Utilities Commission | August 3, 2023

Commission Meeting | Minutes | 8:30 AM

CALL TO ORDER

Attendee Name	Title	Status	Arrived
Brian Ball	City Engineer	Present	
Aaron Reinhart		Present	
Jason West		Excused	
Jessi Busenburg		Present	
Richard Dzik	Safety Service Director	Absent	
Mike Miller		Absent	

Others in attendance: Brad Cook, Assistant Director Utilities Billing; April Brady, Support Specialist; John Ruckman, Councilman; Rob Broeren, Law Director; Maureen Hall, Recording Secretary.

MINUTES APPROVAL

- Utilities Commission - Commission Meeting - Jul 5, 2023 8:30 AM

RESULT:	**ACCEPTED [UNANIMOUS]**
AYES:	Ball, Reinhart, Busenburg
EXCUSED:	West

- Motion to approve July meeting minutes

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Aaron Reinhart
SECONDER:	Jessi Busenburg
AYES:	Ball, Reinhart, Busenburg
EXCUSED:	West

ADJUSTMENT JOURNAL

July Adjustiment Journal

- Motion to approve July Adjustment Journal

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Jessi Busenburg
SECONDER:	Aaron Reinhart
AYES:	Ball, Reinhart, Busenburg
EXCUSED:	West

NEW BUSINESS

Wastewater system flow monitoring

Mr. Ball gave background for the necessity to do flow monitoring for the Wastewater Plant.

Mr. Ball stated that it will be more economical to purchase the equipment to monitor the flow as opposed to leasing the equipment as opposed to leasing. Also we can monitor at different times of the year as opposed to just the three months the equipment would be leased.

Private stormwater system letters

Mr. Ball gave background for the Stormwater monitoring and process.

Mr. Ball then explained the purpose of the retention ponds within the system and that the ponds are the responsibility of the development. Currently the City has two developments not maintaining the retention ponds. Letters have been mailed to the homeowners that it is their responsibility to maintain the ponds.

Mr. Broeren clarified the City's and development's responsibility. In the past the City has helped to maintain the ponds in the past, however it has been determined that the City needs to not be responsible and that it is a requirement of the law and that the developers have not properly communicated to the homeowners that it is their responsibility.

Mr. Ball stated that the City will be doing a detailed inspection of the retention ponds within the City limits to assure that the ponds have been built to the required specifications.

Flood levee study kick off

Mr. Ball gave the location of the levee.

Mr. Ball stated the in July of 2009 the levee was decommissioned by the U. S. Corp of Engineers and FEMA. As a result of this the residents were required to get flood insurance.

Mr. Ball explained where funds have come from to be able to do a flood plain study and what areas will be included.

Stormwater study of the Madison Street ditch

Mr. Ball stated that the study of the Madison Street ditch could possibly be funded in part by the Land Bank.

Mr. Ball explained that the area in the old American National Can site needs to be study to determine what can be done to mitigate flooding in the area.

Mr. Broeren asked what would happen if a development came into the area. Mr. Ball explained how this process would work.

OLD BUSINESS

OTHER

- Adjourn Motion

_Mr. Reinhart made a motion to adjourn the meeting, Ms. Busenburg, second and the meeting was adjourned at 8:55 A.M.

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Rick Dzik, Chairman

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Kristen Goldner, Recording Secretary