

Legislative Session Minutes

October 28, 2024

COMMITTEE MEETINGS

Mount Vernon City Council
Committee Meeting Schedule
October 28, 2024

6:10-6:28 p.m.	Exec sess: Pending/imminent ct action	Utilities Ruckman
6:31-6:41 p.m.	Crystal Avenue water main project	Utilities Ruckman
6:41-6:46 p.m.	NRAC grant application	Finance & Budget Seavolt
6:46-6:51 p.m.	Hourly employees in Police Dept.	Employee & Community Relations Woods
6:51-7:09 p.m.	Compensation pay grades	Employee & Community Relations Woods
7:09-7:27 p.m.	RFQ for municipal bldgs construction	Streets & Public Buildings Severns

- 10-28-24 Committee Meeting Schedule

MEETING WILL RECESS UNTIL 7:30 P.M.

CALL TO ORDER

Attendee	Title	Status
Tammy Woods	Third Ward	Present
Amber Keener	At Large	Present
Mel Severns	Councilman	Present
Mike Miller	Fourth Ward	Present
James Mahan	First Ward	Present
John Ruckman	Second Ward	Present
Bruce Hawkins	President	Present
Janis Seavolt	At Large	Excused

Woods made a motion to excuse Seavolt, with a second by Miller. Motion passed by a voice vote of 6-0.

INVOCATION

Pastor Dan Pelton, Simple Church, performed the invocation.

PLEDGE OF ALLEGIANCE

All recited in unison.

ACCEPTANCE OF MINUTES

- City Council - Legislative Session - Oct 14, 2024 7:30 PM

Woods made a motion to accept the minutes of the Legislative Session of October 14, 2024, with a second by Keener. Motion passed by a voice vote of 6-0.

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Tammy Woods, Third Ward
SECONDER:	Amber Keener, At Large
AYES:	Woods, Keener, Severns, Miller, Mahan, Ruckman
EXCUSED:	Seavolt

RECEIVE PETITIONS AND COMMUNICATIONS

None.

RECEIVE COMMITTEE REPORTS

Council accepted without comment the minutes for the Employee and Community Relations Committee, Utilities Committee, Finance and Budget Committee, Land Use and Development Committee and Parks and Recreation Committee meetings of October 14, 2024.

- 10-14-24 Employee and Community Relations Committee Meeting Minutes
- 10-14-2024 Utilities Committee Meeting Minutes
- 10-14-24 Finance and Budget Committee Meeting Minutes
- 10-14-24 Land Use and Development Committee Meeting Minutes
- 10-14-24 Parks and Recreation Committee Meeting Minutes

LIQUOR CONTROL LICENSE

None.

PROCLAMATION

None.

PERSONS SPEAKING ON MATTERS OF CITY CONCERN

Zach Green, Knox Public Health Commissioner, provided a quarterly update from his agency, including health statistics, the agency's master plan, federal accreditation, and completion of the Community Health Assessment. He noted that cases of Lyme disease are rising, that cases of COVID and influenza are low, and that the agency is now occupying a building on South Mulberry Street.

Dan Fox, 507 N. Jefferson St., noted that the industrial noise at Airco continues unabated. Mahan responded that Jeff Gottke, president of the Knox County Area Development Foundation, has been working with Airco on alleviating the noise. Safety-Service Director Tanner Salyers added that decibel levels were measured, and that the City sent Airco a letter asking it to address the issue. Law Director Rob Broeren added that the City intends to enforce its noise ordinance in this instance.

RESOLUTIONS FOR THIRD READING

None.

RESOLUTIONS FOR SECOND READING**RESOLUTION NO. 2024-102**

A RESOLUTION AUTHORIZING THE SAFETY-SERVICE DIRECTOR TO RELEASE A REQUEST FOR QUALIFICATIONS FOR IDENTIFYING AND SELECTING A QUALIFIED FIRM OR FIRMS TO PROVIDE PROFESSIONAL SERVICES FOR OWNER'S REPRESENTATIVE SERVICES RELATED TO THE CONSTRUCTION OF MUNICIPAL BUILDINGS, IDENTIFY AND ENTER INTO CONTRACT WITH THE SELECTED FIRM OR FIRMS FOR THE PROFESSIONAL SERVICES FOR OWNER'S REPRESENTATIVE SERVICES RELATED TO THE CONSTRUCTION OF MUNICIPAL BUILDINGS; AND DECLARING AN EMERGENCY.

Streets and Public Buildings: Severns, Ruckman

Resolution No. 2024-102 was given a second reading. Severns requested a 15-minute meeting of the Streets and Public Buildings Committee on the legislation for Nov. 12, 2024.

RESULT: SECOND READING

Next: 11/12/2024 7:30 PM

RESOLUTIONS FOR FIRST READING**RESOLUTION NO. 2024-107**

A RESOLUTION AUTHORIZING AND DIRECTING THE AUDITOR OF THE CITY OF MOUNT VERNON TO TRANSFER CERTAIN FUNDS.

Finance and Budget: Seavolt, Woods

Woods made a motion to suspend the rule requiring three separate readings of Resolution No. 2024-107, with a second by Keener. Motion to suspend passed by a roll-call vote of 6-0. Woods made a motion to adopt Resolution No. 2024-107, with a second by Mahan. Auditor Paul Mayville explained that the first two transfers were to pay electric bills. Safety-Service Director Tanner Salyers explained that the third transfer, from one fund to another, was never moved by the previous Auditor despite adoption of legislation to that effect. Motion to adopt passed by a roll-call vote of 6-0.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Tammy Woods, Third Ward
SECONDER:	James Mahan, First Ward
AYES:	Woods, Keener, Severns, Miller, Mahan, Ruckman
EXCUSED:	Seavolt

RESOLUTION NO. 2024-108

A RESOLUTION AUTHORIZING THE SAFETY-SERVICE DIRECTOR TO ACCEPT THE DONATION OF SMOKE ALARMS FROM LOWE'S COMPANIES, INC. STORE 1765; AND DECLARING AN EMERGENCY.

Fire, Police and Civil Defense: Mahan, Seavolt

Mahan made a motion to suspend the rule requiring three separate readings of Resolution No. 2024-108, with a second by Woods. Motion to suspend passed by a roll-call vote of 6-0. Mahan made a motion to adopt

Resolution No. 2024-108, with a second by Woods. Safety-Service Director Tanner Salyers advised residents to contact the Fire Department to receive a donated fire alarm. Motion to adopt passed by a roll-call vote of 6-0.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	James Mahan, First Ward
SECONDER:	Tammy Woods, Third Ward
AYES:	Woods, Keener, Severns, Miller, Mahan, Ruckman
EXCUSED:	Seavolt

RESOLUTION NO. 2024-109

A RESOLUTION CONFIRMING THE MAYOR'S APPOINTMENT OF SAMARA DAVIS TO THE SHADE TREE AND BEAUTIFICATION COMMISSION FOR A THREE (3) YEAR TERM; AND DECLARING AN EMERGENCY.

Employee and Community Rel.: Woods, Keener

Woods made a motion to suspend the rule requiring three separate readings of Resolution 2024-109, with a second by Keener. Motion to suspend passed by a roll-call vote of 6-0. Woods made a motion to adopt Resolution No. 2024-109, with a second by Keener. Hawkins cheered the involvement of youths in municipal affairs, noting that Shade Tree and Beautification Commission appointee Samara Davis is in high school. Motion to adopt passed by a roll-call vote of 6-0.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Tammy Woods, Third Ward
SECONDER:	Amber Keener, At Large
AYES:	Woods, Keener, Severns, Miller, Mahan, Ruckman
EXCUSED:	Seavolt

RESOLUTION NO. 2024-110

A RESOLUTION AUTHORIZING AND DIRECTING THE AUDITOR OF THE CITY OF MOUNT VERNON TO PAY BILLS PURSUANT TO SECTION 5705.41 (D), THEN AND NOW CERTIFICATION.

