MountVernon

Utilities Commission — August 1, 2024

Commission Meeting — Agenda — 8:30 AM

CALL TO ORDER

MINUTES APPROVAL

ADJUSTMENT JOURNAL

- Adjustment Journal

NEW BUSINESS

Montgomery-leak forgiveness/payment plan

- Account Details
- Usage Robert Mongomery 27.339.1
- Statment Robert Montgomery 27.399.1

Thomas Underwood-leak forgiveness/payment plan

- Usage Thomas Underwood 28.270.4
- Statement Thomas Underwood 28.270.4

Meme Mulaw-contesting charges

- Meme Mulaw

Fairgrounds Road construction authorization

Mac Industries waver of WSA

Update on FOG/backflow/industrial pretreatment

Possible reallocation of ARPA funds from Knox Cattle Company Dam to utility projects (discussion)

OLD BUSINESS

Marea Guillermo-update

Staggered fees draft

- Staggered Fees with Notes

OTHER

ADJUSTMENTS/CORRECTIONS
JULY 2024

Account #	Amount	Name	Address	Leak Credit Y or N	Reason	Date of Credi
Multiple	$33,236.61	Bulk Water	Multiple	N	Bulk Water	7/5/2024
18.154.17	$1,253.48	Brandon S. Wears	706 W Chestnut St	N	Refunded Overpayment to Kno-Ho-Co	7/9/2024
25.55.9	$735.50	Sharon Naylor	402 Mapplewood Ave	N	Refunded Overpayment	7/9/2024

Any Adjustments over $500.00 goes to Utilities Commission

Account #	Address	Requester	Service	Total CCF	Total Charges	Overage CCF	Per CCF Over Average	Overage Charges	Total Overage Charges	Notes
28.270.4	Thomas Underwood 16 Mt Vernon Ave	Thomas	Water	98	$ 497.07	82	$5.00	**$ 410.00**	**$1,021.72**	3 Month Average is 8 CCF per month(w/Storm $108.62 per month bill). Leak lasted 2 months. Cutomer has been paying $200 per month to catch up. Current Total due is **$1099.93**. Subject to shuto
			Sewer	98	$ 729.06	82	$7.46	**$ 611.72**		
27.339.1	Robert Montgomery 12 Harrison Ave	Robert	Water	43	312.49	35	$5.00	**$175.00**	**$436.10**	Average usage not available(New Account). Estimating 4CCF per month. Leak lasted 2 months. Customer has received assistance from Interchurch ($208.75). Current amount due is **$391.31**.
			Sewer	43	447.29	35	$7.46	**$261.10**		

