



**City Council
Legislative Session**

Agenda

**October 14, 2024
7:30 PM**

COMMITTEE MEETINGS

Mount Vernon City Council
Committee Meeting Schedule
October 14, 2024

5:55-6:10 p.m.	Executive session: Collective bargaining	Employee & Community Relations Woods
6:10-6:15 p.m.	Exec sess: Pending/imminent ct action	Utilities Ruckman
6:15-6:45 p.m.	Exec sess: Pending/imminent ct action	Finance & Budget Seavolt
6:45-7:00 p.m.	Knox County Comprehensive Plan	Land Use & Development Keener
7:00-7:15 p.m.	American Heritage Park	Parks & Recreation Miller

- 10-14-24 Committee Meeting Schedule

MEETING WILL RECESS UNTIL 7:30 P.M.

CALL TO ORDER

INVOCATION

Pastor Ben Driver, Mount Vernon Church of Christ

PLEDGE OF ALLEGIANCE

ACCEPTANCE OF MINUTES

- City Council - Legislative Session - Sep 23, 2024 7:30 PM

RECEIVE PETITIONS AND COMMUNICATIONS

None.

RECEIVE COMMITTEE REPORTS

- 09-23-24 Fire, Police and Civil Defense Committee Meeting Minutes
- 09-23-24A Parks and Recreation Committee Meeting Minutes
- 09-23-24B Parks and Recreation Committee Meeting Minutes

LIQUOR CONTROL LICENSE

None.

PROCLAMATION

None.

PERSONS SPEAKING ON MATTERS OF CITY CONCERN

None.

RESOLUTIONS FOR THIRD READING

None.

RESOLUTIONS FOR SECOND READING**RESOLUTION NO. 2024-100**

A RESOLUTION NAMING THE GROUND SURROUNDING THE CA &C DEPOT, AMERICAN HERITAGE PARK; AND DECLARING AN EMERGENCY.

Parks and Recreation: Miller, Severns

RESOLUTIONS FOR FIRST READING**RESOLUTION NO. 2024-102**

A RESOLUTION AUTHORIZING THE SAFETY-SERVICE DIRECTOR TO RELEASE A REQUEST FOR QUALIFICATIONS FOR IDENTIFYING AND SELECTING A QUALIFIED FIRM OR FIRMS TO PROVIDE PROFESSIONAL SERVICES FOR OWNER'S REPRESENTATIVE SERVICES RELATED TO THE CONSTRUCTION OF MUNICIPAL BUILDINGS, IDENTIFY AND ENTER INTO CONTRACT WITH THE SELECTED FIRM OR FIRMS FOR THE PROFESSIONAL SERVICES FOR OWNER'S REPRESENTATIVE SERVICES RELATED TO THE CONSTRUCTION OF MUNICIPAL BUILDINGS; AND DECLARING AN EMERGENCY.

Streets and Public Buildings: Severns, Ruckman

RESOLUTION NO. 2024-103

A RESOLUTION CONFIRMING THE MAYOR'S RE-APPOINTMENT OF WILLIAM SMITH AS A REGULAR MEMBER OF THE BOARD OF ZONING APPEALS; AND DECLARING AN EMERGENCY.

Employee and Community Rel.: Woods, Keener

RESOLUTION NO. 2024-104

A RESOLUTION AUTHORIZING THE SAFETY-SERVICE DIRECTOR TO DISPOSE OF VEHICLES IN THE POLICE DEPARTMENT NOT NEEDED FOR PUBLIC USE BY THE CITY OF MOUNT VERNON; AND DECLARING AN EMERGENCY.

Finance and Budget: Seavolt, Woods

RESOLUTION NO. 2024-105

A RESOLUTION AUTHORIZING AND DIRECTING THE AUDITOR OF THE CITY OF MOUNT VERNON TO TRANSFER CERTAIN FUNDS.