Finance and Budget: Seavolt, Woods

Woods made a motion to suspend the rule requiring three separate readings of Resolution No. 2024-110, with a second by Keener. Motion to suspend passed by a roll-call vote of 6-0. Woods made a motion to adopt Resolution No. 2024-110, with a second by Keener. The Auditor commented on the legislation. Motion to adopt passed by a roll-call vote of 6-0.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Tammy Woods, Third Ward
SECONDER:	Amber Keener, At Large
AYES:	Woods, Keener, Severns, Miller, Mahan, Ruckman
EXCUSED:	Seavolt

RESOLUTION NO. 2024-111

A RESOLUTION AUTHORIZING AND DIRECTING THE SAFETY-SERVICE DIRECTOR TO PREPARE AND SUBMIT AN APPLICATION TO

PARTICIPATE IN THE OHIO PUBLIC WORKS COMMISSION CAPITAL IMPROVEMENT PROGRAM IN A JOINT PARTNERSHIP AGREEMENT BETWEEN THE CITY OF MOUNT VERNON, OHIO AND CLINTON TOWNSHIP, KNOX COUNTY, OHIO FOR FUNDING FOR THE CRYSTAL AVENUE WATER MAIN EXTENSION PROJECT.

Utilities: Ruckman, Miller

Ruckman made a motion to suspend the rule requiring three separate readings of Resolution No. 2024-111, with a second by Miller. Motion to suspend passed by a roll-call vote of 6-0. Ruckman made a motion to adopt Resolution No. 2024-111, with a second by Miller. The absence of a mention of the emergency clause in the caption was deemed a scrivener's error, as the clause does appear in the operative portion of the legislation. Motion to adopt passed by a roll-call vote of 6-0.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	John Ruckman, Second Ward
SECONDER:	Mel Severns, Councilman
AYES:	Woods, Keener, Severns, Miller, Mahan, Ruckman
EXCUSED:	Seavolt

RESOLUTION NO. 2024-112

A RESOLUTION AUTHORIZING THE SAFETY-SERVICE DIRECTOR TO ADVERTISE FOR BIDS AND ENTER INTO CONTRACT FOR THE 2024 CDBG EAST VINE STREET SIDEWALK PROJECT; AND DECLARING AN EMERGENCY.

Streets and Public Buildings: Severns, Ruckman

Resolution No. 2024-112 was given a first reading. Severns requested a 10-minute meeting of the Streets and Public Buildings Committee on the legislation for Nov. 12, 2024.

RESULT:	FIRST READING	Next: 11/12/2024 7:30 PM
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RESOLUTION NO. 2024-113

A RESOLUTION AUTHORIZING AND DIRECTING THE SAFETY-SERVICE DIRECTOR TO PREPARE AND SUBMIT AN APPLICATION TO PARTICIPATE IN THE OHIO PUBLIC WORKS COMMISSION (OPWC) NATURAL RESOURCES ASSISTANCE COUNCIL (NRAC) FOR FUNDING OF WALKING TRAILS IN THE BLACKJACK WETLAND.

Finance and Budget: Seavolt, Woods

Woods made a motion to suspend the rule requiring three separate readings of Resolution No. 2024-113, with a second by Keener. Motion to suspend passed by a roll-call vote of 6-0. Woods made a motion to adopt Resolution No. 2024-113, with a second by Keener. Motion to adopt passed by a roll-call vote of 6-0.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Tammy Woods, Third Ward
SECONDER:	Amber Keener, At Large
AYES:	Woods, Keener, Severns, Miller, Mahan, Ruckman
EXCUSED:	Seavolt

RESOLUTION NO. 2024-114

A RESOLUTION CONFIRMING THE MAYOR'S RE-APPOINTMENT OF SAMANTHA RAMSIER AS A REGULAR MEMBER OF THE BOARD OF ZONING APPEALS, AND CONFIRMING THE MAYOR'S APPOINTMENT OF CHRIS O'QUIN AS AN ALTERNATE MEMBER OF THE BOARD OF ZONING APPEALS; AND DECLARING AN EMERGENCY.

Employee and Community Rel.: Woods, Keener

Woods made a motion to suspend the rule requiring three separate readings of Resolution No. 2024-114, with a second by Keener. Motion to suspend passed by a roll-call vote of 6-0. Woods made a motion to adopt Resolution No. 2024-114, with a second by Keener. Woods and Hawkins thanked Samantha Ramsier for her dedication to the City. Motion to adopt passed by a roll-call vote of 6-0.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Tammy Woods, Third Ward
SECONDER:	Amber Keener, At Large
AYES:	Woods, Keener, Severns, Miller, Mahan, Ruckman
EXCUSED:	Seavolt

RESOLUTION NO. 2024-115

A RESOLUTION AUTHORIZING THE SAFETY-SERVICE DIRECTOR TO ENTER INTO CONTRACTS RELATING TO THE KNOX CATTLE COMPANY DAM; AND DECLARING AN EMERGENCY.

Utilities: Ruckman, Miller

Ruckman made a motion to suspend the rule requiring three separate readings of Resolution No. 2024-115, with a second by Miller. Motion to suspend passed by a roll-call vote of 6-0. Ruckman made a motion to adopt Resolution No. 2024-115, with a second by Miller. Motion to adopt passed by a roll-call vote of 6-0.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	John Ruckman, Second Ward
SECONDER:	Mike Miller, Fourth Ward
AYES:	Woods, Keener, Severns, Miller, Mahan, Ruckman
EXCUSED:	Seavolt

RESOLUTION NO. 2024-116

A RESOLUTION AUTHORIZING AND DIRECTING THE AUDITOR OF THE CITY OF MOUNT VERNON TO MAKE SUPPLEMENTAL APPROPRIATIONS.

Finance and Budget: Seavolt, Woods

Woods made a motion to suspend the rule requiring three separate readings of Resolution No. 2024-116, with a second by Keener. Motion to suspend passed by a roll-call vote of 6-0. Woods made a motion to adopt Resolution No. 2024-116, with a second by Keener. Auditor Paul Mayville commented on the legislation. Motion to adopt passed by a roll-call vote of 6-0.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Tammy Woods, Third Ward
SECONDER:	Amber Keener, At Large
AYES:	Woods, Keener, Severns, Miller, Mahan, Ruckman
EXCUSED:	Seavolt

ORDINANCES FOR THIRD READING

ORDINANCE NO. 2024-41

AN ORDINANCE ESTABLISHING COMPENSATION PAY GRADES FOR SUPERVISORY AND PROFESSIONAL PERSONNEL; AND DECLARING AN EMERGENCY.

Employee and Community Rel.: Woods, Keener

Woods made a motion to adopt Ordinance No. 2024-41, with a second by Keener. Motion to adopt passed by a roll-call vote of 5-1, with Woods voting no.

RESULT:	ADOPTED [5 TO 1]
MOVER:	Tammy Woods, Third Ward
SECONDER:	Amber Keener, At Large
AYES:	Keener, Severns, Miller, Mahan, Ruckman
NAYS:	Woods
EXCUSED:	Seavolt

ORDINANCES FOR SECOND READING

ORDINANCE NO. 2024-43

AN ORDINANCE FIXING THE NUMBER OF HOURLY EMPLOYEES OF THE CITY OF MOUNT VERNON IN THE POLICE DEPARTMENT; AND DECLARING AN EMERGENCY.

Employee and Community Rel.: Woods, Keener

Woods made a motion to suspend the rule requiring three separate readings of Ordinance No. 2024-43, with a second by Keener. Motion to suspend passed by a roll-call vote of 6-0. Woods made a motion to adopt Ordinance No. 2024-43, with a second by Keener. Motion to adopt passed by a roll-call vote of 6-0.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Tammy Woods, Third Ward
SECONDER:	Amber Keener, At Large
AYES:	Woods, Keener, Severns, Miller, Mahan, Ruckman
EXCUSED:	Seavolt

ORDINANCES FOR FIRST READING

ORDINANCE NO. 2024-44**AN ORDINANCE ESTABLISHING COMPENSATION, BENEFITS AND
TERMS OF EMPLOYMENT FOR THE FIRE MARSHAL; AND DECLARING
AN EMERGENCY.***Employee and Community Rel.: Woods, Keener*

Ordinance No. 2024-44 was given a first reading. Woods requested a 10-minute meeting of the Employee and Community Relations Committee on the legislation for Nov. 12, 2024.

RESULT:**FIRST READING****Next: 11/12/2024 7:30 PM****REMARKS FROM THE ADMINISTRATION**

Safety-Service Director Tanner Salyers thanked everyone who turned out for the Liberty Plaza dedication, and noted that a political event would close South Main Street for a couple hours Tuesday afternoon.

Auditor Paul Mayville gave an update on activities in his office, noting that he received helpful on-boarding information at the recent Ohio Municipal League conference, is working with the State Auditor's office and has hired a temporary employee.

