



Utilities Commission
Commission Meeting

Agenda

November 2, 2023
8:30 AM

CALL TO ORDER

MINUTES APPROVAL

October 5, 2023

ADJUSTMENT JOURNAL

October Adjustment Journal

- October 2023 Adjustment Journal

NEW BUSINESS

Tim Kirk-96 Columbus Rd

- Tim Kirk Account Details (Attached)
- Tim Kirk Details 3 (Attached)
- Tim Kirk Account Details 2 (Attached)

Rahn Wilson-404 W Gambier St

- Letter from Rahn Wilson Attached

OLD BUSINESS

Shut-off Fees

Clinton Twp Expansion Plan Project

OTHER

COMMUNICATIONS

Certification Update

**ADJUSTMENTS/CORRECTIONS
OCTOBER 2023**

3.A.1

Account #	Amount	Name	Address	Leak Credit Y or N	Reason	Date of Credit
Multiple	\$3,720.00		Multiple	N	Non-Payment Fees-93 Shut-offs	10/11/2023
Multiple	\$12,085.78		Multiple	N	Bulk Water/Septic Discharge Fees for November 2023	10/9/2023
10.2.20	\$1,007.76		105 E Sugar Street	N	This adjustmant was approved by the Utility Commission 11-5-2020 but was never credited. See account comments for details.	10/10/2023

Communication: October 2023 Adjustment Journal (October Adjustment Journal)

Any Adjustments over \$500.00 goes to Utilities Commission

Packet Pg. 3

Timothy & Pamela Kirk purchased the property 6/14/2021. There have been 2 accounts on the property since then.

- The first one was **30.63.11** and was in Jordan Kirk's name. This account has an overdue balance of **\$732.25**. There has been usage on the account each month.
- The current account **30.63.12** is in Tim Kirk's name and has an overdue balance of **\$895.89**. There has been no usage on this account after 3/16/2023.

The total amount due is **\$1628.14**.

Less the late fees and penalties (\$218.08) **\$1410.06**

Communication: Tim Kirk Account Details (Attached) (Tim Kirk-96 Columbus Rd)