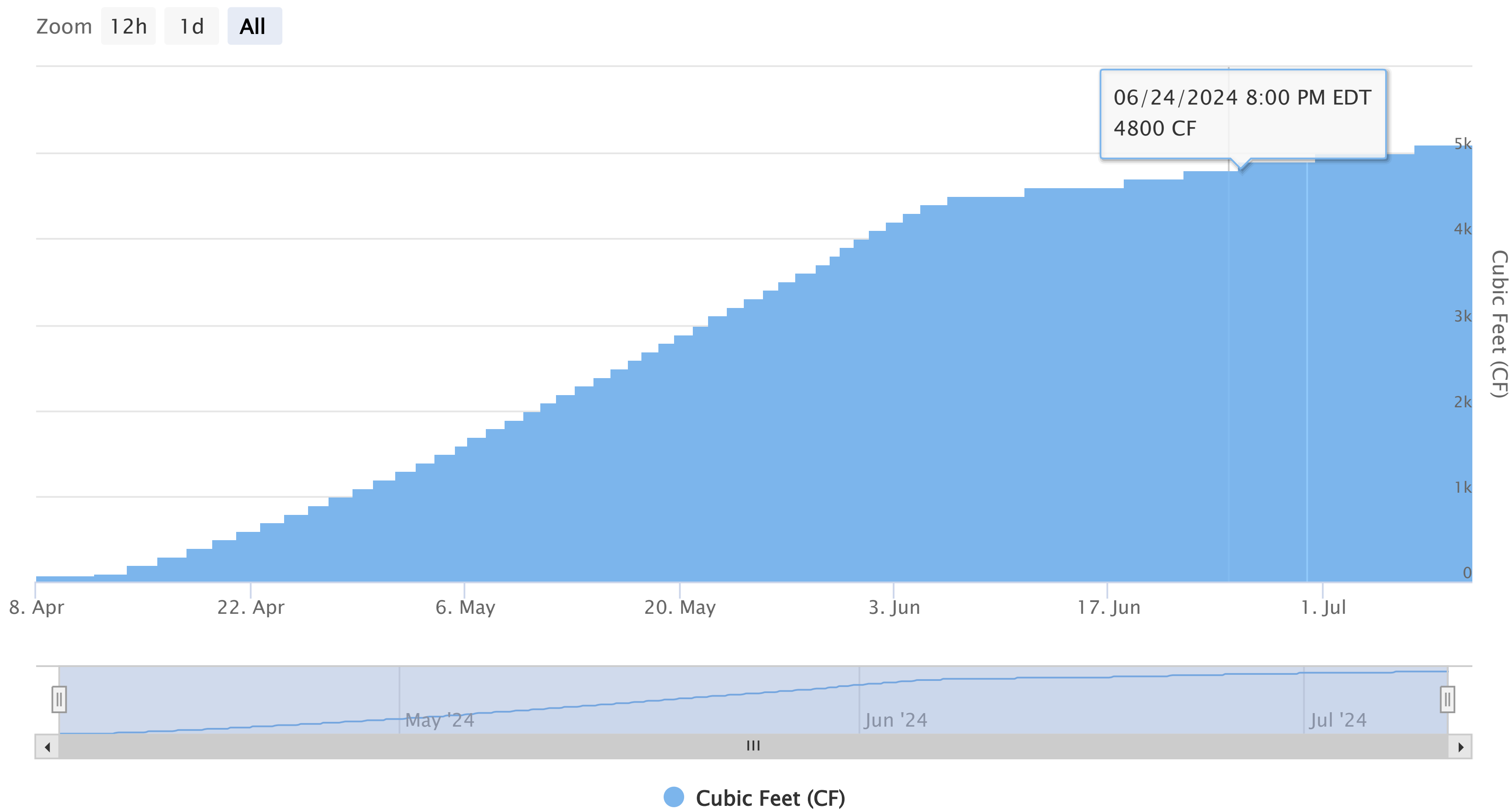
Communication: Account Details (Montgomery-leak forgiveness/payment plan)

Usage Report

Customer Name: ROBERT MONTGOMERY
Address: 12 HARRISON AVE MT VERNON, OH 43050
Account: 27.339.1
Device ID: 92757130
Meter ID 2: -
Radio ID: 130329890
Date Range: 2024-04-08 to 2024-07-10

Date Range Detail Level - All Intervals

Reads Graph



Legend: Read Negative Read (blank) Missing Read

Communication: Usage Robert Mongomery 27.339.1 (Montgomery-leak forgiveness/payment plan)

Account Statement

Account ID 27.339.1 **Start Date** 5/1/2024 **End Date** 7/10/2024

Primary Customer ROBERT MONTGOMERY

Service Address(es) 12 HARRISON AVE

Starting Balance **$56.49**

Date	Type	Amount	Balance
5/14/2024	Payment	($56.49)	$0.00
5/28/2024	Bill	$408.75	$408.75
6/14/2024	Payment	($200.00)	$208.75
6/20/2024	Penalty	$20.87	$229.62
6/25/2024	Bill	$391.31	$620.93
7/8/2024	Payment	($208.75)	$412.18
7/8/2024	Penalty Waived	($20.87)	$391.31