Finance and Budget: Seavolt, Woods

RESOLUTION NO. 2024-106

A RESOLUTION AUTHORIZING AND DIRECTING THE AUDITOR OF THE CITY OF MOUNT VERNON TO PAY BILLS PURSUANT TO SECTION 5705.41 (D), THEN AND NOW CERTIFICATION.

Finance and Budget: Seavolt, Woods

ORDINANCES FOR THIRD READING

None.

ORDINANCES FOR SECOND READINGORDINANCE NO. 2024-41

AN ORDINANCE ESTABLISHING COMPENSATION PAY GRADES FOR SUPERVISORY AND PROFESSIONAL PERSONNEL; AND DECLARING AN EMERGENCY.

Employee and Community Rel.: Woods, Keener

- Ex. a - Compensation Pay Grades Rev. 1.2

ORDINANCES FOR FIRST READING**REMARKS FROM THE ADMINISTRATION****REMARKS FROM COUNCIL****ADJOURN AT THE CALL OF THE PRESIDENT**



PRESS RELEASE

City Hall
40 Public Square
Mount Vernon, OH 43050

FOR MORE INFORMATION, CONTACT:
Todd Hill, Clerk of Council
740-393-9517 Fax: 740-397-6595

FOR IMMEDIATE RELEASE
October 9, 2024

Mount Vernon City Council Committee Meeting Schedule October 14, 2024

5:55-6:10 p.m.	Executive session: Collective bargaining	Employee & Community Relations Woods
6:10-6:15 p.m.	Executive session: Pending or imminent court action	Utilities Ruckman
6:15-6:45 p.m.	Executive session: Pending or imminent court action	Finance & Budget Seavolt
6:45-7:00 p.m.	Knox County Comprehensive Plan	Land Use & Development Keener
7:00-7:15 p.m.	American Heritage Park	Parks & Recreation Miller

The above listed meeting will be held to discuss the above items; but will not be limited to those listed.
Mount Vernon News - WMVO - WNZR – City Hall Bulletin Board



Fire, Police and Civil Defense Committee Meeting Minutes
Committee Meeting
September 23, 2024 – 6:35 p.m. to 6:48 p.m.

COUNCIL PRESENT:

Bruce Hawkins, President
 Tammy Woods, Third Ward
 James Mahan, First Ward
 John Ruckman, Second Ward
 Mike Miller, Fourth Ward
 Janis Seavolt, At-Large
 Amber Keener, At-Large
 Mel Severns, At-Large

OTHERS IN ATTENDANCE:

Matthew Starr, Mayor
 Tanner Salyers, Safety-Service Director
 Rob Broeren, Law Director
 David Stuller, Treasurer
 Aaron Rinehart, Utilities Director
 Robert Morgan, Police Chief
 Todd Hill, Clerk

The committee discussed Resolution No. 2024-101, to accept a one-time Community Investment Grant in the amount of \$2,000,000.00 for the construction of the new Police Department building. Law Director Rob Broeren noted that the funds are coming from State Sen. Andy Brenner's office, that the legislation must be signed by the end of September, and that the money must be spent within two years, possibly four, although it need not be limited to design of the new building. He added that the City is working with the USDA on a low-interest loan for the project. Safety-Service Director Tanner Salyers thanked Brenner's office, noted that a preliminary design of the new Police Station has been completed, and added that multiple funding avenues are being explored for the project as the building currently housing the Police Department is in disrepair. Keener noted that \$2 million is a large sum to receive from the State. Miller expressed concerns about the legislation coming to Council at the last minute, and added that a project of this scope should be handled by a project engineer. No further meetings on the matter were requested. Resolution No. 2024-101 was up for a first reading at Council's Legislative Session later in the evening.

