



Utilities Commission
Commission Meeting

Minutes

May 4, 2023
8:30 AM

CALL TO ORDER

Attendee Name	Title	Status	Arrived
Brian Ball	City Engineer	Present	
Richard Dzik	Safety Service Director	Present	
Mike Miller		Present	
Aaron Reinhart		Present	

Others in attendance: Rob Broeren, Law Director; Maureen Hall, Recording Secretary; Brad Cook, Utilities Administrator; April Brady, Utilities Support Specialist; Tammy Woods, Councilwoman; Jessi Busenberg, Alternate Committee Member; Keith Burley, Citizen; Emily Platt, Consultant.

MINUTES APPROVAL

- Utilities Commission - Commission Meeting - Apr 6, 2023 8:30 AM

RESULT: **ACCEPTED [UNANIMOUS]**
MOVER: Aaron Reinhart
SECONDER: Mike Miller
AYES: Ball, Dzik, Miller, Reinhart

ADJUSTMENT JOURNAL

- April Adjustment Journal
- Approve April Adjustment Journal

RESULT: **APPROVED [UNANIMOUS]**
SECONDER: Brian Ball, Aaron Reinhart
AYES: Ball, Dzik, Miller, Reinhart

NEW BUSINESS

The Retreat at Mount Vernon

The Retreat at Mount Vernon

Mr. Ball stated that after much research on the part of the City and discussions with the Developer, plans have been revised in accordance with the City's specifications on the type of pipe the Developer will use. Permit approval will proceed without any exemptions or changes.

1104 East Gambier Street

No discussion.

Open House for Water/Wastewater Plants

Mr. Reinhart updated the commission that discussions are taking place on the best way to proceed with conducting open house tours for the public and the Water and Wastewater Plants.

Heartland Commerce Park

Mr. Cook and Mr. Ball reviewed the details of meters for Heartland Commerce Park.

OLD BUSINESS

Rules and Regulations Non-compliance Application Fee

Ms. Platt recommended an application fee of \$250.00.

- Motion to set the fee for request to apply for varioance for Non-compliance at \$250.00.

RESULT: **APPROVED [UNANIMOUS]**
MOVER: Mike Miller
SECONDER: Brian Ball, City Engineer
AYES: Ball, Dzik, Miller, Reinhart

OTHER

- Adjourn Motion

Mr. Reinhart made a motion to adjourn the meeting, Mr. Miller, second and the meeting was adjourned at 8:51 AM

RESULT: **APPROVED [UNANIMOUS]**

MOVER: Aaron Reinhart

SECONDER: Mike Miller

AYES: Ball, Dzik, Miller, Reinhart

Rick Dzik, Chairman

Kristen Goldner, Recording Secretary

ADJUSTMENTS/CORRECTIONS
APRIL 2023

Account #	Amount	Name	Address	Leak Credit Y or N	Reason	Date of Credit
Multiple	\$9,266.01		Multiple	N	Bulk Water/Septic Discharge fees for April 2023	4/11/2023
50.92.2	(\$31,998.47)	Ariel Corp	35 Blackjack Rd	N	Billing Account Correction (Deduct Meter to Multiple Meters)	4/13/2023
Multiple	\$18,764.27	Ariel Corp	100 Commerce Dr	N	Billing Account Correction (Deduct Meter to Multiple Meters)	4/26/2023
Multiple	\$3,440.00		Multiple	N	Non-payment fees-86 shut-offs	4/11/2023

Communication: April Adjustment Journal (Adjustment Journal)

Any Adjustment over \$500 goes to Water/Wastewater Commission