository for use in a book-entry system.

The City may decide to discontinue use of the book-entry system through the Depository. In that event, physical Note certificates will be printed and delivered to the Depository.

If any Depository determines not to continue to act as the Depository for the Notes for use in a book-entry system, the City and the Note Registrar may attempt to establish a securities depository/book-entry relationship with another qualified Depository under this Ordinance. If the City and the Note Registrar do not or are unable to do so, the City and the Note Registrar, after the Note Registrar has made provision for notification of the beneficial owners by the then Depository, shall permit withdrawal of the Notes from the Depository and authenticate and deliver note certificates in fully registered form to the assigns of the Depository or its nominee, all at the cost and expense (including costs of printing and delivering definitive Notes), if the event is not the result of action or inaction by the City or the Note Registrar, of those persons requesting such issuance.

SECTION 13: The Auditor may determine to issue all or any series or portion of the Notes as obligations that the interest thereon is excluded from the noteholders' gross income for federal income tax purposes, and the following provisions of this Section shall apply to such Notes (or series or portions thereof):

The City covenants that it will comply with the requirements of all existing and future laws which must be satisfied in order that interest on the Notes is and will continue to be excluded from gross income for federal income tax purposes, including without limitation restrictions on the use of the property financed with the proceeds of the Notes so that the Notes will not constitute "private activity bonds" within the meaning of Section 141 of the Internal Revenue Code of 1986, as amended (the "Code"). The City further covenants that it will restrict the use of the proceeds of the Notes in such manner and to such extent, if any, as may be necessary, after taking into account reasonable expectations at the time the Notes are issued, so that they will not constitute arbitrage bonds under Section 148 of the Code and the regulations prescribed thereunder (the "Regulations").

The Auditor, the Mayor, or any other officer of the City, is authorized and directed (a) to make or effect any election, selection, designation, choice, consent, approval or waiver on behalf of the City with respect to the Notes as permitted or required to be made or given under the federal income tax laws, for the purpose of assuring, enhancing or protecting favorable tax treatment or the status of the Notes or interest thereon or assisting compliance with requirements for that purpose, reducing the burden or expense of such compliance, reducing any rebate amount or any payment of penalties, or making any payments of special amounts in lieu of making computations to determine, or paying, any excess earnings as rebate, or obviating those amounts or payments, as determined by the Auditor, which action shall be in writing and signed by the Auditor, the Mayor, or any other officer of the City, on behalf of the City; (b) to take any and all actions, make or obtain calculations, and make or give reports, covenants and certifications of and on behalf of the City as may be appropriate to assure the exclusion of interest from gross income and the intended tax status of the Notes; and (c) to give an appropriate certificate on behalf of the City, for inclusion in the transcript of proceedings, setting forth the facts, estimates and circumstances, and reasonable expectations of the City pertaining to Section 148 and the Regulations, and the representations, warranties and covenants

of the City regarding compliance by the City with Sections 141 through 150 of the Code and the Regulations.

The Auditor shall keep and maintain adequate records pertaining to the use and investment of all proceeds of the Notes sufficient to permit, to the maximum extent possible and presently foreseeable, the City to comply with any federal law or regulation now or hereafter having applicability to the Notes that relates to the use of such proceeds, which limits the amount of Note proceeds that may be invested on an unrestricted yield or requires the City to rebate arbitrage profits to the United States Department of the Treasury. The Auditor is authorized and directed to file such reports with, and rebate arbitrage profits to, the United States Department of the Treasury, to the extent that any federal law or regulation having applicability to the Notes requires any such reports or rebates.

SECTION 14: The Auditor is authorized to obtain or update a rating or ratings on the Notes and the City if the Auditor determines that it is necessary or advisable in connection with the original issuance of the Notes. If the Auditor so determines, then the Auditor, the Mayor, or any other officer of the City are authorized and directed to take all steps necessary to obtain such rating or ratings, including paying the rating fees imposed by any rating agency and paying any travel expenses relating to obtaining such rating or ratings.