Respectfully submitted,

James Mahan, Chair
 Fire, Police, Civil Defense Committee,
 Mount Vernon City Council

JM/th



**Parks and Recreation Committee Meeting Minutes
September 23, 2024 – 6:48 p.m. to 7:01 p.m.**

COUNCIL PRESENT:

Bruce Hawkins, President
 Tammy Woods, Third Ward
 James Mahan, First Ward
 John Ruckman, Second Ward
 Mike Miller, Fourth Ward
 Janis Seavolt, At-Large
 Amber Keener, At-Large
 Mel Severns, At-Large

OTHERS IN ATTENDANCE:

Matthew Starr, Mayor
 Tanner Salyers, Safety-Service Director
 Rob Broeren, Law Director
 Terry Scott, Auditor
 David Stuller, Treasurer
 Brian Ball, Engineer
 Aaron Rinehart, Utilities Director
 Todd Hill, Clerk
 Cheryl Splain, Knox Pages

The committee discussed Resolution No. 2024-100, to name the grounds surrounding the CA&C Depot American Heritage Park. Safety-Service Director Tanner Salyers noted that Olivia Toth from the Knox County Convention and Visitors Bureau would be invited to speak to Council about the proposal at a future Council meeting, and that a veterans' memorial could also be placed in the park. He added that the name American Heritage Park is related to the Statue of Liberty replica being placed there and the upcoming America 250 sesquicentennial event. Mayor Matthew Starr provided an update on the splash pad planned for Riverside Park. Salyers detailed plans to demolish structures at Memorial Park, and added that bricks honoring veterans will be moved from the Public Square to American Heritage Park. The chair later requested a 15-minute meeting for Oct. 14, 2024 on the legislation, which was up for a first reading at Council's Legislative Session later in the evening

Respectfully submitted,

Mike Miller, Chair
 Parks and Recreation Committee
 Mount Vernon City Council

MM/th



**Parks and Recreation Committee Meeting Minutes
September 23, 2024 – 7:01 p.m. to 7:11 p.m.**

COUNCIL PRESENT:

Bruce Hawkins, President
Tammy Woods, Third Ward
James Mahan, First Ward
John Ruckman, Second Ward
Mike Miller, Fourth Ward
Janis Seavolt, At-Large
Amber Keener, At-Large
Mel Severns, At-Large

OTHERS IN ATTENDANCE:

Matthew Starr, Mayor
Tanner Salyers, Safety-Service Director
Rob Broeren, Law Director
Terry Scott, Auditor
David Stuller, Treasurer
Brian Ball, Engineer
Aaron Rinehart, Utilities Director
Todd Hill, Clerk
Cheryl Splain, Knox Pages

The committee heard from Christopher Salvucci, Knox County Career Center AF JROTC, and three cadets – Emma McGee, Arianne Scott and Hawthorne Fleckenstein – about the upcoming Servitas event at Ariel~Foundation Park on Oct. 12, 2024. The cadets detailed their training for the event, and commented on their future plans. The chair noted that the event is open to the public, from 8 a.m. to 4 p.m., and Mayor Matthew Starr added that 29 teams from around the region will be participating. No further meetings on the matter were requested.

Respectfully submitted,

Mike Miller, Chair
Parks and Recreation Committee
Mount Vernon City Council

MM/th



City Council
City of Mount Vernon
Mount Vernon, OH 43050

SCHEDULED

RESOLUTION 2024-100

Meeting: 10/14/24 7:30 PM
Dept: Parks and Recreation
Miller, Severns
Category: Parks
Prepared By: Rob Broeren
Initiator: Todd Hill
DOC ID: 4110

**A RESOLUTION NAMING THE GROUND SURROUNDING THE CA & C DEPOT,
AMERICAN HERITAGE PARK; AND DECLARING AN EMERGENCY.**

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Mount Vernon,
State of Ohio:

SECTION 1: That the ground surrounding the CA & C Depot is to be developed into a
park, named American Heritage Park, as shown on Exhibit A.