Law Director Rob Broeren noted that the Administration will be working with Council going forward on the construction of new municipal buildings, including the federal loan process.

REMARKS FROM COUNCIL

Keener thanked everyone who turned out for the Liberty Plaza dedication, and Olivia Toth with the Knox County Convention and Visitors Bureau for organizing the event. She also noted that trick-or-treat will be Thursday, Oct. 31, from 5:30 to 7:00 p.m. Woods asked Safety-Service Director Tanner Salyers to detail the process for getting a street light replaced, and extended get-well wishes to Seavolt. Severns noted that utility pole numbers are helpful information when asking AEP to change a street light. Miller encouraged everyone to vote on Election Day, Nov. 5, and praised the season's concerts in the City park system. Mahan detailed observing recent Police training, and thanked Council for adopting Ordinance No. 2024-43. Ruckman noted that Christmas is in 58 days. Hawkins thanked everyone who turned out for the Liberty Plaza dedication.

ADJOURN AT THE CALL OF THE PRESIDENT

Woods made a motion to adjourn, with a second by Keener. Meeting adjourned at 8:32 p.m.

Bruce E. Hawkins, President of Council

Todd Hill, Clerk of Council

CD on file/th



PRESS RELEASE

City Hall
40 Public Square
Mount Vernon, OH 43050

FOR MORE INFORMATION, CONTACT:
Todd Hill, Clerk of Council
740-393-9517 Fax: 740-397-6595

FOR IMMEDIATE RELEASE
October 23, 2024

Mount Vernon City Council Committee Meeting Schedule October 28, 2024

6:10-6:25 p.m.	Executive session: Pending or imminent court action	Utilities Ruckman
6:25-6:35 p.m.	Crystal Avenue water main project	Utilities Ruckman
6:35-6:40 p.m.	NRAC grant application	Finance & Budget Seavolt
6:40-6:55 p.m.	Hourly employees in Police Dept.	Employee & Community Relations Woods
6:55-7:05 p.m.	Compensation pay grades	Employee & Community Relations Woods
7:05-7:15 p.m.	RFQ for municipal buildings construction	Streets & Public Buildings Severns

The above listed meeting will be held to discuss the above items; but will not be limited to those listed.
Mount Vernon News - WMVO - WNZR – City Hall Bulletin Board



Employee and Community Relations Committee Meeting Minutes
Committee Meeting
October 14, 2024 – 5:56 p.m. to 6:19 p.m.

COUNCIL PRESENT:

Bruce Hawkins, President
 James Mahan, First Ward
 Tammy Woods, Third Ward
 John Ruckman, Second Ward
 Mike Miller, Fourth Ward
 Janis Seavolt, At-Large
 Mel Severns, At-Large

ABSENT:

Amber Keener, At-Large

OTHERS IN ATTENDANCE:

Matthew Starr, Mayor
 Tanner Salyers, Safety-Service Director
 Rob Broeren, Law Director

Woods made a motion to go into executive session to discuss the OCSEA contract, with a second by Severns. Motion passed by a roll-call vote of 6-0 at 5:56 p.m. Woods made a motion to exit executive session, with a second by Miller. Motion passed by a roll-call vote of 6-0 at 6:19 p.m. No further meetings on the matter were requested. Ordinance No. 2024-42, with reference to the wages and benefits of bargaining unit employees and fixing the wages and benefits of bargaining unit employees of the City of Mount Vernon, Ohio; Dan Emmett Chapter of/and the Ohio Civil Service Employees Association, Local 11/American Federation of State, County and Municipal Employees, AFL-CIO, wages to be effective the first day of July 2024, was added to the agenda at Council's Legislative Session later in the evening.

Respectfully submitted,

Tammy Woods, Chair
 Employee and Community Relations Committee
 Mount Vernon City Council

TW/th



Utilities Committee Meeting Minutes

October 14, 2024 – 6:19 p.m. to 6:31 p.m.

COUNCIL PRESENT:

Bruce Hawkins, President
James Mahan, First Ward
Tammy Woods, Third Ward
John Ruckman, Second Ward
Mike Miller, Fourth Ward
Janis Seavolt, At-Large
Mel Severns, At-Large

ABSENT:

Amber Keener, At-Large

OTHERS IN ATTENDANCE:

Matthew Starr, Mayor
Tanner Salyers, Safety-Service Director
Rob Broeren, Law Director

Ruckman made a motion to go into executive session to discuss pending or imminent court action, with a second by Severns. Motion passed by a roll-call vote of 6-0 at 6:19 p.m. Ruckman made a motion to exit executive session, with a second by Severns. Motion passed by a roll-call vote of 6-0 at 6:31 p.m. No further meetings on the matter were requested.

Respectfully submitted,

John Ruckman, Chair
Utilities Committee
Mount Vernon City Council

TW/th



**Finance and Budget Committee Meeting Minutes
Committee Meeting
October 14, 2024 – 6:31 p.m. to 6:53 p.m.**

COUNCIL PRESENT:

Bruce Hawkins, President
James Mahan, First Ward
Tammy Woods, Third Ward
John Ruckman, Second Ward
Mike Miller, Fourth Ward
Janis Seavolt, At-Large
Mel Severns, At-Large

ABSENT:

Amber Keener, At-Large

OTHERS IN ATTENDANCE:

Matthew Starr, Mayor
Tanner Salyers, Safety-Service Director
Rob Broeren, Law Director
Paul Mayville, Auditor
David Stuller, Treasurer
Samantha Ramsier, Former Interim Auditor
Amberly Frye, Deputy Auditor

Seavolt made a motion to go into executive session to discuss pending or imminent court action, with a second by Severns. Motion passed by a roll-call vote of 6-0 at 6:31 p.m. Seavolt made a motion to exit executive session, with a second by Severns, Motion passed by a roll-call vote of 6-0 at 6:53 p.m. No further meetings on the matter were requested.

Respectfully submitted,

Janis Seavolt, Chair
City of Mount Vernon

JS/th



**Land Use and Development Committee Meeting Minutes
October 14, 2024 – 6:55 p.m. to 7:08 p.m.**

COUNCIL PRESENT:

Bruce Hawkins, President
James Mahan, First Ward
Tammy Woods, Third Ward
John Ruckman, Second Ward
Mike Miller, Fourth Ward
Janis Seavolt, At-Large
Mel Severns, At-Large

ABSENT:

Amber Keener, At-Large

OTHERS IN ATTENDANCE:

Matthew Starr, Mayor
Tanner Salyers, Safety-Service Director
Rob Broeren, Law Director
Paul Mayville, Auditor
David Stuller, Treasurer
Samantha Ramsier, Former Interim Auditor
Amberly Frye, Deputy Auditor

The committee discussed the Knox County Comprehensive Plan. Jeff Gottke, president of the Knox County Area Development Foundation, detailed the latest iteration of the plan, which is an update of the previous plan from 2018 and is intended as a guidebook for County and City priorities for the next five to 10 years. He discussed the scope of the plan and the issues it will address, particularly land use and community character. He added that about 1,200 people took the survey used to formulate the plan, and that they mentioned 2,000 places across the County, including downtown Mount Vernon and Ariel~Foundation Park. Gottke added that the plan will be presented to the public on Oct. 29, 2024. No further meetings on the matter were requested.

Respectfully submitted,

James Mahan, Vice Chair
Land Use and Development Committee
Mount Vernon City Council
AK/th



**Parks and Recreation Committee Meeting Minutes
October 14, 2024 – 7:08 p.m. to 7:19 p.m.**

COUNCIL PRESENT:

Bruce Hawkins, President
James Mahan, First Ward
Tammy Woods, Third Ward
John Ruckman, Second Ward
Mike Miller, Fourth Ward
Janis Seavolt, At-Large
Mel Severns, At-Large

ABSENT:

Amber Keener, At-Large

OTHERS IN ATTENDANCE:

Matthew Starr, Mayor
Tanner Salyers, Safety-Service Director
Rob Broeren, Law Director
Paul Mayville, Auditor
David Stuller, Treasurer
Samantha Ramsier, Former Interim Auditor
Amberly Frye, Deputy Auditor

The committee discussed Resolution No. 2024-100, naming the ground surrounding the CA&C Depot American Heritage Park. Olivia Toth, marketing manager for the Knox County Convention and Visitors Bureau, detailed the plans for the park and the recent improvements to the depot. She added that American Heritage Park will be more than a park, but a gateway to the City, and will eventually include memorials for veterans and first responders. She added that a lot of residents don't know what's in the depot, and that the Statue of Liberty there will be dedicated on Oct. 28, 2024. The chair noted that the Convention and Visitors Bureau is very dedicated, and that the veterans and first responders memorials should be completed in 2025. No further meetings on the matter were requested. Resolution No. 2024-100 was up for a second reading at Council's Legislative Session later in the evening.

