



Shade Tree and Beautification

November 28, 2023

Commission Meeting

Minutes

3:00 PM

CALL TO ORDER

Attendee Name	Title	Status	Arrived
Matthew T. Starr	Mayor	Absent	
James Brown	Chair	Present	
Brian Ball	City Engineer	Absent	
Colleen Clarkson	Board Member	Present	
Quetin Platt	Engineering	Present	
Duane Barber	Board Member	Present	
Jon May		Absent	
Sarah Wagner		Excused	
Laura De Leon		Present	

Judy Isett-Recording Secretary
Brian Wade-Wade and Gatton Nursey
Scott Zimmerman-Complete Maintenance
Aaron Rinehart-Utilities Director

MINUTES APPROVAL

October 31, 2023

Ms. Clarkson made a motion to accept the minutes from October, 2023. Mr. Barber seconded the motion. AIF, motion carries

FINANCIAL REPORT

Mr. Brown stated that the finances were good and we will be using all of the money given to us.

OLD BUSINESS

Fall Planting Plan

Dan Emmett Park

Mr. Brown stated that Mr. Zimmerman and himself had went out and marked for the trees and got the flags in. Mr. Zimmerman is going to be with the KCCC for both of those projects. They are planting Honey

Locust, Oaks and Maple trees. The KCCC class will be planting 7 trees at Sandusky St. and High St. and there will be 9 planted at Dan Emmett Park.

Sandusky Street and High St.

Mr. Brown asked Mr. Barber how he was doing with downtown. Mr. Barber stated that he needs to check all of the flags. Ms. Clarkson is going to give Cheryl Wade a call about scheduling to get a timetable for the trees.

Ms. Isett stated that she had been getting calls about when tree planting will start. Ms. Clarkson stated that planting will happen late winter early spring.

Mr. Barber asked about the sidewalk status on Sandusky Street. Mr. Platt stated that the contractor did not get to it this year but will start next spring.

Grants

Mr. Brown asked if members had seen the email from Alistair about the ODNR Grant.

Ms. Clarkson asked what we do about the grants Emily Platt is not here to do them anymore. Mr. Brown stated that he talked to Brianna Bowers, the new Consultant in the Engineering Department and she was going to look up the previous grants that Emily had written to use them as reference. The deadline is December 29, 2023.

Ms. Clarkson stated that we would like to target the West End for 2024.

Ms. Clarkson asked about the grant that was up for renewal. Mr. Platt stated that Mr. Ball just sent it in today.

-Sychar Rd. and around community

Flags

Mount Vernon Ave., Division/ Martinsburg Rd.

Mr. Brown stated that a lot of people want trees but some people don't. This is a big project and is about \$27,000.00. Mr. Brown asked how many trees does the church want. Ms. Clarkson stated 18.

Bee City

Mr. Brown asked if everyone got the email about Flag and Flowers. No one did. Mr. Brown stated that the Mayor mentioned that they are finding through Regional Development that the communities that have flags and flowers are much more appealing and inviting, so they want to try to bring our entry ways into the communities with flags and flowers. Ms. Clarkson stated that the Garden Clubs like to do things like that and maybe should be notified.

Mr. Platt stated that Bee City has been very active on the Harcourt Road area where it is in the process of being annexed. Everything they have done have been spreading seeds. There are 600 Redbud, 540 Spice Bush, 400 Backhall, 350 Butternut, 300 Red Oak, 250 Swamp White Oak in the ground, 600 broadcast, 250 Purple flowering raspberry, 200 Elderberry, 160 Paw Paw, 100 flowering Dogwood, 100 Smooth Sumac, 50 Bur Oak, 30 Winter berry, 4oz each of Winter Wild Indigo, Swamp Rose Mallow, Rose Swamp Milk Weed, Clead Mallow and Cup Plant and 1 oz. each of Cardinal Flour, Queen of the Prairi, Miss flower and Blue Burbane. Mr. Platt stated that they have about 150 small sapplings trees that have been donated that he plans on getting in the next couple of weeks.

Mr. Brown stated that the deer got the Quaking Aspen because we had small cages on them. We are going to have to get bigger cages for them and asked if the small cages would be a good start there. Mr. Zimmerman stated that we could put two together.

Mr. Brown asked Quentin if he and Jason had thought about the ditch on Beech Street. Mr. Platt stated that they have thought about it some and does not see any reason to be in a hurry about it because he thinks there is a lot of different options of what to do there. He has the P.O. but has not purchased the seed yet and

thinks we should wait until next year. Mr. Brown stated that we are going to put 18 Swamp White Oak on the north side of that ditch and they could still mow on the south side.

Mr. Brown stated that he has a meeting with the Ariel Foundation Board in February and it is to just touch base and keep up with what they are doing, also they agreed to pay for the watering for the trees that we put in at the set back area but we do not have them all in yet. Mr. Brown stated that he also has on his list to talk to them about brush hogging and ask if they could do that even if they seeded it. Mr. Zimmerman stated that it should be ok.

Updates

Polinators

NEW BUSINESS

Regionomics

Mr. Brown stated that the Mayor would like to come in and do a presentation on Regionomics. Regionomics as he understands is that they look at the region and suggests what is best for the region as far as sustain growth. This is part of the Regional Planning and Regionomics is how we, the Shade Tree fits into the overall plan for the community. The Mayor wants to give a presentation on this. Mr. Brown stated that January or February would work.

Mr. Clarkson stated that someone who lives far outside the city wants trees planted. Mr. Barber asked what the rules are for planting outside of the city. Ms. Clarkson stated that is where Regionomics comes in because we have to go outside of just city property if we want to build a healthy canopy. She stated that we do need to decide how far we go outside of the city.

Mr. Brown state that Laura DeLeon rode around with him and he gave her an overview of where we have been, what we are doing and where we are.

Scott Zimmerman Update:

Mr. Zimmerman stated that the fertilizing is done for the year. He still has some stakes that he is going to pull out and should be done this week and then he will send the last invoice. He is going to send in next years quote and it will be the same. He still has some removals at Lowe's to take out yet and will then button everything up. Mr. Brown and himself talked about the Oaks, Maples and the Yellow Locust that will be done with the Career Center kids and thought maybe this will be done in March.

Mr. Zimmerman stated to the commission that when things start blooming in the Spring we will get together and take a ride and see what streets/blocks you would like to do. Mr. Zimmerman stated that he has a couple of suckers on the crab apples to take care of at AFP.

OTHER

Mr. Brown reminded the members that we do not meet in December.

Mr. Brown asked about the canopy grant for AFP. Zane Mikesell (Engineering Department) stated that he will get started on it next week. Mr. Brown asked how many more he has to put in. Mr. Mikesell stated 50.

ADJOURN

Mr. Barber made a motion to adjourn the meeting. AIF, motion carries.