SECTION 15: **Ohio Market Access Program.** To the extent that the Auditor determines that it would be in the best interest of the City in conjunction with issuing the Notes to elect to utilize the Ohio Market Access Program (the “Program”) that is administered by the Treasurer of State of the State of Ohio (the “Treasurer of State”), the Auditor and the Mayor, or either of them individually, are authorized to sign and deliver, in the name and on behalf of the City, a Standby Note Purchase Agreement (the “Standby Note Purchase Agreement”) and a Paying Agent Agreement (referred to herein as the “Paying Agent Agreement” or the “Note Registrar Agreement”). The Standby Note Purchase Agreement is hereby authorized in the form presented to this Council with such changes not materially adverse to the City as may be approved by the officers of the City executing that Standby Note Purchase Agreement. The City acknowledges the agreement of the Treasurer of State in the Standby Note Purchase Agreement that, in the event the City is unable to repay the principal amount and accrued and unpaid interest of the Notes at their maturity, whether through its own funds or through the issuance of other obligations of the City, the Treasurer of State agrees (a) to purchase the Notes from the holders or beneficial owners thereof upon their presentation to the Treasurer of State for such purchase at a price of par plus accrued interest to maturity or (b) to purchase renewal notes of the City in a principal amount not greater than the principal amount of the Notes plus interest due at maturity, with such renewal notes bearing interest at a rate of the lower of the maximum interest rate provided by law or the one-year MMD (Municipal Market Data) Index for “AAA”-rated obligations plus 400 basis points, or the highest rate as may then be permitted by law, whichever is lower (the “Renewal Note Rate”) (or such other rate methodology in effect as part of the Program), maturing not more than one year after the date of their issuance, and being prepayable at any time with 30 days’ notice, provided that in connection with the Treasurer of State’s purchase of such renewal notes the City shall deliver to the Treasurer of State an unqualified opinion of nationally recognized bond counsel that (i) such renewal notes are the legal, valid and binding general obligations of the City, and the principal of and interest on such renewal notes, unless paid from other sources, are to be paid from the proceeds of the levy of ad valorem taxes within the ten-mill limitation imposed by law on all property subject to ad valorem taxes levied by the City, and (ii) interest on the renewal notes is excluded from gross

income for federal income tax purposes under Section 103 of the Code to the same extent that interest on the Notes is so excluded.

The Auditor and the Mayor are authorized to take all actions that may in their judgment reasonably be necessary to provide for the Standby Note Purchase Agreement, including but not limited to the inclusion of a notation on the form of the Notes providing notice to the holders or beneficial owners of the existence of the Standby Note Purchase Agreement and providing instructions to such holders or beneficial owners regarding the presentation of the Note for purchase by the Treasurer of State at stated maturity.

SECTION 16: The Auditor and the Treasurer of the City (the “Treasurer”) are authorized to make the deposits and fund transfers required, necessary, or advisable to accomplish the intent of this Ordinance.

SECTION 17: The Council hereby approves of the appointments of the law firm of Bricker Graydon Wyatt LLP to serve as Bond Counsel and Bradley Payne, LLC to serve as a municipal advisor to the City with respect to the issuance of the Notes. The respective fees to be paid to such firms shall be subject to review and approval by the Auditor and shall not exceed the fees customarily charged for such services.

SECTION 18: The Clerk of Council, the Auditor, the Director of Law, and any other officers of the Council or the City, or any of them individually, are authorized and directed to prepare and certify a true transcript of proceedings pertaining to the Notes and to furnish a copy of such transcript to the Original Purchaser. Such transcript shall include certified copies of all proceedings and records of the Council relating to the power and authority of the City to issue the Notes and certificates as to matters within their knowledge or as shown by the books and records under their custody and control, including but not limited to (i) a general certificate of the Clerk of Council and the Director of Law and (ii) a no-litigation certificate of the Mayor, the Auditor, and the Director of Law, and such certified copies and certificates shall be deemed representations of the City as to the facts stated therein. Except for the procedure for authenticating the Notes set forth herein, documents (including this Ordinance) executed, scanned and transmitted electronically and electronic and digital signatures shall be deemed original signatures for said transcript of the Notes, for the purposes of this Ordinance, and for all matters related thereto, with any such scanned, electronic, and digital signatures having the same legal effect as original signatures.