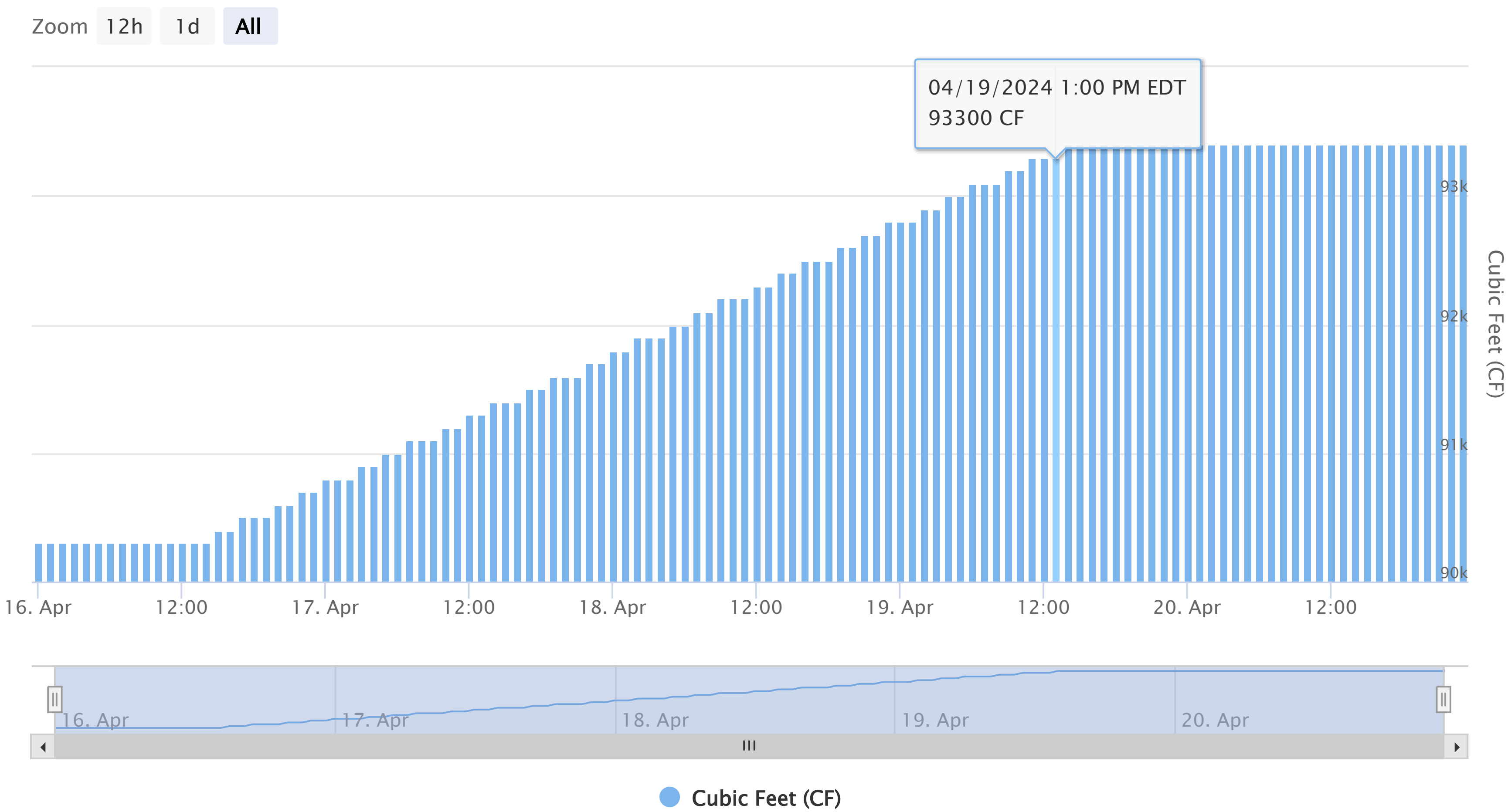
Ending Balance **$391.31**

Usage Report

Customer Name: THOMAS UNDERWOOD
Address: 16 MT VERNON AVE MT VERNON, OH 43050
Account: 28.270.4
Device ID: 10562773
Meter ID 2: -
Radio ID: 18283896
Date Range: 2024-04-16 to 2024-04-20

