



**City Council  
Special Meeting**

**Agenda**

**November 19, 2025  
6:30 PM**

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**CALL TO ORDER**

**RESOLUTIONS FOR THIRD READING**

**RESOLUTION NO. 2025-116**

A RESOLUTION AUTHORIZING AND DIRECTING THE SAFETY-SERVICE DIRECTOR OF THE CITY OF MOUNT VERNON, OHIO, TO PURCHASE A FIRE ENGINE FOR THE FIRE DEPARTMENT; AND DECLARING AN EMERGENCY.

*Fire, Police and Civil Defense: Mahan, Seavolt*

**RESOLUTIONS FOR FIRST READING**

**RESOLUTION NO. 2025-124**

A RESOLUTION AUTHORIZING AND DIRECTING THE AUDITOR OF THE CITY OF MOUNT VERNON TO PAY BILLS PURSUANT TO SECTION 5705.41 (D), THEN AND NOW CERTIFICATION.

*Finance and Budget: Seavolt, Woods*

**ORDINANCES FOR THIRD READING**

**ORDINANCE NO. 2025-35**

AN ORDINANCE AUTHORIZING THE EXECUTION AND DELIVERY OF A PETITION ADDING TERRITORY TO THE MOUNT VERNON NEW COMMUNITY AUTHORITY DISTRICT UNDER OHIO REVISED CODE CHAPTER 349; AND DECLARING AN EMERGENCY.

*Land Use and Development: Keener, Mahan*

**ORDINANCE NO. 2025-36**

AN ORDINANCE DETERMINING THAT A PETITION ADDING TERRITORY TO THE MOUNT VERNON NEW COMMUNITY AUTHORITY

DISTRICT IS SUFFICIENT AND COMPLIES WITH THE REQUIREMENTS OF SECTION 349.03 OF THE OHIO REVISED CODE IN FORM AND SUBSTANCE; SETTING THE TIME AND PLACE FOR A HEARING ON THE PETITION AND AUTHORIZING THE NOTICE BY PUBLICATION OF SUCH HEARING; AND DECLARING AN EMERGENCY.

*Land Use and Development: Keener, Mahan*

**ADJOURN AT THE CALL OF THE PRESIDENT**

**WORKING MEETING TO DISCUSS 2026 BUDGET**

This meeting is not streamed, but is here for informational purposes only.



City Council  
City of Mount Vernon  
Mount Vernon, OH 43050

SCHEDULED

**RESOLUTION 2025-116**

Meeting: 11/19/25 6:30 PM  
Dept: Fire, Police and Civil Defense  
Mahan, Seavolt  
Category: Fire  
Prepared By: Rob Broeren  
Initiator: Zac Sherman  
**DOC ID: 4330**

**A RESOLUTION AUTHORIZING AND DIRECTING THE SAFETY-SERVICE DIRECTOR OF THE CITY OF MOUNT VERNON, OHIO, TO PURCHASE A FIRE ENGINE FOR THE FIRE DEPARTMENT; AND DECLARING AN EMERGENCY.**

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Mount Vernon, State of Ohio:

**SECTION 1:** That the Safety-Service Director for the City of Mount Vernon be and he herewith is authorized and directed to purchase a Rosenbauer Pumper, complete with Rosenbauer Commander chassis, through Sourcewell, a cooperative purchasing program, for the Mount Vernon Fire Department (see Ex A, attached).

**SECTION 2:** This Resolution is hereby declared to be an emergency measure for the immediate preservation of the public peace, health and safety, and for the further reason to allow the Mount Vernon Fire Department to lock in current rates for this vehicle before a planned price increase and said Resolution shall, therefore, become effective upon its date of passage and approval by the Mayor, provided that it receives the affirmative vote of two-thirds (2/3) of the members elected to the Council of the City of Mount Vernon; otherwise it shall take effect and be in force from and after the earliest period allowed by law.