Respectfully submitted,

Mike Miller, Chair
Parks and Recreation Committee
Mount Vernon City Council

MM/th



City Council
City of Mount Vernon
Mount Vernon, OH 43050

SCHEDULED

RESOLUTION 2024-102

Meeting: 10/28/24 7:30 PM
Dept: Streets and Public Buildings
Severns, Ruckman
Category: Public Buildings
Prepared By: Rob Broeren
Initiator: Todd Hill
DOC ID: 4117

A RESOLUTION AUTHORIZING THE SAFETY-SERVICE DIRECTOR TO RELEASE A REQUEST FOR QUALIFICATIONS FOR IDENTIFYING AND SELECTING A QUALIFIED FIRM OR FIRMS TO PROVIDE PROFESSIONAL SERVICES FOR OWNER'S REPRESENTATIVE SERVICES RELATED TO THE CONSTRUCTION OF MUNICIPAL BUILDINGS, IDENTIFY AND ENTER INTO CONTRACT WITH THE SELECTED FIRM OR FIRMS FOR THE PROFESSIONAL SERVICES FOR OWNER'S REPRESENTATIVE SERVICES RELATED TO THE CONSTRUCTION OF MUNICIPAL BUILDINGS; AND DECLARING AN EMERGENCY.

WHEREAS, Revised Code sections 153.65-73 allow local governments to select architects, engineers and other design professionals on Qualifications-Based criteria.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Mount Vernon, State of Ohio:

SECTION 1: That the Safety-Service Director for the City of Mount Vernon is hereby authorized and directed to release a Request for Qualifications for identifying and selecting a qualified firm or firms to provide professional services for owner's representative services related to the construction of municipal buildings.

SECTION 2: That the Safety-Service Director is hereby further authorized, upon identifying and selecting a qualified firm or firms, to negotiate and enter into a contract for professional services for owner's representative services related to the construction of municipal buildings.

SECTION 3: This Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety, and for the further reason to allow proper supervision of the City's upcoming municipal building construction projects, and said Resolution shall, therefore, become effective upon its date of passage and approval by the Mayor, provided that it receives the affirmative vote of two-thirds (2/3) of the members elected to the Council of the City of Mount Vernon; otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

HISTORY:

10/14/24 City Council FIRST READING

Resolution No. 2024-102 was given a first reading. Severns requested a 10-minute meeting of the Streets and Public Buildings Committee on the legislation for Oct. 28, 2024.

Resolution 2024-102

Meeting of October 28, 2024

COMMENTS - Current Meeting:

Resolution No. 2024-102 was given a second reading. Severns requested a 15-minute meeting of the Streets and Public Buildings Committee on the legislation for Nov. 12, 2024.

RESULT: SECOND READING**Next: 11/12/2024 7:30 PM**



City Council
City of Mount Vernon
Mount Vernon, OH 43050

ADOPTED

RESOLUTION 2024-107

Meeting: 10/28/24 7:30 PM
Dept: Finance and Budget
Seavolt, Woods
Category: Finance
Prepared By: Rob Broeren
Initiator: Todd Hill
DOC ID: 4123

A RESOLUTION AUTHORIZING AND DIRECTING THE AUDITOR OF THE CITY OF MOUNT VERNON TO TRANSFER CERTAIN FUNDS.

NOW, THEREFORE, BE IT RESOLVED by the City of Mount Vernon, State of Ohio:

SECTION 1: That the Auditor for the City of Mount Vernon be, and he herewith is, authorized and directed to transfer funds as follows:

1. From account 720.2820.55511, Plant Equipment, to account 720.2820.54211, Plant Utilities, in the amount of \$27,000.00.
2. From account 701.2720.55511, Plant Equipment, to account 701.2720.54211, Plant Utilities, in the amount of \$18,000.00.
3. From account 401.2500.55516, Public Buildings and Lands, to account 224.1900.51111, Chief, Captain and Policemen, in the amount of \$125,000.00.
4. From account 101.2400.51115, Zoning Enforcement Officer, to account 101.2300.51111, Safety Service Director Salary, in the amount of \$40,000.00.

SECTION 2: This Resolution provides for appropriations for the current expenses of the City, and therefore, pursuant to Revised Code Section 731.30, it shall become effective upon its date of passage and approval by the Mayor.

COMMENTS - Current Meeting:

Woods made a motion to suspend the rule requiring three separate readings of Resolution No. 2024-107, with a second by Keener. Motion to suspend passed by a roll-call vote of 6-0. Woods made a motion to adopt Resolution No. 2024-107, with a second by Mahan. Auditor Paul Mayville explained that the first two transfers were to pay electric bills. Safety-Service Director Tanner Salyers explained that the third transfer, from one account to another, was never moved by the previous Auditor despite adoption of legislation to that effect. Motion to adopt passed by a roll-call vote of 6-0.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Tammy Woods, Third Ward
SECONDER:	James Mahan, First Ward
AYES:	Woods, Keener, Severns, Miller, Mahan, Ruckman
EXCUSED:	Janis Seavolt



City Council
City of Mount Vernon
Mount Vernon, OH 43050

Meeting: 10/28/24 7:30 PM
Dept: Fire, Police and Civil Defense
Mahan, Seavolt
Category: Fire
Prepared By: Rob Broeren
Initiator: Todd Hill
DOC ID: 4125

ADOPTED

RESOLUTION 2024-108

A RESOLUTION AUTHORIZING THE SAFETY-SERVICE DIRECTOR TO ACCEPT THE DONATION OF SMOKE ALARMS FROM LOWE'S COMPANIES, INC. STORE 1765; AND DECLARING AN EMERGENCY.

WHEREAS, Lowe's Companies, Inc. Store 1765 desires to donate to the Mount Vernon Fire Department 36 First Alert 10-year, battery-operated, photoelectric smoke alarms.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Mount Vernon, State of Ohio:

SECTION 1: That the Safety-Service Director for the City of Mount Vernon be and herewith is authorized and directed to accept the donation of 36 First Alert 10-year, battery-operated, photoelectric smoke alarms from Lowe's Companies, Inc. Store 1765 for the use of the Mount Vernon Fire Department.

SECTION 2: This Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety, and for the further reason to allow the immediate use of the property by the Mount Vernon Fire Department for fire safety, the said Resolution shall, therefore, become effective upon its date of passage and approval by the Mayor, provided that it receives the affirmative vote of two-thirds (2/3) of the members elected to the Council of the City of Mount Vernon; otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

COMMENTS - Current Meeting:

Mahan made a motion to suspend the rule requiring three separate readings of Resolution No. 2024-108, with a second by Woods. Motion to suspend passed by a roll-call vote of 6-0. Mahan made a motion to adopt Resolution No. 2024-108, with a second by Woods. Safety-Service Director Tanner Salyers advised residents to contact the Fire Department to receive a donated fire alarm. Motion to adopt passed by a roll-call vote of 6-0.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	James Mahan, First Ward
SECONDER:	Tammy Woods, Third Ward
AYES:	Woods, Keener, Severns, Miller, Mahan, Ruckman
EXCUSED:	Janis Seavolt



City Council
City of Mount Vernon
Mount Vernon, OH 43050

Meeting: 10/28/24 7:30 PM
Dept: Employee and Community Rel.
Woods, Keener
Category: Appointment
Prepared By: Todd Hill
Initiator: Todd Hill
DOC ID: 4126

ADOPTED

RESOLUTION 2024-109

A RESOLUTION CONFIRMING THE MAYOR'S APPOINTMENT OF SAMARA DAVIS TO THE SHADE TREE AND BEAUTIFICATION COMMISSION FOR A THREE (3) YEAR TERM; AND DECLARING AN EMERGENCY.