Date Range Detail Level - All Intervals

Reads Graph



Legend: Read Negative Read (blank) Missing Read

Communication: Usage Thomas Underwood 28.270.4 (Thomas Underwood-leak forgiveness/payment

Account Statement

Account ID	28.270.4	**Start Date**	4/1/2024	**End Date**	7/10/2024
Primary Customer	THOMAS UNDERWOOD				
Service Address(es)	16 MT VERNON AVE				

Starting Balance **$108.62**

Date	Type	Amount	Balance
4/18/2024	Payment	($108.62)	$0.00
4/25/2024	Bill	$818.01	$818.01
5/15/2024	Payment	($200.00)	$618.01
5/21/2024	Penalty	$61.80	$679.81
5/28/2024	Bill	$420.12	$1,099.93
6/20/2024	Penalty	$42.22	$1,142.15
6/21/2024	Payment	($200.00)	$942.15
6/25/2024	Bill	$58.78	$1,000.93

Ending Balance **$1,000.93**

Communication: Statement Thomas Underwood 28.270.4 (Thomas Underwood-leak forgiveness/payment plan)

City of Mount Vernon Municipal Policy on Staggered Water and Wastewater Fees for Housing Developers

Policy Title: Staggered Water and Wastewater Fee Waiver for Housing Developers

Policy Number: MV-UD-2024-01

Effective Date: [Insert Date]

Purpose:

To provide housing developers with a cost-effective approach to managing water and wastewater fees by allowing the installation and activation of water taps based on unit occupancy, thereby encouraging development and supporting sustainable growth within the City of Mount Vernon.

Scope:

This policy applies to all housing developments within the City of Mount Vernon seeking to defer water and wastewater fees through staggered installation and activation of water taps.

Policy Statement:

The City of Mount Vernon allows housing developers to defer water and wastewater fees at the initial development stage by permitting the installation and activation of water taps ~~one at a time~~, corresponding to the occupancy of each unit in the development. This policy aims to reduce upfront costs for developers, fostering residential growth while ensuring proper utility management.

Procedures:

1. **Initial Application and Recommendation:**
    - Developers must submit an application to the City of Mount Vernon's Engineering and Utilities Departments, detailing the development project and the intended schedule for unit occupancy.
    - The application must include:
        - Development plans.
        - Estimated occupancy timeline.
        - A request for staggered installation and activation of water taps.
2. **Review and Recommendation:**
    - The Engineering and Utilities Departments will review the application for compliance with ~~city~~ City regulations and feasibility.
    - Upon a positive review, the Engineering and Utilities Departments will prepare a recommendation for the Safety Service Director.
3. **Approval Process:**

- The developer must obtain written permission from the Safety Service Director, based on the Engineering and Utilities Department~~'s~~s' recommendation.
- The Safety Service Director will review the recommendation and, if deemed appropriate, issue written permission for the staggered water tap installation and activation.

4. **Installation and Activation:**

- Only the City of Mount Vernon's Utilities Department is authorized to install and activate water ~~taps~~meters.
- Water ~~taps~~ meters ~~will~~ may be installed and activated for the state inspection before the unit is occupied. At this point, monthly billing will not occur (~~one at a time, as each unit becomes occupied.~~notes the owner will need to use water for the state final inspection)
- Developers must notify the Utilities Department in advance of the expected occupancy date for each unit to schedule the installation and activation. Water usage from the state inspection will be billed to the account and monthly bill shall commence at occupancy.

5. **Fee Deferral and Payment:**

- Water and wastewater fees will be deferred for each unit until ~~the~~ it is occupied. ~~water tap is activated.~~
-
- Once a ~~tap~~ unit is occupied~~is activated~~, the corresponding water and wastewater fees for that unit become due immediately.