**HISTORY:**

11/10/25      City Council      FIRST READING

Committee for this legislation was corrected from Finance and Budget to Police, Fire, and Civil Defense. Mahan gave Resolution 2025-116 it's first reading, and requested a 5-minute committee meeting on the 17th.

11/17/25      City Council      SECOND READING

Mahan gave Resolution 2025-116 a second reading.



## PURCHASE ORDER

| Purchaser                |                        | SUPPLIER                 |                                   |
|--------------------------|------------------------|--------------------------|-----------------------------------|
| <b>Purchaser:</b>        | City of Mount Vernon   | <b>Contract #:</b>       | Sourcewell Contract #: 113021-RSD |
| <b>Address 1:</b>        | 40 Public Square       | <b>Supplier:</b>         | Rosenbauer South Dakota, LLC      |
| <b>Address 2:</b>        |                        | <b>Address 1:</b>        | 100 3rd Street                    |
| <b>City, State, Zip:</b> | Mount Vernon, OH 43050 | <b>Address 2:</b>        |                                   |
|                          |                        | <b>City, State, Zip:</b> | Lyons, SD 57041                   |

|                               |            |                                                                          |       |
|-------------------------------|------------|--------------------------------------------------------------------------|-------|
| <b>Purchase Order Number:</b> | (enter)    | <b>Delivery in Calendar Days, after receipt and acceptance of Order:</b> | 900   |
| <b>Date:</b>                  | 10/16/2025 | <b>Member #</b>                                                          | 32666 |

The amount in this proposal shall remain firm for a period of 30 days from the date of same.

| Quantity     | Description                                                                                        | Price          | Price (Extended) |
|--------------|----------------------------------------------------------------------------------------------------|----------------|------------------|
| 1            | One (1) Rosenbauer Pumper, complete with Rosenbauer Commander chassis per attached specifications. | \$1,172,243.00 | \$1,172,243.00   |
|              |                                                                                                    |                |                  |
|              |                                                                                                    |                |                  |
|              |                                                                                                    |                |                  |
|              |                                                                                                    |                |                  |
|              |                                                                                                    |                |                  |
|              |                                                                                                    |                |                  |
|              |                                                                                                    |                |                  |
|              |                                                                                                    |                |                  |
| <b>TOTAL</b> |                                                                                                    |                | \$1,172,243.00   |

|               |                                                                                                                                                                                                                                                                                                                                                                                                      |
|---------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>NOTES:</b> | NOTE, A \$170,232.00 PAYMENT SHALL BE MADE AT CONTRACT ACCEPTANCE TO RECIEVE AN ADDITIONAL (\$14,800.00) DISCOUNT. A \$300,000.00 PAYMENT SHALL BE MADE FEB 1ST, 2026 TO RECIEVE A (\$24,200.00) DISCOUNT. A \$300,000.00 PAYMENT SHALL BE MADE FEB 1ST, 2027 TO RECIEVE (\$12,800.00) DISCOUNT. A \$300,000.00 PAYMENT SHALL BE MADE FEB 1ST, 2028 TO RECIEVE (\$1,400.00) DISCOUNT. BALANCE @ DEL. |
|---------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

|                            |                             |
|----------------------------|-----------------------------|
| <b>Rosenbauer Dealer :</b> | All-American Fire Equipment |
| <b>Salesperson:</b>        | Bud Bowman                  |
| <b>Signature:</b>          |                             |

|                    |                      |
|--------------------|----------------------|
| <b>Purchaser:</b>  | City of Mount Vernon |
| <b>Print Name:</b> |                      |
| <b>Title:</b>      |                      |
| <b>Date</b>        |                      |
| <b>Signature:</b>  |                      |

Attachment: Ex A - Rosenbauer Engine quote (2025-116 : Purchase Fire Engine through Sourcewell)



## APPENDIX C CHANGE ORDER POLICY

This change order policy is intended to reflect the increased cost of changes which result in delayed deliveries, confused paperwork, poor production flow and increased potential of trucks being built to incorrect specifications. With your cooperation, changes can be kept to a minimum which means we will be able to reduce lead times, increase production and maintain costs which will benefit all of us.