SECTION 2: This Resolution is hereby declared to be an emergency measure necessary
for the immediate preservation of the public peace, health and safety, and for the further reason
to expedite construction and signage of American Heritage Park and said Ordinance shall,
therefore, become effective upon its date of passage and approval by the Mayor, provided that it
receives the affirmative vote of two-thirds (2/3) of the members elected to the Council of the
City of Mount Vernon; otherwise it shall take effect and be in force from and after the earliest
period allowed by law.

HISTORY:

09/23/24

City Council

FIRST READING

Resolution No. 2024-100 was given a first reading. Miller requested a 15-minute meeting of the
Parks and Recreation Committee on the legislation for Oct. 14, 2024.

MAP

PER CITY OF MOUNT VERNON
COMPREHENSIVE PARK PLAN ,
PREPARED BY MKC ARCHITECTS (2021)





City Council
City of Mount Vernon
Mount Vernon, OH 43050

SCHEDULED

RESOLUTION 2024-102

Meeting: 10/14/24 7:30 PM
Dept: Streets and Public Buildings
Severns, Ruckman
Category: Public Buildings
Prepared By: Rob Broeren
Initiator: Todd Hill
DOC ID: 4117

A RESOLUTION AUTHORIZING THE SAFETY-SERVICE DIRECTOR TO RELEASE A REQUEST FOR QUALIFICATIONS FOR IDENTIFYING AND SELECTING A QUALIFIED FIRM OR FIRMS TO PROVIDE PROFESSIONAL SERVICES FOR OWNER'S REPRESENTATIVE SERVICES RELATED TO THE CONSTRUCTION OF MUNICIPAL BUILDINGS, IDENTIFY AND ENTER INTO CONTRACT WITH THE SELECTED FIRM OR FIRMS FOR THE PROFESSIONAL SERVICES FOR OWNER'S REPRESENTATIVE SERVICES RELATED TO THE CONSTRUCTION OF MUNICIPAL BUILDINGS; AND DECLARING AN EMERGENCY.

WHEREAS, Revised Code sections 153.65-73 allow local governments to select architects, engineers and other design professionals on Qualifications-Based criteria.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Mount Vernon, State of Ohio:

SECTION 1: That the Safety-Service Director for the City of Mount Vernon is hereby authorized and directed to release a Request for Qualifications for identifying and selecting a qualified firm or firms to provide professional services for owner's representative services related to the construction of municipal buildings.

SECTION 2: That the Safety-Service Director is hereby further authorized, upon identifying and selecting a qualified firm or firms, to negotiate and enter into a contract for professional services for owner's representative services related to the construction of municipal buildings.

SECTION 3: This Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety, and for the further reason to allow proper supervision of the City's upcoming municipal building construction projects, and said Resolution shall, therefore, become effective upon its date of passage and approval by the Mayor, provided that it receives the affirmative vote of two-thirds (2/3) of the members elected to the Council of the City of Mount Vernon; otherwise, it shall take effect and be in force from and after the earliest period allowed by law.



City Council
City of Mount Vernon
Mount Vernon, OH 43050

SCHEDULED

RESOLUTION 2024-103

Meeting: 10/14/24 7:30 PM
Dept: Employee and Community Rel.
Woods, Keener
Category: Reappointment
Prepared By: Todd Hill
Initiator: Todd Hill
DOC ID: 4118

A RESOLUTION CONFIRMING THE MAYOR'S RE-APPOINTMENT OF WILLIAM SMITH AS A REGULAR MEMBER OF THE BOARD OF ZONING APPEALS; AND DECLARING AN EMERGENCY.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Mount Vernon, State of Ohio:

SECTION 1: That the Council for the City of Mount Vernon confirm the Mayor's re-appointment of William Smith, 27 Mansfield Avenue, Mount Vernon, Ohio, to the Zoning Board of Appeals, as a regular member, commencing immediately, and ending October 14, 2029.

