



Utilities Commission
Commission Meeting

Agenda

May 4, 2021
8:30 AM

ZOOM TELECONFERENCE

Join Zoom Meeting <https://us02web.zoom.us/j/85273423490>

Meeting ID: 852 7342 3490, Passcode: 026573

Dial by phone 1 312 626 6799 Meeting ID: 852 7342 3490, Passcode 026573

CALL TO ORDER

MINUTES APPROVAL

- Utilities Commission - Commission Meeting - Apr 6, 2021 8:30 AM

ADJUSTMENT JOURNAL

- March Adjustments
- April Adjustments

NEW BUSINESS

Source Water Assessment and Protection (SWAP) Plan

Director Transition Plan

OLD BUSINESS

Update on Available Metrics (Water Loss/Shutoffs)

Billing Software Update

Reservoir Update

Westgate Mobile Home Community Update

Stormwater Update (Rules and Regulations/ERU Review)

Industrial Park Service Update

Wastewater Plant/Digester Update

OTHER

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ADJUSTMENTS
March 2021

Account #	M-Adjust #	Amount	Name	Address	Leak Credit Y or N	Reason	Date of Credit
	M074511 thru M074516	\$ 3,779.49		Sale of Water and Wastewater Discharge	N	February 2021 Sale of Water and Wastewater Discharge	03/02/21
09.107.1	M074535	\$ 4,175.08	Darmstadt, John	25 Dogwood Terrace	N	Water & Sewer Cap & Tap Permits	03/05/21
50.067.1	M074675	\$ 4,175.08	Famous Supply	330 Commerce Dr	N	Water & Sewer Tap & Cap Fees	03/10/21
30.250.3	M074677	\$ (940.80)	Maners, Angela	300 Columbus Rd #9	Y	Service Line leak at #9 Trailer. WW credit only due to replacing with plastic lines. This address is "Grandfathered" in.	03/10/21
	M074541 thru M074662	\$ 4,880.00		Non-Payment Fees For March Shut-Offs	N	March Non-Payment Fees 122 Shut-Offs for February Delinq	03/09/21
27.249.2	M074684	\$ 3,310.08	Eagle, Michael	30 Cleveland Ave	N	Water Tap & Capacity Fees	03/24/21
25.122.1	M074686	\$ (39.20)	Gaddis, Rita	906 W Gambier St	Y	Pipe in house burst - WW Credit only	03/24/21
25.122.1	M074685	\$ (93.60)	Gaddis, Rita	906 W Gambier St	N	2021 Freeze Credit	03/24/21
18.209.3	M074695	\$ (107.16)	Fulton, Joseph	1204 W Chestnut St	Y	2nd Quarter Credit, plus a second line was found leaking by plumber.	03/29/21

Communication: March Adjustments (Adjustment Journal)

Any Adjustment over \$500 goes to Water/Wastewater Commission

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Communication: March Adjustments (Adjustment Journal)

ADJUSTMENTS
April 2021

Account #	M-Adjust #	Amount	Name	Address	Leak Credit Y or N	Reason	Date of Credit
09.98.1	M074701	\$ 3,310.08	Danny Stevens Construction	551 Vernonview Dr	N	Water Tap & Cap Permit	04/01/21
	M074702 thru M074708	\$11,928.00		Bulk Water and Wastewater Discharge	N	March 2021 Sale of Water and Wastewater Discharge	04/02/21
	M074723 thru M074820	\$ 3,960.00		April 6th Shut-Off Day Non-Payment Fees	N	Non-Payment Fees on 4/6/21 Shut- Off Day for March 15th due billing	04/06/21
29.128.5	M074826	\$ (48.30)	Brown, Jennifer	244(242) Adamson St	N	Freeze credit 2021	04/07/21
38.8.1	M074839	\$ 3,310.08	Randall, Joe & Kay	138 McKinley Ave	N	Water Tap & Cap Permit	04/13/21
	M074848 thru M074856	\$ (164.22)		2021 Freeze Credits	N	Credit for letting water drip during below freezing temperatures 2021	04/19/21
	M074857 thru M074862	\$ 216.11		2021 Freeze Credits	N	More Credits for letting water drip during below freezing temperatures 2021	04/19/21
23.153.24	M074885	\$ 865.00	Spitzer, William	701 E Vine St	N	Sewer Permit - Replacing Sewer, already has tap	04/20/21
19.210.4	M074894	\$ (627.20)	Hughes, Donald	404 N Harrison St	Y	Leak in Pipe under house. Fixed. WW Credit back to average only	04/27/21
23.153.24	M074895	\$ 145.00	Spitzer, William	701 E Vine St	N	City decided Mr Spitzer did not have a tap at site. Charged & paid for a Tap Permit Sewer	04/27/21

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INVOICE CORRECTIONS

April 2021

[illegible]

Communication: April Adjustments (Adjustment Journal)