Our objective is accurate, high quality and on-time deliveries exceeding our customer expectations.

Changes any time after the order is received may delay the quoted delivery date. Significant design or component changes will have the largest impact on the schedule and quoted delivery date. Changes that occur later in the process will also have the largest impact on the schedule and quoted delivery date.

All time fences are reference to contract execution date if not otherwise stated.

### Change Window #1

All changes will be priced at standard pricing and specials will be priced through our normal process. Significant changes made to the vehicle during this time period may result in a delivery extension.

|                 |           |
|-----------------|-----------|
| RBM Chassis     | 0-60 days |
| RBA Aerial      | 0-60 days |
| Rosenbauer Body | 0-60 days |

### Change Window #2

All changes are subject to a 25% mark-up. All changes are subject to factory review and may be denied due to engineering or lead time issues.

|                 |             |
|-----------------|-------------|
| RBM Chassis     | 61-75 days  |
| RBA Aerial      | 61-75 days  |
| Rosenbauer Body | 61-120 days |

### Change Window #3

All changes are subject to a 50% mark-up, and 50% restocking fee on deleted items. All changes are subject to factory review and may be denied due to engineering or lead time issues. No major components can be changed at this time; major components are considered engine, transmission, axles, suspension, cab, frame (wheelbase), seats, water pump and water tank.

|                 |              |
|-----------------|--------------|
| RBM Chassis     | 76-120 days  |
| RBA Aerial      | 76-120 days  |
| Rosenbauer Body | 121-180 days |

### Change Window #4

Changes are not recommended at this time. Any changes requested will be priced on a time and material basis. Any changes requested, and that are quoted to the customer, must be approved by the customer within three days or they will not be valid.

|                 |                |
|-----------------|----------------|
| RBM Chassis     | After 120 days |
| RBA Aerial      | After 120 days |
| Rosenbauer Body | After 180 days |

*\*Note: Any late change orders that are factory driven will be done at cost and no additional mark up or penalties will apply.*

### INFLATIONARY NOTICE

Due to unprecedented volatility with inflationary pressures in our economy and existing market demand creating substantial production backlogs, Rosenbauer America reserves the right to potentially request price escalation under this contract. To be fair and reasonable, any potential price escalation request will be presented and supported with specific evidence of supply chain cost increases from material or component providers. Upon request, this may include copies of invoices from relevant suppliers to substantiate accordingly. Any request will be done in a timely manner for careful review and consideration.

BUYER INITIALS: \_\_\_\_\_

Attachment: Ex A - Rosenbauer Engine quote (2025-116 : Purchase Fire Engine through Sourcewell)

**APPENDIX D  
CANCELLATION POLICY**

This cancellation policy is intended to outline the costs associated with canceling a contract after the vehicle has been ordered.

**Cancellation Window #1**

All requests for cancellation from order entry until the preconstruction meeting is held will incur a \$5,000 cancellation fee.

**Cancellation Window #2**

All requests for cancellation after the pre construction until the specifications have been released to engineering will incur a \$10,000 cancellation fee.

**Cancellation Window #3**

All requests for cancellation after the specifications have been released until the truck starts in production will incur a \$15,000 cancellation fee in addition to evaluation of materials that have been ordered

**Cancellation Window #4**

All requests for cancellation while the truck is in production will be subject to review and charged based material and production time.