SECTION 2: This Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety, and for the further reason that an emergency exists in the usual daily operation of the various departments of the municipal government, and said Resolution shall, therefore, become effective upon its date of passage and approval by the Mayor, provided that it receives the affirmative vote of two-thirds (2/3) of the members elected to the Council of the City of Mount Vernon; otherwise, it shall take effect and be in force from and after the earliest period allowed by law.



City Council
City of Mount Vernon
Mount Vernon, OH 43050

SCHEDULED

RESOLUTION 2024-104

Meeting: 10/14/24 7:30 PM
Dept: Finance and Budget
Seavolt, Woods
Category: Finance
Prepared By: Rob Broeren
Initiator: Todd Hill
DOC ID: 4119

A RESOLUTION AUTHORIZING THE SAFETY-SERVICE DIRECTOR TO DISPOSE OF VEHICLES IN THE POLICE DEPARTMENT NOT NEEDED FOR PUBLIC USE BY THE CITY OF MOUNT VERNON; AND DECLARING AN EMERGENCY.

WHEREAS, Ohio Revised Code Sections 721.01 and 721.15 authorize municipalities to dispose of personal property and vehicles no longer needed for municipal use.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Mount Vernon, State of Ohio:

SECTION 1: That the Council finds that the City of Mount Vernon Police Department owns the following vehicles that are no longer needed for public use. Council also finds that the value of the vehicles are in excess of \$1,000.00.

- 1) 1994 Gray INST Airstream Trailer VIN 1UK500F18R1013782
- 2) 2017 Black Hyundai Sonata VIN 5NPE24AF4HH487745
- 3) 2003 Black Suzuki Aerio VIN JS2RC41H035203493
- 4) 2008 Black Mercury Sable VIN 1MEHM40W48G620080
- 5) 2014 White Buick Enclave VIN 5GAKRCKDXEJ267021

SECTION 2: That the Safety-Service Director for the City of Mount Vernon be authorized and directed to sell or dispose of the vehicles pursuant to any method authorized by Revised Code Section 721.15.

SECTION 3: This Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety, and for the further reason of expediting the sale or trade of these items to return the proceeds to constructive use by the City, and said Resolution shall, therefore, become effective upon its date of passage and approval by the Mayor, provided that it receives the affirmative vote of two-thirds (2/3) of the members elected to the Council of the City of Mount Vernon; otherwise, it shall take effect and be in force from and after the earliest period allowed by law.



City Council
City of Mount Vernon
Mount Vernon, OH 43050

SCHEDULED

RESOLUTION 2024-105

Meeting: 10/14/24 7:30 PM
Dept: Finance and Budget
Seavolt, Woods
Category: Finance
Prepared By: Rob Broeren
Initiator: Todd Hill
DOC ID: 4116

A RESOLUTION AUTHORIZING AND DIRECTING THE AUDITOR OF THE CITY OF MOUNT VERNON TO TRANSFER CERTAIN FUNDS.

NOW, THEREFORE, BE IT RESOLVED by the City of Mount Vernon, State of Ohio:

SECTION 1: That the Auditor for the City of Mount Vernon be, and he herewith is, authorized and directed to transfer funds as follows:

1. From account 101.1300.54451, computer maintenance, to account 101.1300.54111, services received, in the amount of \$11,000.00.

SECTION 2: This Resolution provides for appropriations for the current expenses of the City, and therefore, pursuant to Revised Code Section 731.30, it shall become effective upon its date of passage and approval by the Mayor.



City Council
City of Mount Vernon
Mount Vernon, OH 43050

SCHEDULED

RESOLUTION 2024-106

Meeting: 10/14/24 7:30 PM
Dept: Finance and Budget
Seavolt, Woods
Category: Finance
Prepared By: Rob Broeren
Initiator: Todd Hill
DOC ID: 4120

A RESOLUTION AUTHORIZING AND DIRECTING THE AUDITOR OF THE CITY OF MOUNT VERNON TO PAY BILLS PURSUANT TO SECTION 5705.41 (D), THEN AND NOW CERTIFICATION.