Type	Date	Amount	Balance	Paid	Due Date	Late Fees	Non-Payment Fees	No Actual Usage
Bill	10/26/2023	\$ 96.83	\$ 895.89		11/15/2023			
Penalty	10/19/2023	\$ 9.68	\$ 799.06			\$ 9.68		
Misc Charge	10/11/2023	\$ 40.00	\$ 789.38				\$ 40.00	
Bill	9/26/2023	\$ 96.83	\$ 749.38		10/15/2023			
Penalty	9/20/2023	\$ 9.68	\$ 652.55			\$ 9.68		
Misc Charge	9/6/2023	\$ 40.00	\$ 642.87				\$ 40.00	
Bill	8/28/2023	\$ 96.83	\$ 602.87		9/15/2023			
Penalty	8/18/2023	\$ 9.68	\$ 506.04			\$ 9.68		
Misc Charge	8/8/2023	\$ 40.00	\$ 496.36				\$ 40.00	
Bill	7/25/2023	\$ 96.83	\$ 456.36		8/15/2023			
Penalty	7/19/2023	\$ 9.68	\$ 359.53			\$ 9.68		
Misc Charge	7/11/2023	\$ 40.00	\$ 349.85				\$ 40.00	
Bill	6/27/2023	\$ 96.83	\$ 309.85		7/15/2023			
Penalty	6/21/2023	\$ 9.68	\$ 213.02			\$ 9.68		
Bill	5/24/2023	\$ 96.83	\$ 203.34		6/15/2023			
Penalty	5/18/2023	\$ 9.68	\$ 106.51			\$ 9.68		
Bill	4/26/2023	\$ 96.83	\$ 96.83		5/15/2023			
30.63.12					Totals	\$ 58.08	\$ 160.00	
30.63.11								
Bill	4/4/2023	\$ -	\$ 732.25		4/21/2023			
Bill	3/30/2023	\$ 96.83	\$ 732.25		4/15/2023			
Penalty	3/17/2023	\$ 9.52	\$ 635.42			\$ 9.52		
Misc Charge	3/7/2023	\$ 40.00	\$ 625.90				\$ 40.00	
Bill	2/24/2023	\$ 95.17	\$ 585.90		3/15/2023			
Penalty	2/21/2023	\$ 9.52	\$ 490.73			\$ 9.52		
Misc Charge	2/7/2023	\$ 40.00	\$ 481.21				\$ 40.00	
Bill	1/26/2023	\$ 95.17	\$ 441.21		2/15/2023			
Penalty	1/20/2023	\$ 8.97	\$ 346.04			\$ 8.97		
Misc Charge	1/10/2023	\$ 40.00	\$ 337.07				\$ 40.00	
Bill	12/28/2022	\$ 89.72	\$ 297.07		1/16/2023			
Penalty	12/19/2022	\$ 8.97	\$ 207.35			\$ 8.97		
Bill	11/28/2022	\$ 89.72	\$ 198.38		12/15/2022			
Penalty	11/18/2022	\$ 8.97	\$ 108.66			\$ 8.97		
Payment	11/10/2022	\$ (99.00)	\$ 99.69					
Bill	10/26/2022	\$ 89.72	\$ 198.69		11/15/2022			
Penalty	10/19/2022	\$ 8.97	\$ 108.97			\$ 8.97		
Payment	10/7/2022	\$ (99.72)	\$ 100.00					
Bill	9/27/2022	\$ 89.72	\$ 199.72		10/17/2022			
Penalty	9/19/2022	\$ 10.00	\$ 110.00	PAID		\$ 10.00		
Payment	9/1/2022	\$ (115.47)	\$ 100.00					
Bill	8/25/2022	\$ 105.47	\$ 215.47	PAID	9/15/2022			
Penalty	8/17/2022	\$ 10.00	\$ 110.00	PAID		\$ 10.00		
Payment	7/31/2022	\$ (86.12)	\$ 100.00					
Bill	7/26/2022	\$ 121.22	\$ 186.12	PAID	8/15/2022			
Penalty	7/19/2022	\$ 5.90	\$ 64.90	PAID		\$ 5.90		
Payment	7/15/2022	\$ (100.47)	\$ 59.00					
Payment	6/30/2022	\$ (60.97)	\$ 159.47					
Bill	6/29/2022	\$ 105.47	\$ 220.44	PAID	7/15/2022			
Penalty	6/17/2022	\$ 8.97	\$ 114.97	PAID		\$ 8.97		
Payment	6/3/2022	\$ (180.10)	\$ 106.00					
Bill	5/26/2022	\$ 89.72	\$ 286.10	PAID	6/15/2022			
Penalty	5/19/2022	\$ 8.97	\$ 196.38	PAID		\$ 8.97		
Bill	4/26/2022	\$ 89.72	\$ 187.41	PAID	5/15/2022			
Penalty	4/20/2022	\$ 5.24	\$ 97.69	PAID		\$ 5.24		
Payment	4/6/2022	\$ (150.00)	\$ 92.45					
Misc Charge	4/5/2022	\$ 40.00	\$ 242.45	PAID			\$ 40.00	
Bill	3/29/2022	\$ 88.34	\$ 202.45	PAID	4/15/2022			
Penalty	3/18/2022	\$ 10.37	\$ 114.11	PAID		\$ 10.37		
Misc Charge	3/15/2022	\$ (27.38)	\$ 103.74	PAID				
Bill	2/28/2022	\$ 131.12	\$ 131.12	PAID	3/15/2022			
Payment	2/25/2022	\$ (105.36)	\$ -					

Communication: Tim Kirk Details 3 (Attached) (Tim Kirk-96 Columbus Rd)

