



Utilities Commission
Commission Meeting

Minutes

April 6, 2023
8:30 AM

CALL TO ORDER

Attendee Name	Title	Status	Arrived
Brian Ball	City Engineer	Excused	
Richard Dzik	Safety Service Director	Present	
Mike Miller		Present	
Aaron Reinhart		Present	
Quentin Platt	Assistant City Engineer	Present	

Others in attendance: David Hall, Chief Water Operator; Jo Pullins, Customer Support Specialist Water Office; Brad Cook, Utilities Administrator; Emily Platt, Consultant; Rob Broeren, Law Director; Maureen Hall, Recording Secretary; Gary Koster, Citizen; Tammy Woods, Councilwoman.

MINUTES APPROVAL

- Utilities Commission - Commission Meeting - Mar 2, 2023 8:30 AM

Quentin Platt, Assistant City Engineer sitting in for Brian Ball voted Yes/Aye

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Mike Miller
SECONDER:	Aaron Reinhart
AYES:	Dzik, Miller, Reinhart
EXCUSED:	Ball

- Approve March minutes

Quentin Platt, Assistant City Engineer standing in for Brian Ball, City Engineer voted Yes/Aye.

RESULT: **APPROVED [UNANIMOUS]**
MOVER: Mike Miller, Aaron Reinhart
AYES: Dzik, Miller, Reinhart
EXCUSED: Ball

ADJUSTMENT JOURNAL

- March Adjustment Journal

RESULT: **ANNOUNCED**

- Accept March Adjustment Journal

Quentin Platt, Assistant City Engineer Standing in for Brian Ball, City Engineer voted Yes/Aye.

RESULT: **APPROVED [UNANIMOUS]**
MOVER: Mike Miller
SECONDER: Aaron Reinhart
AYES: Dzik, Miller, Reinhart
EXCUSED: Ball

NEW BUSINESS

The Retreat at Mount Vernon

It was decided by the Utilities Commission to table this item and put on the agenda for the May Utilities Commission Meeting.

1104 East Gambier Street

It was decided by the Utilities Commission to table this item and add to the agenda for the May Utilities Commission meeting.

Large credit for Ariel

Mr. Cook explained to the Utilities Commission the large credit for Ariel. One of the meters that Ariel has was not updated in the system and consequently Ariel has been charged. Ariel filed correct paperwork the error has occurred on the City side. A meter Ariel has on Commerce Drive was undercharge while the meter on Blackjack Road was overcharging so the difference is what will be the credit to Ariel.

- Motion to approve credit to Ariel.

Quentin Platt, Assistant City Engineer standing in for Brian Ball, City Engineer voted Yes/Aye.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Mike Miller
SECONDER:	Aaron Reinhart
AYES:	Dzik, Miller, Reinhart
EXCUSED:	Ball

Open House for Water/Wastewater Plants

The Utilities Commission decided to table this item until the May Utilities Commission meeting.

- Adjourn Motion

__Mr. Miller made a motion to adjourn the meeting, _Mr. Reinhart, second and the meeting was adjourned at 9:16 AM

Quentin Platt, Assistant City Engineer standing in for Brian Ball, City Engineer voted Yes/Aye.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Mike Miller
SECONDER:	Aaron Reinhart
AYES:	Dzik, Miller, Reinhart
EXCUSED:	Ball

New Policy

Ms. Platt gave a summary of the new policy regarding non-compliant water systems.

Ms. Woods ask why the City would ever want to allow a non-compliant water system.

Mr. Platt explained that if it is a private line and they are responsible for that line due to long lag times in getting the proper pipe for the project.

Mr. Boeren explained that this will always be on private property never on City property or City right of way.

Mr. Miller clarified that this puts a polity in place where no policy currently exists.

Mr. Boeren explained that the Utilities Commission has the final approval but does give developers an option.

Ms. Platt will investigate fees and that will be discussed at the May Utilities Commission meeting.

- Motion to accept policy with provison of permit fees.

Quentin Platt, Assistant City Engineer standing in for Brian Ball, City Engineer voted Yes/Aye.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Mike Miller
SECONDER:	Aaron Reinhart
AYES:	Dzik, Miller, Reinhart
EXCUSED:	Ball

OLD BUSINESS**OTHER**

Rick Dzik, Chairman

Kristen Goldner, Recording Secretary

ADJUSTMENTS/CORRECTIONS
MARCH 2023

Account #	Amount	Name	Address	Leak Credit Y or N	Reason	Date of ADJ.
Multiple	\$3,720.00		Multiple	N	Non-payment fees-93 shut-offs	3/7/2023
Multiple	\$5,321.38		Multiple	N	Bulk Water/Septic Discharge fees for March 2023	3/16/2023
20.136.19	\$670.00	CRYSTAL MCMANAWAY	15 COTTAGE ST	N	RETURNED CHECK	3/29/2023
20.68.22	787.2	CHEYENNE LANE	511 COTTAGE ST EXT	Y	LEAK CREDIT / SERVICE LINE	3/24/2023

Communication: March Adjustment Journal (Adjustment Journal)

Any Adjustment over \$500 goes to Water/Wastewater Commission