WHEREAS, the Safety-Service Director for the City of Mount Vernon did make the necessary inquiries that these billed amounts as indicated are legitimate and proper and did approve payment in the amounts shown; and

WHEREAS, at the time of the making of such contract or order and at the time of the execution of such certificate a sufficient sum appropriated for the purpose of such contract or order was in the treasury or in the process of collection to the credit of an appropriate fund free from any previous encumbrances.

NOW, THEREFORE, BE IT RESOLVED by the City of Mount Vernon, State of Ohio:

SECTION 1: That the Auditor for the City of Mount Vernon be, and he herewith is, authorized and directed to pay bills as follows:

1. To Google LLC, in the amount of \$4388.22, to be taken from account 101.3600.54494, Networking Systems.
2. To Knox County Commissioners, in the amount of \$4,400.00, to be taken from account 101.2300.54111, Services Received.
3. To Target Solution Learning, LLC, in the amount of \$4,778.28, to be taken from account 101.2320.54111, Services Received.

SECTION 2: This Resolution provides for appropriations for the current expenses of the City, and therefore, pursuant to Revised Code Section 731.30, it shall become effective upon its date of passage and approval by the Mayor.



City Council
City of Mount Vernon
Mount Vernon, OH 43050

Meeting: 10/14/24 7:30 PM
Dept: Employee and Community Rel.
Woods, Keener
Category: Wages
Prepared By: Rob Broeren
Initiator: Todd Hill
DOC ID: 4107

SCHEDULED

ORDINANCE 2024-41

AN ORDINANCE ESTABLISHING COMPENSATION PAY GRADES FOR SUPERVISORY AND PROFESSIONAL PERSONNEL; AND DECLARING AN EMERGENCY.

BE IT ORDAINED by the Council of the City of Mount Vernon, State of Ohio:

SECTION 1: That the following supervisory and professional positions listed on Exhibit A are hereby authorized at a salary within the listed minimum and maximum for the position. The employee's salary shall be set by the employee's supervisor with the concurrence of the Safety-Service Director based on written policies developed by the City's Human Resources Department, unless the employee is appointed by an elected office holder other than the Mayor. An employee appointed by an elected office holder other than the Mayor shall have their salary set by their appointing authority.

SECTION 2: The salary designated within the compensation pay grade is the base salary for the designated position.

(A) The following supervisory or professional positions are eligible for annual longevity increments of \$600.00, to be computed on an annual basis, not to exceed five (5) years:

Director of Public Safety-Service, Director of Public Utilities, Police Chief, Fire Chief, City Engineer, Director of Public Works, Director of Human Resources and Assistant Director of Law (I).

Annual Longevity Increments after five (5) years for these positions:

Year 6	Year 7	Year 8	Year 9	Year 10
\$650.00	\$700.00	\$750.00	\$800.00	\$850.00

(B) All other supervisory or professional positions are eligible for annual longevity increments of \$400.00, to be computed on an annual basis, not to exceed five (5) years.

Annual Longevity Increments after five (5) years for all other supervisory or professional positions:

Year 6	Year 7	Year 8	Year 9	Year 10
\$500.00	\$550.00	\$600.00	\$650.00	\$700.00

The effective date of eligibility for an annual longevity increment shall be the anniversary

date of employment in that position. If a position did not receive an Annual Longevity Increment, past service in that position shall be allowed towards determining the amount of increment to be added to the base salary.

SECTION 3: Exempt employees are expected to work as necessary, including outside of normal business hours, in the completion of their duties. Exempt employees will work with their supervisor in establishing their work schedule.