WHEREAS, the Council for the City of Mount Vernon, State of Ohio, on July 22, 2024, adopted Ordinance No. 2024-33, amending Section 141.01 of the Codified Ordinances to add two additional members to the Shade Tree and Beautification Commission, who are citizens and residents of this City, and who shall be appointed by the Mayor with the approval of Council.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Mount Vernon, State of Ohio:

SECTION 1: That the Council for the City of Mount Vernon confirms the Mayor's appointment of Samara Davis, 715 East Vine Street, Mount Vernon, Ohio to the Shade Tree and Beautification Commission for a three (3) year term, commencing immediately, and ending October 29, 2027.

SECTION 2: This Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety, and for the further reason that an emergency exists in the usual daily operation of the various departments of the municipal government and said Resolution shall, therefore, become effective upon its date of passage and approval by the Mayor, provided that it receives the affirmative vote of two-thirds (2/3) of the members elected to the Council of the City of Mount Vernon; otherwise it shall take effect and be in force from and after the earliest period allowed by law.

COMMENTS - Current Meeting:

Woods made a motion to suspend the rule requiring three separate readings of Resolution 2024-109, with a second by Keener. Motion to suspend passed by a roll-call vote of 6-0. Woods made a motion to adopt Resolution No. 2024-109, with a second by Keener. Hawkins cheered the involvement of youths in municipal affairs, noting that Shade Tree and Beautification Commission appointee Samara Davis is in high school. Motion to adopt passed by a roll-call vote of 6-0.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Tammy Woods, Third Ward
SECONDER: Amber Keener, At Large
AYES: Woods, Keener, Severns, Miller, Mahan, Ruckman
EXCUSED: Janis Seavolt



City Council
City of Mount Vernon
Mount Vernon, OH 43050

ADOPTED

RESOLUTION 2024-110

Meeting: 10/28/24 7:30 PM
Dept: Finance and Budget
Seavolt, Woods
Category: Finance
Prepared By: Rob Broeren
Initiator: Todd Hill
DOC ID: 4127

A RESOLUTION AUTHORIZING AND DIRECTING THE AUDITOR OF THE CITY OF MOUNT VERNON TO PAY BILLS PURSUANT TO SECTION 5705.41 (D), THEN AND NOW CERTIFICATION.

WHEREAS, the Safety-Service Director for the City of Mount Vernon did make the necessary inquiries that these billed amounts as indicated are legitimate and proper and did approve payment in the amounts shown; and

WHEREAS, at the time of the making of such contract or order and at the time of the execution of such certificate a sufficient sum appropriated for the purpose of such contract or order was in the treasury or in the process of collection to the credit of an appropriate fund free from any previous encumbrances.

NOW, THEREFORE, BE IT RESOLVED by the City of Mount Vernon, State of Ohio:

SECTION 1: That the Auditor for the City of Mount Vernon be, and he herewith is, authorized and directed to pay bills as follows:

1. To Google LLC, in the amount of \$4477.50, to be taken from account 101.3600.54494, Networking Systems.

SECTION 2: This Resolution provides for appropriations for the current expenses of the City, and therefore, pursuant to Revised Code Section 731.30, it shall become effective upon its date of passage and approval by the Mayor.

COMMENTS - Current Meeting:

Woods made a motion to suspend the rule requiring three separate readings of Resolution No. 2024-110, with a second by Keener. Motion to suspend passed by a roll-call vote of 6-0. Woods made a motion to adopt Resolution No. 2024-110, with a second by Keener. The Auditor commented on the legislation. Motion to adopt passed by a roll-call vote of 6-0.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Tammy Woods, Third Ward
SECONDER:	Amber Keener, At Large
AYES:	Woods, Keener, Severns, Miller, Mahan, Ruckman
EXCUSED:	Janis Seavolt



City Council
City of Mount Vernon
Mount Vernon, OH 43050

ADOPTED

RESOLUTION 2024-111

Meeting: 10/28/24 7:30 PM
Dept: Utilities
Ruckman, Miller
Category: Utilities
Prepared By: Todd Hill
Initiator: Todd Hill
DOC ID: 4129

A RESOLUTION AUTHORIZING AND DIRECTING THE SAFETY-SERVICE DIRECTOR TO PREPARE AND SUBMIT AN APPLICATION TO PARTICIPATE IN THE OHIO PUBLIC WORKS COMMISSION CAPITAL IMPROVEMENT PROGRAM IN A JOINT PARTNERSHIP AGREEMENT BETWEEN THE CITY OF MOUNT VERNON, OHIO AND CLINTON TOWNSHIP, KNOX COUNTY, OHIO FOR FUNDING FOR THE CRYSTAL AVENUE WATER MAIN EXTENSION PROJECT.

BE IT RESOLVED by the Council of the City of Mount Vernon, State of Ohio:

SECTION 1: That the Safety-Service Director for the City of Mount Vernon is authorized and directed to apply to the Ohio Public Works Commission Capital Improvement Program for funding assistance for the Crystal Avenue Water Main Extension Project.

SECTION 2: The Safety-Service Director is further authorized and directed to enter into any agreements as may be necessary for obtaining financial assistance.

SECTION 3: This Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety, and for the further reason that applications for funds must be submitted by November 1, 2024, which is before the next scheduled meeting of Council, and said Resolution shall, therefore, become effective upon its date of passage and approval by the Mayor, provided that it receives the affirmative vote of two-thirds (2/3) of the members elected to the Council of the City of Mount Vernon; otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

COMMENTS - Current Meeting:

Ruckman made a motion to suspend the rule requiring three separate readings of Resolution No. 2024-111, with a second by Miller. Motion to suspend passed by a roll-call vote of 6-0. Ruckman made a motion to adopt Resolution No. 2024-111, with a second by Miller. The absence of a mention of the emergency clause in the caption was deemed a scrivener's error, as the clause does appear in the operative portion of the legislation. Motion to adopt passed by a roll-call vote of 6-0.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	John Ruckman, Second Ward
SECONDER:	Mel Severns, Councilman
AYES:	Woods, Keener, Severns, Miller, Mahan, Ruckman
EXCUSED:	Janis Seavolt



City Council
City of Mount Vernon
Mount Vernon, OH 43050

SCHEDULED

RESOLUTION 2024-112

Meeting: 10/28/24 7:30 PM
Dept: Streets and Public Buildings
Severns, Ruckman
Category: Bid/Contract
Prepared By: Rob Broeren
Initiator: Todd Hill
DOC ID: 4130

A RESOLUTION AUTHORIZING THE SAFETY-SERVICE DIRECTOR TO ADVERTISE FOR BIDS AND ENTER INTO CONTRACT FOR THE 2024 CDBG EAST VINE STREET SIDEWALK PROJECT; AND DECLARING AN EMERGENCY.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Mount Vernon, State of Ohio:

SECTION 1: That the Safety-Service Director for the City of Mount Vernon is hereby authorized and directed to advertise for bids and enter into a contract for the 2024 CDBG East Vine Street Sidewalk Project.

SECTION 2: This Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety, and for the further reason that bids must be solicited at the earliest possible time to avoid future cost increases, and said Resolution shall, therefore, become effective upon its date of passage and approval by the Mayor, provided that it receives the affirmative vote of two-thirds (2/3) of the members elected to the Council of the City of Mount Vernon; otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

COMMENTS - Current Meeting:

Resolution No. 2024-112 was given a first reading. Severns requested a 10-minute meeting of the Streets and Public Buildings Committee on the legislation for Nov. 12, 2024.

RESULT: FIRST READING

Next: 11/12/2024 7:30 PM



City Council
City of Mount Vernon
Mount Vernon, OH 43050

ADOPTED

RESOLUTION 2024-113

Meeting: 10/28/24 7:30 PM
Dept: Finance and Budget
Seavolt, Woods
Category: Grant
Prepared By: Todd Hill
Initiator: Todd Hill
DOC ID: 4128

A RESOLUTION AUTHORIZING AND DIRECTING THE SAFETY-SERVICE DIRECTOR TO PREPARE AND SUBMIT AN APPLICATION TO PARTICIPATE IN THE OHIO PUBLIC WORKS COMMISSION (OPWC) NATURAL RESOURCES ASSISTANCE COUNCIL (NRAC) FOR FUNDING OF WALKING TRAILS IN THE BLACKJACK WETLAND.

BE IT RESOLVED by the Council of the City of Mount Vernon, State of Ohio:

SECTION 1: That the Safety-Service Director for the City of Mount Vernon is authorized and directed to apply to the Ohio Public Works Commission (OPWC) Natural Resources Assistance Council (NRAC) for walking trails in the Blackjack wetland.