6. **Monitoring and Compliance:**

- The Utilities Department will monitor the development to ensure compliance with the occupancy schedule and timely activation of water ~~taps~~meters.
- Non-compliance with the occupancy schedule or unauthorized tap activation will result in penalties, including the immediate due of all deferred fees and potential suspension of the staggered activation privilege and other penalties detailed in Utility Rules and Regulation and City Code.

7. **Termination of Agreement:**

- The City reserves the right to terminate the staggered activation agreement if the developer fails to comply with the terms set forth in this policy.
- Upon termination, all deferred water and wastewater fees will become immediately due.

Responsibilities:

Commented [LB1]: This is incomplete.

Commented [LB2]: This doesn't address what happ with the meter/service after the State Inspection or w prevents the water from being used.

Commented [LB3]: Are we not collecting an applica fee before proceeding with the meter install?

- **Developers:** Responsible for submitting accurate applications, adhering to the occupancy schedule, and ensuring timely notifications for tap activations.
- **Utilities Department:** Responsible for reviewing applications, making recommendations, installing, and activating water taps, and monitoring compliance.
- **Engineering Department:** Responsible for processing and reviewing applications, making recommendations, collecting tap fees.
- **Safety Service Director:** Responsible for reviewing recommendations and issuing written permissions.

Review and Amendments:

This policy will be reviewed annually and may be amended by the City of Mount Vernon to address any emerging issues or improvements in procedures.

Approval:

This policy was approved by the City Council of Mount Vernon on [Insert Date].

Commented [LB4]: Is this supposed to be City Coun Utilities Commission?

~~City Council Signature:~~Utility Commission:

Safety Service Director Signature:

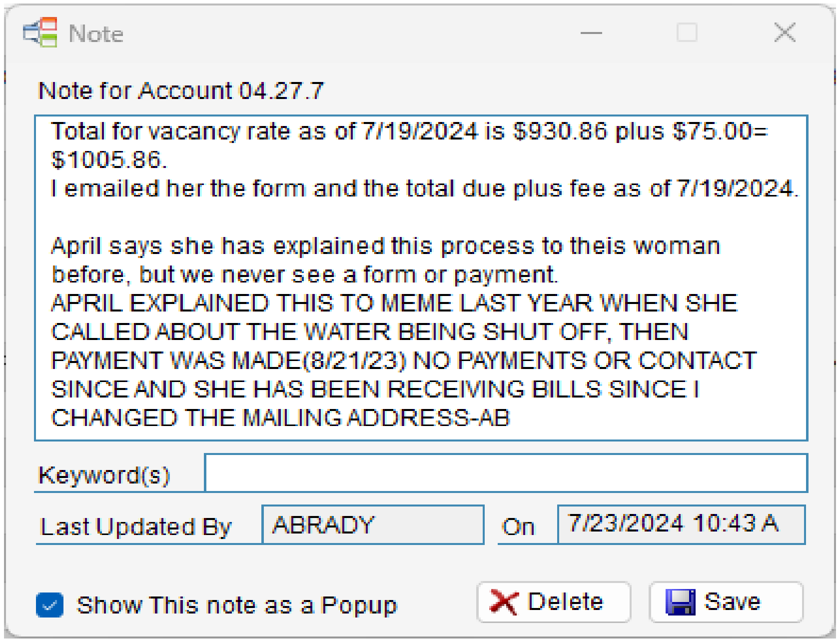
~~Utilities Department Head Signature:~~

This municipal policy provides a clear framework for developers to defer initial water and wastewater fees, encouraging new housing developments while maintaining oversight and control by the City's Utilities Department.