**BUYER INITIALS:** \_\_\_\_\_



City Council  
City of Mount Vernon  
Mount Vernon, OH 43050

SCHEDULED

RESOLUTION 2025-124

Meeting: 11/19/25 6:30 PM  
Dept: Finance and Budget  
Seavolt, Woods  
Category: Finance  
Prepared By: Rob Broeren  
Initiator: Zac Sherman  
DOC ID: 4342

**A RESOLUTION AUTHORIZING AND DIRECTING THE AUDITOR OF THE CITY OF MOUNT VERNON TO PAY BILLS PURSUANT TO SECTION 5705.41 (D), THEN AND NOW CERTIFICATION.**

WHEREAS, the Safety-Service Director for the City of Mount Vernon did make the necessary inquiries that these billed amounts as indicated are legitimate and proper and did approve payment in the amounts shown; and

WHEREAS, at the time of the making of such contract or order and at the time of the execution of such certificate a sufficient sum appropriated for the purpose of such contract or order was in the treasury or in the process of collection to the credit of an appropriate fund free from any previous encumbrances.

NOW, THEREFORE, BE IT RESOLVED by the City of Mount Vernon, State of Ohio:

SECTION 1: That the Auditor for the City of Mount Vernon be, and he herewith is, authorized and directed to pay bills as follows:

1. To Zions Bank in the amount of \$188,143.50 from line numbers 301.1300.56621, Bond Retirement Fund -Bond Redemption (\$41,135.52), 301.1300.56622, Bond Retirement Fund - Bond Interest (\$60,867.02), 301.1300.54484, Bond Retirement Fund - Transfer Water Liens (\$66,500.00) and 305.1300.56621, Bond Retirement Income Tax Fund - Bond Redemption (\$19,640.96).

2. To JP Morgan Chase Bank in the amount of \$612,191.75 from line numbers 301.1300.56621, Bond Retirement Fund -Bond Redemption (\$204,450.00), 301.1300.56622, Bond Retirement Fund - Bond Interest (\$7,903.99), 302.1300.56621, Waste Water Bond Retirement Fund - Sewer System Bond Redemption (\$345,750.00), 302.1300.56622, Waste Water Bond Retirement Fund - Sewer System Bond Interest (\$17,942.40), 303.1300.56621, Water Bond Retirement Fund - Water System Bond Redemption (\$34,800.00), and 303.1300.56622, Water Bond Retirement Fund - Water System Bond Interest (\$1,345.36).

3. US Bank in the amount of \$139,662.50 from line numbers 301.1300.56621, Bond Retirement Fund -Bond Redemption (\$125,000.00), and 301.1300.56622, Bond Retirement Fund - Bond Interest (\$14,662.50).

4. Squire Patton Boggs LLP in the amount of \$5,500 from line number 101.1300.54111, General Fund - Auditor - Services Received Accrual Acct.

SECTION 2: This Resolution provides for appropriations for the current expenses of the City, and therefore, pursuant to Revised Code Section 731.30, it shall become effective upon its date of passage and approval by the Mayor.



City Council  
City of Mount Vernon  
Mount Vernon, OH 43050

SCHEDULED

**ORDINANCE 2025-35**

Meeting: 11/19/25 6:30 PM  
Dept: Land Use and Development  
Keener, Mahan  
Category: Planning and Zoning  
Prepared By: Rob Broeren  
Initiator: Zac Sherman  
**DOC ID: 4331**

**AN ORDINANCE AUTHORIZING THE EXECUTION AND DELIVERY OF A PETITION  
ADDING TERRITORY TO THE MOUNT VERNON NEW COMMUNITY AUTHORITY  
DISTRICT UNDER OHIO REVISED CODE CHAPTER 349; AND DECLARING AN  
EMERGENCY.**

**WHEREAS**, the City of Mount Vernon, Ohio (the “City”), as owner of certain real property located in the territory of the City and thereby a “developer” with respect to said property within the meaning of Ohio Revised Code Section 349.01(E), established the Mount Vernon New Community Authority by Ordinance 2023-31 for the purposes of encouraging and supporting well-balanced and diversified land use patterns within the territory of the City, including facilities for the conduct of industrial, commercial, residential, cultural, educational, and recreational activities, all as described in Ohio Revised Code Chapter 349; and

