



Utilities Commission
Commission Meeting

Minutes

June 1, 2023
12:00 AM

CALL TO ORDER

Attendee Name	Title	Status	Arrived
Brian Ball	City Engineer	Present	
Richard Dzik	Safety Service Director	Absent	
Mike Miller		Absent	
Aaron Reinhart		Present	
Jessi Busenburg		Present	

Others in attendance: Rob Broeren, Law Director; Maureen Hall, Recording Secretary; Brad Cook, Assistant Director Utility Billing; April Brady, Utility Billing Office; Lacie Blankenhorn, Development Services Manager; Kevin Waugh, supplier; Kim Rose, Attorney, Critchfield, Critchfield and Johnson; Michele Engelback, OES Administrator; Jorndan Mickly, Equity Construction Solutions; Gordan Gantt, Citizen; Clinton Fowler, Citizen.

MINUTES APPROVAL

- Utilities Commission - Commission Meeting - May 4, 2023 8:30 AM

RESULT: ACCEPTED

- Motion to approve minutes of May 4, 2023 Utilities Commission Meeting

RESULT: APPROVED

ADJUSTMENT JOURNAL

May 2023 Adjustment Journal

- Motion to approve May Adjustment Journal

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Aaron Reinhart
SECONDER:	Jessi Busenburg
AYES:	Ball, Reinhart, Busenburg
ABSENT:	Dzik, Miller

NEW BUSINESS

Adam Burkam Bill Discussion

Mr. Burke was not present for the meeting. Moved to New Business for the July 2023 Utilities Commission meeting.

1200 E. Chestnut St. High Usagae Letter

Further research is needed to discuss this matter and was tabled until the July 2023 Utilities Commission meeting.

81 Woodlake Trail Request for Charge Reduction

More information needed to address this matter will put back on agenda for the July 2023 Utilities Commission meeting.

Parrott Stree Extension Sanitary Serer Line

Mr. Ball provided background that the property at 60 Parrott Street currently has a septic system and is in close proximity to a gravel pit operation. The Health Department has informed the City that there is now starting to be issues with the current septic system. Adjacent neighborhood starting to have bacterial issues. Recommended that investigation into cost and possible cost sharing with the owner to correct sanitary issues. Will update the Utilities Commission after this is done.

Credit for Gambier

Further details need researched, tabled until the July 2023 Utilities Commission meeting.

OES

Mr. Ball that per the request of Ohio Eastern Star that a variance be granted to allow non-ductile water pipe for their new construction.

Mr. Rose explained the reason for the request for the Ohio Eastern Star construction project. There was a question regarding if the Chlorine Dioxide used to treat the water for the City would damage the piping that is to be used for the project. Concerns had been raised regarding this due to a project that was done in Hamilton, Ohio, that also used Chlorine Dioxide and pipes had been damaged. After researching the project done in Hamilton it was

discovered that a different type of pipe was used versus the pipe that will be used in the Ohio Eastern Star project.

Mr. Waugh then spoke at length regarding the different type of pipe used in both the Hamilton project and the proposed Ohio Eastern Star project. His recommendation is the pipe that is proposed for use in the Ohio Eastern Star project would be safe and withstand the use of Chlorine Dioxide to treat the City's water. He also gave his background in the industry.

Mr. Mickley confirmed the type of pipe being used for the Ohio Eastern Star project.

Ms. Engelbach spoke on behalf of Ohio Eastern Star assured the Commission that they intend to do the right thing and use the correct materials for the project.

Mr. Broeren confirmed that the proper paperwork had been completed for the project.

- motion to accept the variance presented by Ohio Eastern Star.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Aaron Reinhart
SECONDER:	Jessi Busenburg
AYES:	Ball, Reinhart, Busenburg
ABSENT:	Dzik, Miller

OLD BUSINESS

Waiver of Minimum \$75 Fee

Mr. Cook review the current way that the \$75 waiver of minimum charge is collected, which is at the time service is reconnected usually to a new owner. Would like to change that to before the service is terminated.

- Motion to recommend to City Council that the \$75 fee be charged at the termination of service.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Aaron Reinhart
SECONDER:	Jessi Busenburg
AYES:	Ball, Reinhart, Busenburg
ABSENT:	Dzik, Miller

Buckeye Addition

Mr. Ball gave update. This will be brought up at the next City Council meeting and is a joint project among several entities. This project will improve drinking water in the Clinton Township buckeye Addition .

OTHER

- Adjourn Motion

Mr. Reinhart Made a motion to adjourn the meeting, Ms. Busenburg, second and the meeting was adjourned at 09:37 AM.

COMMUNICATIONS***WWW Attachment***

- May 2023 Adjustment Journal

Rick Dzik, Chairman

Kristen Goldner, Recording Secretary

ADJUSTMENTS/CORRECTIONS
MAY 2023

Account #	Amount	Name	Address	Leak Credit Y or N	Reason	Date of Credit
Multiple	\$13,840.46		Multiple	N	Bulk Water/Septic Discharge fees for May 2023	5/10/2023
08.96.6	\$1,084.91	LL East End Tanning & Laundry	818 Coshocton Ave	N	Returned Payment	5/18/2023
33.143.3	\$535.00	Angela Waggoner	407 Harcourt Rd	N	Returned Payment	5/4/2023
Multiple	\$3,400.00		Multiple	N	Non-payment fees-85 shut-offs	5/9/2023

Communication: May 2023 Adjustment Journal (WWW Attachment)

Any Adjustment over \$500 goes to Water/Wastewater Commission