SECTION 2: The Safety-Service Director is further authorized and directed to enter into any agreements as may be necessary.

COMMENTS - Current Meeting:

Woods made a motion to suspend the rule requiring three separate readings of Resolution No. 2024-113, with a second by Keener. Motion to suspend passed by a roll-call vote of 6-0. Woods made a motion to adopt Resolution No. 2024-113, with a second by Keener. Motion to adopt passed by a roll-call vote of 6-0.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Tammy Woods, Third Ward
SECONDER:	Amber Keener, At Large
AYES:	Woods, Keener, Severns, Miller, Mahan, Ruckman
EXCUSED:	Janis Seavolt



City Council
City of Mount Vernon
Mount Vernon, OH 43050

Meeting: 10/28/24 7:30 PM
Dept: Employee and Community Rel.
Woods, Keener
Category: Reappointment
Prepared By: Todd Hill
Initiator: Todd Hill
DOC ID: 4131

ADOPTED

RESOLUTION 2024-114

A RESOLUTION CONFIRMING THE MAYOR'S RE-APPOINTMENT OF SAMANTHA RAMSIER AS A REGULAR MEMBER OF THE BOARD OF ZONING APPEALS, AND CONFIRMING THE MAYOR'S APPOINTMENT OF CHRIS O'QUIN AS AN ALTERNATE MEMBER OF THE BOARD OF ZONING APPEALS; AND DECLARING AN EMERGENCY.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Mount Vernon, State of Ohio:

SECTION 1: That the Council for the City of Mount Vernon confirm the Mayor's re-appointment of Samantha Ramsier, 215 Ames St., Mount Vernon, Ohio, to the Zoning Board of Appeals, as a regular member, commencing November 1, 2024, and ending November 1, 2029.

SECTION 2: That the Council for the City of Mount Vernon confirm the Mayor's appointment of Chris O'Quin, 405 E. Burgess St., Mount Vernon, Ohio, to the Board of Zoning Appeals as an alternate member, for a five (5) year term commencing immediately and ending October 28, 2029.

SECTION 3: This Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety, and for the further reason that an emergency exists in the usual daily operation of the various departments of the municipal government, and said Resolution shall, therefore, become effective upon its date of passage and approval by the Mayor, provided that it receives the affirmative vote of two-thirds (2/3) of the members elected to the Council of the City of Mount Vernon; otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

COMMENTS - Current Meeting:

Woods made a motion to suspend the rule requiring three separate readings of Resolution No. 2024-114, with a second by Keener. Motion to suspend passed by a roll-call vote of 6-0. Woods made a motion to adopt Resolution No. 2024-114, with a second by Keener. Woods and Hawkins thanked Samantha Ramsier for her dedication to the City. Motion to adopt passed by a roll-call vote of 6-0.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Tammy Woods, Third Ward
SECONDER:	Amber Keener, At Large
AYES:	Woods, Keener, Severns, Miller, Mahan, Ruckman
EXCUSED:	Janis Seavolt



City Council
City of Mount Vernon
Mount Vernon, OH 43050

Meeting: 10/28/24 7:30 PM
Dept: Utilities
Ruckman, Miller
Category: Bid/Contract
Prepared By: Rob Broeren
Initiator: Todd Hill
DOC ID: 4132

ADOPTED

RESOLUTION 2024-115

A RESOLUTION AUTHORIZING THE SAFETY-SERVICE DIRECTOR TO ENTER INTO CONTRACTS RELATING TO THE KNOX CATTLE COMPANY DAM; AND DECLARING AN EMERGENCY.

WHEREAS, the Ohio Department of Natural Resources filed a case captioned State of Ohio *ex rel.* Dave Yost v. The Landings Property Owners Association, Inc., *et al.*, Knox County Court of Common Pleas case no. 20IN06-0149 (the Knox Cattle Company Dam litigation) to resolve ownership and force needed upkeep and repairs of an earthen dam located on private property within the Landings subdivision in the City of Mount Vernon; and

WHEREAS, the City is a party to the Knox Cattle Company Dam litigation, not as an owner or person required to operate the dam, but because the City regulates the dam as part of the Landings subdivision's private stormwater system; and

WHEREAS, the Knox County Board of Commissioners donated \$1,000,000.00 of ARPA funds to the City to be used to help rehabilitate the Knox Cattle Company Dam, of which approximately \$875,000.00 remains; and

WHEREAS, as part of the ongoing Knox Cattle Company Dam litigation, the Knox County Court of Common Pleas, by journal entry dated October 4, 2024, appointed a Receiver to take charge of the dam and begin its rehabilitation. The entry included a provision where the Court ordered the City to set aside \$70,000.00 of the ARPA funds to pay for the Receiver; and

WHEREAS, the City has agreed to assist the Receiver by acting as its contracting agent for the construction of Interim Risk Reduction Measures and provision of additional engineering services.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Mount Vernon, State of Ohio:

SECTION 1: Pursuant to the Knox County Court of Common Pleas' October 4, 2024 Journal Entry, that the Safety-Service Director for the City of Mount Vernon is hereby authorized and directed to enter into contract with Jack Harris and Intercept Management Corp, the appointed Receiver, in the amount of \$70,000.00.

SECTION 2: That the Safety-Service Director for the City of Mount Vernon is hereby authorized and directed to advertise for bids and enter into a contract for additional Interim Risk Reduction Measures for the Knox Cattle Company Dam.

SECTION 3: That the Safety-Service Director for the City of Mount Vernon is hereby authorized and directed to release a Request for Qualifications for identifying and selecting a qualified firm or firms to provide engineering and other related services for the Knox Cattle Company Dam.

SECTION 4: That the Safety-Service Director is hereby further authorized, upon identifying and selecting a qualified firm or firms, to negotiate and enter into a contract to provide engineering and other related services for the Knox Cattle Company Dam.

SECTION 5: That the total amount that may be expended under contracts authorized in Sections, 1, 2 and 4 may not exceed the approximately \$875,000.00 that remains of the \$1,000,000.00 in ARPA funds given to the City by the Knox County Board of Commissioners for the Knox Cattle Company Dam.

SECTION 6: This Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety, and for the further reason that ARPA funds must be encumbered by December 31, 2024 or the funds will be returned to the Federal government, and said Resolution shall, therefore, become effective upon its date of passage and approval by the Mayor, provided that it receives the affirmative vote of two-thirds (2/3) of the members elected to the Council of the City of Mount Vernon; otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

COMMENTS - Current Meeting:

Ruckman made a motion to suspend the rule requiring three separate readings of Resolution No. 2024-115, with a second by Miller. Motion to suspend passed by a roll-call vote of 6-0. Ruckman made a motion to adopt Resolution No. 2024-115, with a second by Miller. Motion to adopt passed by a roll-call vote of 6-0.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	John Ruckman, Second Ward
SECONDER:	Mike Miller, Fourth Ward
AYES:	Woods, Keener, Severns, Miller, Mahan, Ruckman
EXCUSED:	Janis Seavolt



City Council
City of Mount Vernon
Mount Vernon, OH 43050

Meeting: 10/28/24 7:30 PM
Dept: Finance and Budget
Seavolt, Woods
Category: Finance
Prepared By: Rob Broeren
Initiator: Todd Hill
DOC ID: 4133

ADOPTED

RESOLUTION 2024-116

A RESOLUTION AUTHORIZING AND DIRECTING THE AUDITOR OF THE CITY OF MOUNT VERNON TO MAKE SUPPLEMENTAL APPROPRIATIONS.

NOW, THEREFORE, BE IT RESOLVED by the City of Mount Vernon, State of Ohio:

SECTION 1: That the Auditor for the City of Mount Vernon be, and he herewith is, authorized and directed to make supplemental appropriations as follows:

1. To account 701.2740.55513, Water Distribution Line Improvement or Extension, in the amount of \$37,489.40. (Ohio Public Works Commission - Buckeye Addition Waterline reimbursement)
2. To account 703.2700.55511, Water Replacements & Improvements, in the amount of \$44,225.74. (Ohio Public Works Commission - Sandusky Street (Stump & Northview) Utilities reimbursement)

SECTION 2: This Resolution provides for appropriations for the current expenses of the City, and therefore, pursuant to Revised Code Section 731.20, it shall become effective upon its date of passage and approval by the Mayor.