Note: This Should be added to Utility rules and regulation

Comments

Date	Employee	Comment
08/30/2023	JENNIFER MACK	08//21/23 changed mxu number --got mowed off--jsm
01/22/2024	JENI RODDY	1/10/2024--on shutoff list for November bill-still off per W3
01/24/2024	April Brady	1/6/24-RC'D RETURN MAIL, RTS, NO MAIL RECEPTACLE, UTF-AB
10/25/2023	April Brady	10/8/23-RC'D RETURN MAIL, RTS, NO MAIL RECEPTACLE, UTF-AB
11/27/2023	April Brady	11/17/23-RC'D RETURN MAIL, RTS, NO MAIL RECEPTACLE, UTF-AB
11/22/2023	JENI RODDY	11/7/2023--On shutoff list for September bill, off per W3.
12/20/2023	April Brady	12/13/23-RC'D RETURN MAIL, RTS, NO MAIL RECEPTACLE, UTF-AB
02/29/2024	April Brady	2/27/24-RC'D RETURN MAIL, RTS, NO MAIL RECEPTACLE, UTF, SENDING TO TAX PAYER ADDRESS ON AUDITOR SITE AT 210 MACFALLS WAY, BLACKLICK, OH 43004-AB
03/14/2024	April Brady	3/14/24-RC'D RETURN MAIL(LIEN LETTER), RTS, NO MAIL RECEPTACLE, UTF-AB
03/25/2024	April Brady	3/25/24-RC'D RETURN LETTER, RTS, VACANT, UTF-AB
04/17/2024	April Brady	4/11/24-RC'D RETURN MAIL, RTS, NO MAIL RECEPTACLE, UTF-AB
04/16/2024	JENI RODDY	4/9/2024--On shutoff list for Feb. bill, still off per w3.
05/07/2024	April Brady	5/7/24-RC'D RETURN MAIL, RTS, NO MAIL RECEPTACLE, UTF, SENDING TO ADDRESS ON AUDITORS SITE: 210 MACFALLS WAY, BLACKLICK, OH 43004-AB
06/20/2024	JENI RODDY	6/11/24--On shutoff list for April bill, still off.
06/27/2023	April Brady	6/5/23-RC'D RETURN MAIL, RTS, NO MAIL RECEPTACLE, UNABLE TO FORWARD, AUDITORS SITE SAYS TAX PAYER ADDRESS IS: 210 MACFALLS WAY, BLACKLICK, OH 43004, SENDING TO THIS ADDRESS TO SEE WHAT HAPPENS-AB
07/25/2023	April Brady	7/8/23-RC'D RETURN MAIL, RTS, NO MAIL RECEPTACLE, UNABLE TO FORWARD, 401 E OHO AVE ADDRESS, SENDING TO 210 MACFALLS WAY, BLACKLICK, OH 43004-AB
07/18/2024	JENI RODDY	7/9/24--On shutoff list for May bill, still off per W3.
09/25/2023	April Brady	8/12/23-RC'D RETURN MAIL, RTS, UTF-AB
08/15/2023	JENI RODDY	8/8/2023--on shutoff list for June bill, off per W3.
09/25/2023	April Brady	9/8/23-RC'D RETURN MAIL, RTS, NO MAIL RECEPTACLE, UTF-AB
02/13/2024	JENI RODDY	On shutoff list for December bill.
03/21/2024	JENI RODDY	On shutoff list for January bill, off per W3.
05/10/2024	JENI RODDY	On shut-off list for March bill.--still off
12/22/2023	JENI RODDY	On shutoff list for October bill,still off per W3.


Note

Note for Account 04.27.7

Total for vacancy rate as of 7/19/2024 is $930.86 plus $75.00= $1005.86.
I emailed her the form and the total due plus fee as of 7/19/2024.

April says she has explained this process to theis woman before, but we never see a form or payment.
APRIL EXPLAINED THIS TO MEME LAST YEAR WHEN SHE CALLED ABOUT THE WATER BEING SHUT OFF, THEN PAYMENT WAS MADE(8/21/23) NO PAYMENTS OR CONTACT SINCE AND SHE HAS BEEN RECEIVING BILLS SINCE I CHANGED THE MAILING ADDRESS-AB

Keyword(s)

Last Updated By ABRADY On 7/23/2024 10:43 A

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