SECTION 4: The Police Chief and Assistant Police Chief shall be entitled to the following benefits, on the same terms granted to police personnel in the Collective Bargaining Agreement between the City of Mount Vernon and the FOP Ohio Labor Council: Jury and Witness Duty Pay (Art. 15), Holidays, (Art. 22), Vacation (Art. 23), Personal Leave (Art. 24), Sick Leave (Art. 26), Bereavement Leave (Art. 27), Injury Leave (Art. 28), Training Programs (Art. 30), Healthcare Benefits (Art. 31), Uniforms (Art. 32), Pension Contributions (Art. 36), Leaves of Absence (Art. 41), and Tuition Reimbursement (Art. 45).

SECTION 5: The Fire Chief and Assistant Fire Chief shall be entitled to the following benefits, on the same terms granted to fire personnel in the Collective Bargaining Agreement between the City of Mount Vernon and the IAFF Ohio Association of Professional Firefighters: Jury and Witness Duty Pay (Art. 15), Holidays, (Art. 22), Vacation (Art. 23), Personal Leave (Art. 24), Sick Leave (Art. 26), Bereavement Leave (Art. 27), Injury Leave (Art. 28), Training Programs (Art. 30), Hospitalization and Medical Insurance (Art. 31), Uniforms (Art. 32), OP&F Contributions (Art. 37), Family and Medical Leave (Art. 39), Leaves of Absence (Art. 41), and Tuition Reimbursement (Art. 44). Benefit hours that are established for 48-hour or 56-hour work week, if no 40-hour benefit levels are indicated in the agreement.

SECTION 6: Positions listed on Exhibit A, excluding the Police Chief, Assistant Police Chief, Fire Chief and Assistant Fire Chief, shall be entitled to the benefits outlined in Section E of the Mount Vernon Employee Handbook effective August 2021, as amended, unless the employee is appointed by an elected office holder other than the Mayor. All employees appointed by an elected office holder other than the Mayor shall be entitled to those benefits outlined by their appointing authority.

SECTION 7: A salary set by this Ordinance before January 1, 2025 shall become effective January 1, 2025, and be effective for the entire calendar year, unless the statement setting the new salary lists a different effective date in which case the salary shall be effective until the end of calendar year 2025. Thereafter, unless Council adopts legislation changing the compensation pay grades, employee salaries shall be set within the compensation pay grade for the position listed on Exhibit A before the first day of January and shall be effective for the calendar year starting the first day of January after being set. In the case of a vacancy in any position covered by Exhibit A, the salary shall be set within the compensation pay grade for the position before the new employee begins work. The salaries authorized by this Ordinance shall be payable bi-weekly. Salaries for the positions listed on Exhibit A may be set once a year, for each calendar year. In extraordinary circumstances, an employee's supervisor may request to adjust an employee's wage a second time within a calendar year with the concurrence of the

Safety-Service Director and the Director of Human Resources, unless the employee is appointed by an elected office holder other than the Mayor. In extraordinary circumstances, specifically listed in the change of salary determination, the appointing authority, for an employee appointed by elected office holders other than the mayor, may adjust their employee's wage a second time within a calendar year.

SECTION 8: Any provision in legislation previously adopted which is in conflict with this Ordinance is repealed.

SECTION 9: This Ordinance is declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety and for the further reason that an emergency exists in the usual daily operation of the Auditor's Office to establish and process payroll, therefore, become effective upon its date of passage and approval by the Mayor, provided that it receives the affirmative vote of two-thirds (2/3) of the members elected to the Council of the City of Mount Vernon; otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

HISTORY:

09/23/24

City Council

FIRST READING

Ordinance No. 2024-41 was given a first reading.

Packet Pg. 18

Department	Title	Pay Grade	Min	Mid	Max
Law	Legal Assistant	2	\$23.08	\$27.70	\$32.31
Admin	Administrative Assistant - Safety Service	1	\$21.57	\$25.88	\$30.20
Admin	Administrative Assistant - Mayor's Office	1	\$21.57	\$25.88	\$30.20
Auditor	Deputy Auditor	1	\$21.57	\$25.88	\$30.20
Court	Probation Administrative Assistant/Deputy Clerk	1	\$21.57	\$25.88	\$30.20