The Auditor, the Mayor, and any other officer of the City are authorized and directed to take such action (including, but not limited to, hiring such professionals and consultants as may be needed to facilitate the issuance of the Notes) and to execute and deliver, on behalf of this Council and the City, such additional instruments, agreements, certificates, and other documents as may be in their discretion necessary or appropriate in order to carry out the intent of this Ordinance. Such documents shall be in the form not substantially inconsistent with the terms of this Ordinance, as they in their discretion shall deem necessary or appropriate.

SECTION 19: It is hereby found and determined that all acts, conditions and things necessary to be done precedent to and in the issuing of the Notes in order to make them legal, valid and binding obligations of the City have happened, been done and been performed in regular and due form as required by law; that the full faith, credit and revenue of the City are hereby irrevocably pledged for the prompt payment of the principal and interest thereof at

maturity; and that no limitation of indebtedness or taxation, either statutory or constitutional, has been exceeded in issuing the Notes.

SECTION 20: It is hereby found and determined that all formal actions of the Council concerning and relating to the passage of this Ordinance were taken in an open meeting of the Council, and that all deliberations of the Council and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including Ohio Revised Code Section 121.22.

SECTION 21: The Clerk of Council is directed to forward a certified copy of this Ordinance to the County Auditor of Knox County, Ohio.

SECTION 22: This Ordinance is declared to be an emergency measure necessary for the immediate preservation of the public peace, health, welfare and safety, and for the further reason that this Ordinance is required to be immediately effective in order to issue and sell the Notes, which is necessary to enable the City to facilitate the timely execution of one or more contracts relating to the Project and to take advantage of currently prevailing interest rates. Therefore, this Ordinance shall be in full force and effect immediately upon its passage and approval by the Mayor, provided that it receives the affirmative vote of two-thirds of the members elected to the Council; otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

Bruce E. Hawkins, Presidents of Council

PASSED: _____, 2026

ATTEST: _____
Zachary Sherman, Clerk of Council

APPROVED: _____, 2026

Matthew T. Starr, Mayor



**City Council
City of Mount Vernon
Mount Vernon, OH 43050**

**Scheduled
ORDINANCE 2026-5**

Meeting 2/23/2026 7:30 PM
**Employee & Community
Relations
Keener, Ruckman**
Category: Ordinance
Prepared By: Zac Sherman, Clerk of
Council
Doc ID: 2026-76

**AN ORDINANCE ESTABLISHING COMPENSATION, BENEFITS AND TERMS OF
EMPLOYMENT FOR THE COMMUNITY DEVELOPMENT/PUBLIC
INFORMATION OFFICER; AND DECLARING AN EMERGENCY.**

BE IT ORDAINED by the Council of the City of Mount Vernon, State of Ohio:

SECTION 1: That the following exempt professional position is hereby authorized within the salary range and upon the appropriation times listed below:

	Pay Grade	Min	Mid	Max
Community Development/ Public Information Officer	6	\$30.25	\$36.30	\$42.36 (per hour)

The salary authorized by this Ordinance shall be payable bi-weekly.

SECTION 2: The salary range listed is the base salary range for the position. The position is eligible for annual longevity increments:

For the first five (5) years, \$400.00.

Annual Longevity Increments after five (5) years:

Year 6	Year 7	Year 8	Year 9	Year 10
\$500.00	\$550.00	\$600.00	\$650.00	\$700.00

The effective date of eligibility for an annual longevity increment shall be the anniversary date of employment with the City in a non-bargaining unit position.

SECTION 3: Exempt employees are expected to work as necessary, including outside of normal business hours, in the completion of their duties. Exempt employees will work with their supervisor in establishing their work schedule.

SECTION 4: This position shall be entitled to the benefits outlined in the Mount Vernon Employee Handbook effective August 2021, as amended.

SECTION 5: This Ordinance is declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety and for the further reason to bring needed supervision to permitted projects within the City, and shall become effective upon its date of passage and approval by the Mayor, provided that it receives the affirmative vote of two-thirds (2/3) of the members elected to the Council of the City of Mount Vernon; otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

Bruce E. Hawkins, Presidents of Council

PASSED: _____, 2026

ATTEST: _____
Zachary Sherman, Clerk of Council

APPROVED: _____, 2026

Matthew T. Starr, Mayor