COMMENTS - Current Meeting:

Woods made a motion to suspend the rule requiring three separate readings of Resolution No. 2024-116, with a second by Keener. Motion to suspend passed by a roll-call vote of 6-0. Woods made a motion to adopt Resolution No. 2024-116, with a second by Keener. Auditor Paul Mayville commented on the legislation. Motion to adopt passed by a roll-call vote of 6-0.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Tammy Woods, Third Ward
SECONDER:	Amber Keener, At Large
AYES:	Woods, Keener, Severns, Miller, Mahan, Ruckman
EXCUSED:	Janis Seavolt



City Council
City of Mount Vernon
Mount Vernon, OH 43050

Meeting: 10/28/24 7:30 PM
Dept: Employee and Community Rel.
Woods, Keener
Category: Wages
Prepared By: Rob Broeren
Initiator: Todd Hill
DOC ID: 4107

ADOPTED

ORDINANCE 2024-41

AN ORDINANCE ESTABLISHING COMPENSATION PAY GRADES FOR SUPERVISORY AND PROFESSIONAL PERSONNEL; AND DECLARING AN EMERGENCY.

BE IT ORDAINED by the Council of the City of Mount Vernon, State of Ohio:

SECTION 1: That the following supervisory and professional positions listed on Exhibit A are hereby authorized at a salary within the listed minimum and maximum for the position. The employee's salary shall be set by the employee's supervisor with the concurrence of the Safety-Service Director based on written policies developed by the City's Human Resources Department, unless the employee is appointed by an elected office holder other than the Mayor. An employee appointed by an elected office holder other than the Mayor shall have their salary set by their appointing authority.

SECTION 2: The salary designated within the compensation pay grade is the base salary for the designated position.

(A) The following supervisory or professional positions are eligible for annual longevity increments of \$600.00, to be computed on an annual basis, not to exceed five (5) years:

Director of Public Safety-Service, Director of Public Utilities, Police Chief, Fire Chief, City Engineer, Director of Public Works, Director of Human Resources and Assistant Director of Law (I).

Annual Longevity Increments after five (5) years for these positions:

Year 6	Year 7	Year 8	Year 9	Year 10
\$650.00	\$700.00	\$750.00	\$800.00	\$850.00

(B) All other supervisory or professional positions are eligible for annual longevity increments of \$400.00, to be computed on an annual basis, not to exceed five (5) years.

Annual Longevity Increments after five (5) years for all other supervisory or professional positions:

Year 6	Year 7	Year 8	Year 9	Year 10
\$500.00	\$550.00	\$600.00	\$650.00	\$700.00

The effective date of eligibility for an annual longevity increment shall be the anniversary

date of employment in that position. If a position did not receive an Annual Longevity Increment, past service in that position shall be allowed towards determining the amount of increment to be added to the base salary.

SECTION 3: Exempt employees are expected to work as necessary, including outside of normal business hours, in the completion of their duties. Exempt employees will work with their supervisor in establishing their work schedule.

SECTION 4: The Police Chief and Assistant Police Chief shall be entitled to the following benefits, on the same terms granted to police personnel in the Collective Bargaining Agreement between the City of Mount Vernon and the FOP Ohio Labor Council: Jury and Witness Duty Pay (Art. 15), Holidays, (Art. 22), Vacation (Art. 23), Personal Leave (Art. 24), Sick Leave (Art. 26), Bereavement Leave (Art. 27), Injury Leave (Art. 28), Training Programs (Art. 30), Healthcare Benefits (Art. 31), Uniforms (Art. 32), Pension Contributions (Art. 36), Leaves of Absence (Art. 41), and Tuition Reimbursement (Art. 45).

SECTION 5: The Fire Chief and Assistant Fire Chief shall be entitled to the following benefits, on the same terms granted to fire personnel in the Collective Bargaining Agreement between the City of Mount Vernon and the IAFF Ohio Association of Professional Firefighters: Jury and Witness Duty Pay (Art. 15), Holidays, (Art. 22), Vacation (Art. 23), Personal Leave (Art. 24), Sick Leave (Art. 26), Bereavement Leave (Art. 27), Injury Leave (Art. 28), Training Programs (Art. 30), Hospitalization and Medical Insurance (Art. 31), Uniforms (Art. 32), OP&F Contributions (Art. 37), Family and Medical Leave (Art. 39), Leaves of Absence (Art. 41), and Tuition Reimbursement (Art. 44). Benefit hours that are established for 48-hour or 56-hour work week, if no 40-hour benefit levels are indicated in the agreement.

SECTION 6: Positions listed on Exhibit A, excluding the Police Chief, Assistant Police Chief, Fire Chief and Assistant Fire Chief, shall be entitled to the benefits outlined in Section E of the Mount Vernon Employee Handbook effective August 2021, as amended, unless the employee is appointed by an elected office holder other than the Mayor. All employees appointed by an elected office holder other than the Mayor shall be entitled to those benefits outlined by their appointing authority.

SECTION 7: A salary set by this Ordinance before January 1, 2025 shall become effective January 1, 2025, and be effective for the entire calendar year, unless the statement setting the new salary lists a different effective date in which case the salary shall be effective until the end of calendar year 2025. Thereafter, unless Council adopts legislation changing the compensation pay grades, employee salaries shall be set within the compensation pay grade for the position listed on Exhibit A before the first day of January and shall be effective for the calendar year starting the first day of January after being set. In the case of a vacancy in any position covered by Exhibit A, the salary shall be set within the compensation pay grade for the position before the new employee begins work. The salaries authorized by this Ordinance shall be payable bi-weekly. Salaries for the positions listed on Exhibit A may be set once a year, for each calendar year. In extraordinary circumstances, an employee's supervisor may request to adjust an employee's wage a second time within a calendar year with the concurrence of the

Safety-Service Director and the Director of Human Resources, unless the employee is appointed by an elected office holder other than the Mayor. In extraordinary circumstances, specifically listed in the change of salary determination, the appointing authority, for an employee appointed by elected office holders other than the mayor, may adjust their employee's wage a second time within a calendar year.

SECTION 8: Any provision in legislation previously adopted which is in conflict with this Ordinance is repealed.

SECTION 9: This Ordinance is declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety and for the further reason that an emergency exists in the usual daily operation of the Auditor's Office to establish and process payroll, therefore, become effective upon its date of passage and approval by the Mayor, provided that it receives the affirmative vote of two-thirds (2/3) of the members elected to the Council of the City of Mount Vernon; otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

HISTORY:

09/23/24 City Council **FIRST READING**

Ordinance No. 2024-41 was given a first reading.

10/14/24 City Council **SECOND READING**

Ordinance No. 2024-41 was given a second reading. Woods requested a 10-minute meetings of the Employee and Community Relations Committee on the legislation for October 28, 2024.

COMMENTS - Current Meeting:

Woods made a motion to adopt Ordinance No. 2024-41, with a second by Keener. Motion to adopt passed by a roll-call vote of 5-1, with Woods voting no.

RESULT:	ADOPTED [5 TO 1]
MOVER:	Tammy Woods, Third Ward
SECONDER:	Amber Keener, At Large
AYES:	Keener, Severns, Miller, Mahan, Ruckman
NAYS:	Tammy Woods
EXCUSED:	Janis Seavolt