**WHEREAS**, Founders Grove, LLC has acquired certain real property which is located within the jurisdiction of the City, consisting of approximately 33.89 acres know as parcel number 71-00050.000 in the records of the Office of the Auditor of Knox County, Ohio (the “Property”) on which Founders Grove, LLC plans to construct approximately 156 rental villas with a clubhouse, recreational facilities, and appurtenances thereto; and

**WHEREAS**, in support of such efforts, City staff and legal counsel have prepared a Petition to Add Property to the Mount Vernon New Community Authority District and to Amend the Petition for Establishment of the Mount Vernon New Community Authority as a New Community Authority Under Chapter 349 of the Ohio Revised Code (the “Petition”), a copy of which Petition is on file with the City, and which Petition proposes the addition of the Property to the Mount Vernon New Community Authority as authorized by Ohio Revised Code Chapter 349; and

**WHEREAS**, the District, as described in the Petition, is located entirely within the municipal corporate boundaries of the City, a municipal corporation, and this Council, as the legislative authority of the City, is therefore the organizational board of commissioners for purposes of this Petition; and

**WHEREAS**, this Council has reviewed the Petition as prepared by City staff and legal counsel, and by this Ordinance desires to legislatively authorize the execution of the Petition by the Mayor and the Director of Law and the delivery of the same to this Council in its capacity as “organizational board of commissioners” as defined in Ohio Revised Code Section 349.01(F).

**NOW, THEREFORE, BE IT ORDAINED** by the Council of the City of Mount Vernon that:

**SECTION 1. Mayor to Represent Developer.** This Council hereby authorizes the Mayor to serve as the representative of the City in its capacity as a “developer” for the purposes of filing the Petition with this Council.

**SECTION 2. Execution and Delivery of Petition.** This Council hereby authorizes and directs the Mayor and the Director of Law to execute and deliver the Petition to add the Property to the Mount Vernon New Community Authority under Ohio Revised Code Chapter 349. Upon such execution and delivery, the Mayor and the Director of Law, or such other City staff as they may determine, shall file the Petition with this Council, in its capacity as “organizational board of commissioners” as defined in Ohio Revised Code Section 349.01(F).

**SECTION 3. Open Meetings.** This Council finds and determines that all formal actions of this Council and any of its committees concerning and relating to the passage of this Ordinance were taken in an open meeting of this Council, and that all deliberations of this Council and any of its committees that resulted in those formal actions were in meetings open to the public, all in compliance with the law including Ohio Revised Code Section 121.22.

**SECTION 4. Emergency.** This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety, and for the further reason to aid the financing of infrastructure for new development without delay, and said Ordinance shall, therefore, become effective upon its date of passage and approval by the Mayor, provided that it receives the affirmative vote of two-thirds (2/3) of the members elected to this Council; otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**HISTORY:**

11/10/25            City Council            FIRST READING

Keener gave Ordinance 2025-35 it's first reading, and requested a 15-minute committee meeting on Nov. 17th for it and Ordinance 2025-36.

11/17/25            City Council            SECOND READING

Mahan gave Ordinance 2025-35 a second reading. He asked if Council would be open to having a special meeting on Wednesday, November 19 to revisit the legislation. Council agreed to view Ordinance 2025-35, Ordinance 2025-36, Resolution 2025-116, and a pending Then & Now Resolution on 11/19 at 6:30 p.m.



City Council  
City of Mount Vernon  
Mount Vernon, OH 43050

SCHEDULED

ORDINANCE 2025-36

Meeting: 11/19/25 6:30 PM  
Dept: Land Use and Development  
Keener, Mahan  
Category: Planning and Zoning  
Prepared By: Rob Broeren  
Initiator: Zac Sherman  
DOC ID: 4332

**AN ORDINANCE DETERMINING THAT A PETITION ADDING TERRITORY TO THE MOUNT VERNON NEW COMMUNITY AUTHORITY DISTRICT IS SUFFICIENT AND COMPLIES WITH THE REQUIREMENTS OF SECTION 349.03 OF THE OHIO REVISED CODE IN FORM AND SUBSTANCE; SETTING THE TIME AND PLACE FOR A HEARING ON THE PETITION AND AUTHORIZING THE NOTICE BY PUBLICATION OF SUCH HEARING; AND DECLARING AN EMERGENCY.**