Consumption History By Meter

Meter Location ID 6614

Service Address 96 COLUMBUS RD

Account ID	Begin Reading		End Reading		Consumption	Invoice Date
30.63.12	9/19/2023	308	10/17/2023	308	0	10/26/2023
30.63.12	8/16/2023	308	9/19/2023	308	0	9/26/2023
30.63.12	7/18/2023	308	8/16/2023	308	0	8/28/2023
30.63.12	6/16/2023	308	7/18/2023	308	0	7/25/2023
30.63.12	5/16/2023	308	6/16/2023	308	0	6/27/2023
30.63.12	4/18/2023	308	5/16/2023	308	0	5/24/2023
30.63.12	3/17/2023	308	4/18/2023	308	0	4/26/2023
30.63.11	3/16/2023	308	3/17/2023	308	0	4/4/2023
30.63.11	2/17/2023	307	3/16/2023	308	1	3/30/2023
30.63.11	1/18/2023	306	2/17/2023	307	1	2/24/2023
30.63.11	12/16/2022	302	1/18/2023	306	4	1/26/2023
30.63.11	11/18/2022	300	12/16/2022	302	2	12/28/2022
30.63.11	10/19/2022	297	11/18/2022	300	3	11/28/2022
30.63.11	9/16/2022	293	10/19/2022	297	4	10/26/2022
30.63.11	8/18/2022	289	9/16/2022	293	4	9/27/2022
30.63.11	7/18/2022	284	8/18/2022	289	5	8/25/2022
30.63.11	6/17/2022	278	7/18/2022	284	6	7/26/2022
30.63.11	5/20/2022	273	6/17/2022	278	5	6/29/2022
30.63.11	4/14/2022	270	5/20/2022	273	3	5/26/2022
30.63.11	3/12/2022	266	4/14/2022	270	4	4/26/2022
30.63.11	2/13/2022	263	3/12/2022	266	3	3/29/2022
30.63.11	1/12/2022	258	2/13/2022	263	5	2/28/2022
30.63.11	12/12/2021	253	1/12/2022	258	5	1/27/2022
30.63.11	11/12/2021	249	12/12/2021	253	0	2/4/2022
30.63.11	10/12/2021	244	11/12/2021	249	5	2/4/2022
30.63.11	9/11/2021	241	10/12/2021	244	3	2/4/2022
30.63.11	8/11/2021	236	9/11/2021	241	5	2/4/2022
30.63.11	7/11/2021	230	8/11/2021	236	6	2/4/2022
30.63.11	6/14/2021	226	7/11/2021	230	4	2/4/2022

Communication: Tim Kirk Account Details 2 (Attached) (Tim Kirk-96 Columbus Rd)

2023-347

I RAHN WILSON WOULD
like to CANCEL WATER PER
@ 404 W GAMBIER ST
MT. VERNON, OH 43050

DUE TO NOT STARTING PRO
till SPRING.

10/25/23

740-485-5612

R. H. Wilson

RECEIVED

OCT 25 2023

CITY ENGINEERING DEPARTMENT
MOUNT VERNON, OHIO

gai

Communication: Letter from Rahn Wilson Attached (Rahn Wilson-404 W Gambier St)

Permit #: 2023347**Permit Date:** 07/27/23**Permit Type:** Water Tap**Site Address (Name ST, # Dir):** GAMBIER ST 404 W**Applicant Name:** RAHN H WILSON**Applicant Company (if applicable):****Phone Number:** 1740-392-3091 or 740-485-5612**Applicant Email:** RAHNWILSON@YAHOO.COM**Description of Proposed Work:** AUTO REPAIR/ BLOCK**Project Cost:** 0**Square Feet:** 0**Structure Height:****Existing Use of Property:****Proposed Project/Improvement/Development:****# New Dwelling Units:** 0**Deed Volume & Page:****Work started without permit:****ERU:** 0**Multiple Properties:****Eligible for City CRA:****Status:** Construction**Assigned To:** Brian Ball**Property**

Parcel #	Address	Legal Description	Owner Name	Owner Phone	Zoning
66-00320.000	404 GAMBIER ST W	WALKER 283 -284 PT 83 PARCELS SOUTH 0.522A MOUNT VERNON OH	THOMAS NOAH & DREMA & CINDA		GB

Plan Reviews

Date	Review Type	Description	Assigned To	Review Status
07/28/2023	Intake Review		Nick Roby	Completed
07/28/2023	Water		Brian Ball	Approved
07/28/2023	Account Initiation	Tap paid 9/11/2023.	Jenifer Roddy	Completed

Fees

Fee	Description	Notes	Amount
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Payments

Date	Paid By	Description	Payment Type	Accepted By	Amount
09/11/2023	RAHN WILSON	693775			\$5,846.53
Outstanding Balance					\$0.00

Notes

Date	Note	Created By:
09/11/2023	Water permit approved 9/11/2023	Brian Ball
08/23/2023	Per Brian, this permit cannot be issued until the property is connected to city sanitary. He has access to the sewer and EPA requires connection.	Duane Van Horn

Uploaded Files

Date	File Name
08/04/2023	16402294-Mail - Re Permit # 2023347 - Water Tap.pdf

Communication: Letter from Rahn Wilson Attached (Rahn Wilson-404 W Gambier St)