Department	Title	Pay Grade	Min	Mid	Max
Admin	Safety Service Director	11	\$44.04	\$52.85	\$61.66
Engineer	City Engineer	11	\$44.04	\$52.85	\$61.66
Fire	Chief of Fire & Emergency Services	10	\$40.78	\$48.94	\$57.09
Police	Chief of Police	10	\$40.78	\$48.94	\$57.09
Public Utilities	Director of Public Utilities	10	\$40.78	\$48.94	\$57.09
Admin	Director of Human Resources	9	\$37.76	\$45.31	\$52.86
Engineer	Assistant City Engineer	9	\$37.76	\$45.31	\$52.86
Fire	Assistant Fire Chief	9	\$37.76	\$45.31	\$52.86
Law	Assistant Law Director I	9	\$37.76	\$45.31	\$52.86
Police	Assistant Police Chief	9	\$37.76	\$45.31	\$52.86
Public Utilities	Assistant Director of Water Treatment	9	\$37.76	\$45.31	\$52.86
Public Utilities	Assistant Director of Wastewater Treatment	9	\$37.76	\$45.31	\$52.86
Public Works	Director of Public Works	9	\$37.76	\$45.31	\$52.86
Public Utilities	Assistant Director of Distribution and Collection	8	\$34.96	\$41.95	\$48.95
Law	Assistant Law Director II	7	\$32.37	\$38.85	\$45.32
Public Works	Assistant Director of Parks	7	\$32.37	\$38.85	\$45.32
Public Works	Assistant Director of PB&L	7	\$32.37	\$38.85	\$45.32
Public Works	Assistant Director of Street/Stormwater	7	\$32.37	\$38.85	\$45.32
Court	Clerk of Court	6	\$30.25	\$36.30	\$42.36
Court	Chief Probation Officer	6	\$30.25	\$36.30	\$42.36
Engineer	Construction Manager	6	\$30.25	\$36.30	\$42.36
Engineer	Development Services Manager	6	\$30.25	\$36.30	\$42.36
Income Tax	Income Tax Administrator	6	\$30.25	\$36.30	\$42.36
Police	CARD - Director	6	\$30.25	\$36.30	\$42.36
Public Utilities	Utility Administration Manager	6	\$30.25	\$36.30	\$42.36
Public Works	Recreation Director	6	\$30.25	\$36.30	\$42.36
Auditor	First Deputy Auditor	5	\$28.27	\$33.93	\$39.58
Admin	HR Generalist	4	\$26.43	\$31.71	\$37.00
Court	Director of Court Security/Bailiff	4	\$26.43	\$31.71	\$37.00
Court	Specialized Dockets Coordinator	4	\$26.43	\$31.71	\$37.00
Law	Victim Advocate	4	\$26.43	\$31.71	\$37.00
Court	Senior Probation Officer	3	\$24.70	\$29.64	\$34.57
Fire	Executive Administrator - Fire	3	\$24.70	\$29.64	\$34.57
Police	Administrative Assistant(s) - Police	3	\$24.70	\$29.64	\$34.57
Police	CARD - Liaison	3	\$24.70	\$29.64	\$34.57
Court	Probation Officer	2	\$23.08	\$27.70	\$32.31
Court	Court Security Officer #2	2	\$23.08	\$27.70	\$32.31
Court	Probation Officer #2	2	\$23.08	\$27.70	\$32.31
Engineer	Property Maintenance Enforcement Officer	2	\$23.08	\$27.70	\$32.31
Income Tax	Income Tax Assistant	2	\$23.08	\$27.70	\$32.31

Department	Title	Pay Grade	Min	Mid	Max
Law	Legal Assistant	2	\$23.08	\$27.70	\$32.31
Admin	Administrative Assistant - Safety Service	1	\$21.57	\$25.88	\$30.20
Admin	Administrative Assistant - Mayor's Office	1	\$21.57	\$25.88	\$30.20
Auditor	Deputy Auditor	1	\$21.57	\$25.88	\$30.20
Court	Probation Administrative Assistant/Deputy Clerk	1	\$21.57	\$25.88	\$30.20



City Council
City of Mount Vernon
Mount Vernon, OH 43050

Meeting: 10/28/24 7:30 PM
Dept: Employee and Community Rel.
Woods, Keener
Category: Personnel
Prepared By: Rob Broeren
Initiator: Todd Hill
DOC ID: 4122

ADOPTED

ORDINANCE 2024-43

AN ORDINANCE FIXING THE NUMBER OF HOURLY EMPLOYEES OF THE CITY OF MOUNT VERNON IN THE POLICE DEPARTMENT; AND DECLARING AN EMERGENCY.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Mount Vernon, State of Ohio:

SECTION 1: That the following positions are hereby authorized as indicated:

POLICE DEPARTMENT:

~~Ten~~ **Eleven** Supervisors (Lieutenants and Sergeants)

Not more than ~~22~~ **21** Police Officers

One Records Clerk

Use of all above mentioned said personnel is authorized as required to meet the work demands of the Police Department as appropriated.

The authorized number of positions in the Police Department shall revert to ten Supervisors and 22 Police Officers upon one of the following: (1) promotion of a Supervisor to Chief or Assistant Chief, (2) demotion of a Supervisor to Police Officer or (3) retirement of a Supervisor.

SECTION 2: This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety, and for the further reason that an emergency exists in the usual daily operation of the various departments of the municipal government and said Ordinance shall, therefore, become effective upon its date of passage and approval by the Mayor, provided that it receives the affirmative vote of two-thirds (2/3) of the members elected to the Council of the City of Mount Vernon; otherwise it shall take effect and be in force from and after the earliest period allowed by law.

HISTORY:

10/14/24

City Council

FIRST READING

Ordinance No. 2024-43 was given a first reading. Woods requested a 15-minute meeting of the Employee and Community Relations Committee on the legislation for Oct. 28, 2024.

COMMENTS - Current Meeting:

Woods made a motion to suspend the rule requiring three separate readings of Ordinance No. 2024-43, with a second by Keener. Motion to suspend passed by a roll-call vote of 6-0. Woods

made a motion to adopt Ordinance No. 2024-43, with a second by Keener. Motion to adopt passed by a roll-call vote of 6-0.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Tammy Woods, Third Ward
SECONDER:	Amber Keener, At Large
AYES:	Woods, Keener, Severns, Miller, Mahan, Ruckman
EXCUSED:	Janis Seavolt



City Council
City of Mount Vernon
Mount Vernon, OH 43050

Meeting: 10/28/24 7:30 PM
Dept: Employee and Community Rel.
Woods, Keener
Category: Personnel
Prepared By: Rob Broeren
Initiator: Todd Hill
DOC ID: 4124

SCHEDULED

ORDINANCE 2024-44

AN ORDINANCE ESTABLISHING COMPENSATION, BENEFITS AND TERMS OF EMPLOYMENT FOR THE FIRE MARSHAL; AND DECLARING AN EMERGENCY.

BE IT ORDAINED by the Council of the City of Mount Vernon, State of Ohio:

SECTION 1: That the following exempt professional position is hereby authorized within the salary range and upon the appropriation times listed below:

	Min	Mid	Max
Fire Marshal.....	\$34.96	\$41.95	\$48.95 (per hour)

The salary authorized by this Ordinance shall be payable bi-weekly.

SECTION 2: The salary range listed is the base salary range for the position. The position is eligible for annual longevity increments:

For the first five (5) years, \$400.00.

Annual Longevity Increments after five (5) years:

Year 6	Year 7	Year 8	Year 9	Year 10
\$500.00	\$550.00	\$600.00	\$650.00	\$700.00

The effective date of eligibility for an annual longevity increment shall be the anniversary date of employment in that position or the anniversary date of employment in the comparable position of Fire Inspector.

SECTION 3: Exempt employees are expected to work as necessary, including outside of normal business hours, in the completion of their duties. Exempt employees will work with their supervisor in establishing their work schedule.

SECTION 4: This position shall be entitled to the following benefits, on the same terms granted to fire personnel in the Collective Bargaining Agreement between the City of Mount Vernon and the IAFF Ohio Association of Professional Firefighters: Jury and Witness Duty Pay (Art 15), Holidays, (Art 22), Vacation (Art 23), Personal Leave (Art 24), Sick Leave (Art 26), Bereavement Leave (Art 27), Injury Leave (Art 28), Training Programs (Art 30), Hospitalization and Medical Insurance (Art 31), Uniforms (Art 32), OP&F Contributions (Art 37), Family and Medical Leave (Art 39), Leaves of Absence (Art 41), and Tuition Reimbursement (Art 44). Benefit hours that are established for 48-hour or 56-hour work week, if no 40-hour benefit levels are indicated in the agreement.

SECTION 5: This Ordinance shall be effective retroactive to July 1, 2024.

SECTION 6: This Ordinance is declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety and for the further reason to effectuate provisions of the agreement between the IAFF and the City effective July 1, 2024, and shall become effective upon its date of passage and approval by the Mayor, provided that it receives the affirmative vote of two-thirds (2/3) of the members elected to the Council of the City of Mount Vernon; otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

COMMENTS - Current Meeting:

Ordinance No. 2024-44 was given a first reading. Woods requested a 10-minute meeting of the Employee and Community Relations Committee on the legislation for Nov. 12, 2024.

RESULT: FIRST READING

Next: 11/12/2024 7:30 PM