**WHEREAS**, the City of Mount Vernon, Ohio, in its capacity as a “developer” within the meaning of Ohio Revised Code Section 349.01(E) (the “City”) established the Mount Vernon New Community Authority by Ordinance 2023-31 for the purposes of encouraging and supporting well-balanced and diversified land use patterns within the territory of the City, including facilities for the conduct of industrial, commercial, residential, cultural, educational, and recreational activities, all as described in Ohio Revised Code Chapter 349; and

**WHEREAS**, on November 10, 2025, the City, in its capacity as a developer, submitted to the Council of the City (“Council”), pursuant to Ohio Revised Code Section 349.03, a Petition to Add Property to the Mount Vernon New Community Authority District and to Amend the Petition for Establishment of the Mount Vernon New Community Authority as a New Community Authority Under Chapter 349 of the Ohio Revised Code (the “Petition”), a copy of which Petition is on file with the City; and

**WHEREAS**, the District, as described in the Petition, is located entirely within the municipal corporate boundaries of the City, a municipal corporation, and this Council, as the legislative authority of the City, is therefore the organizational board of commissioners for purposes of this Petition; and

**WHEREAS**, this Council has reviewed the Petition, and by this Ordinance desires to legislatively determine, pursuant to Ohio Revised Code Section 349.03, that the Petition complies with the requirements of that section as to form and substance; pursuant to Ohio Revised Code Section 349.03, to set the time and place of a hearing on the Petition; and further pursuant to Ohio Revised Code Section 349.03, authorize the notice by publication of the hearing on the Petition.

**NOW, THEREFORE, BE IT ORDAINED** by the Council of the City of Mount Vernon that:

**SECTION 1. Organizational Board of Commissioners.** This Council hereby acknowledges and determines that, pursuant to Ohio Revised Code Section 349.01(F)(3), it is the “organizational board of commissioners” of the Mount Vernon New Community Authority for all purposes of Ohio Revised Code Chapter 349.

**SECTION 2. Petition's Sufficiency and Compliance with Ohio Revised Code Section 349.03.** This Council has examined the Petition and finds and determines that the Petition is sufficient and complies with the requirements of Ohio Revised Code Section 349.03 in form and substance.

**SECTION 3. Time and Place of Hearing.** Pursuant to Ohio Revised Code Section 349.03, this Council hereby determines to hold a hearing on the Petition on December 22, 2025 at the offices of the City, 40 Public Square, Suite 206, Mount Vernon, Ohio 43050, at 7:30 p.m., and this Council hereby authorizes the Clerk of Council to cause notice of the hearing to be published once a week for three consecutive weeks, or as provided in Ohio Revised Code Section 7.16, in a newspaper of general circulation within Knox County, Ohio, pursuant to Ohio Revised Code Section 349.03(A).

**SECTION 4. Open Meetings.** This Council finds and determines that all formal actions of this Council and any of its committees concerning and relating to the passage of this Ordinance were taken in an open meeting of this Council, and that all deliberations of this Council and any of its committees that resulted in those formal actions were in meetings open to the public, all in compliance with the law including Ohio Revised Code Section 121.22.

**SECTION 5. Emergency.** This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety, and for the further reason to aid the financing of infrastructure for new development without delay, and said Ordinance shall, therefore, become effective upon its date of passage and approval by the Mayor, provided that it receives the affirmative vote of two-thirds (2/3) of the members elected to this Council; otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**HISTORY:**

11/10/25            City Council            FIRST READING

Committee corrected from Streets and Public Buildings to Land Use and Development. Keener gave Ordinance 2025-36 it's first reading.

11/17/25            City Council            SECOND READING

Mahan gave Ordinance 2025-36 a second reading.