



**City Council
Legislative Session**

Agenda

**November 8, 2021
7:30 PM**

COMMITTEE MEETINGS

Mount Vernon City Council
Committee Meeting Schedule
November 8, 2021

6:20-6:30 p.m.	Monroe Township annexation	Planning & Zoning Hillier
6:30-6:45 p.m.	Knox Cattle Company Dam	Finance & Budget Francis
6:45-7:15 p.m.	Employee compensation	Employee & Community Relations Scoles
7:30 p.m.	City Council Legislative Meeting	Ref: Agenda

- Committee Meeting Schedule

MEETING WILL RECESS UNTIL 7:30 P.M.

CALL TO ORDER

INVOCATION

The Rev. Karen Oehl from the Gay St. United Methodist Church

PLEDGE OF ALLEGIANCE

ACCEPTANCE OF MINUTES

- City Council - Legislative Session - Oct 25, 2021 7:30 PM

RECEIVE PETITIONS AND COMMUNICATIONS

Scheduled speaker -- Keith Burley, re employee compensation.

Scheduled speaker -- Jim Brown, re Shade Tree Commission.

Scheduled speaker -- Lauren Heffelfinger, communication btw Council and community.

RECEIVE COMMITTEE REPORTS

- 10/25/21 Planning and Zoning Committee Meeting Minutes (1)

- 10/25/21 Planning and Zoning Committee Meeting Minutes (2)

LIQUOR CONTROL LICENSE**PROCLAMATION****PERSONS SPEAKING ON MATTERS OF CITY CONCERN****RESOLUTIONS FOR THIRD READING****RESOLUTIONS FOR SECOND READING****RESOLUTION NO. 2021-99**

A RESOLUTION AUTHORIZING THE SAFETY SERVICE DIRECTOR TO ENTER INTO CONTRACT FOR ADDITIONAL INTERIM RISK REDUCTION MEASURES AT THE KNOX CATTLE COMPANY DAM, AND DECLARING AN EMERGENCY.

Finance and Budget: Francis, Hillier

RESOLUTIONS FOR FIRST READING**RESOLUTION NO. 2021-101**

A RESOLUTION AUTHORIZING THE DONATION OF REAL PROPERTY IN CLINTON TOWNSHIP (PARCEL # 12-50012.000) TO THE BOARD OF COMMISSIONERS OF KNOX COUNTY, OHIO, AND DECLARING AN EMERGENCY.

Parks and Lands: Keener, Warga

RESOLUTION NO. 2021-102

A RESOLUTION AUTHORIZING AND DIRECTING THE AUDITOR OF THE CITY OF MOUNT VERNON TO TRANSFER CERTAIN FUNDS.

Finance and Budget: Francis, Hillier

RESOLUTION NO. 2021-103

A RESOLUTION CONFIRMING THE MAYOR'S APPOINTMENT OF RACHEL CURTIS TO THE UTILITIES COMMISSION OF THE CITY OF MOUNT VERNON FOR A TWO (2) YEAR TERM; AND DECLARING AN EMERGENCY.

Employee and Community Rel.: Scoles, Woods

RESOLUTION NO. 2021-104

A RESOLUTION CONFIRMING THE MAYOR'S APPOINTMENT OF EMILY MARTH TO THE CIVIL SERVICE COMMISSION; AND DECLARING AN EMERGENCY.

Employee and Community Rel.: Scoles, Woods

ORDINANCES FOR THIRD READING**ORDINANCE NO. 2021-40**

AN ORDINANCE ESTABLISHING THE COMPENSATION MODEL FOR NON-BARGAINING UNIT EMPLOYEES OF THE CITY AND DECLARING AN EMERGENCY

Employee and Community Rel.: Scoles, Woods

ORDINANCE NO. 2021-41

AN ORDINANCE TO CREATE THE POSITIONS OF ASSISTANT CITY ENGINEER AND ENGINEERING PROJECT MANAGER IN THE CITY ENGINEERING DEPARTMENT, AND DECLARING AN EMERGENCY

Employee and Community Rel.: Scoles, Woods

ORDINANCE NO. 2021-43

AN ORDINANCE TO SET THE SALARIES OF THE PUBLIC UTILITIES DIRECTOR AND PUBLIC UTILITIES ASSISTANT DIRECTOR, AND DECLARING AN EMERGENCY

Employee and Community Rel.: Scoles, Woods

ORDINANCES FOR SECOND READING**ORDINANCE NO. 2021-44**

AN ORDINANCE ACCEPTING THE ANNEXATION OF 1.185 ACRES FROM MONROE TOWNSHIP INTO THE CITY OF MOUNT VERNON; AND DECLARING AN EMERGENCY.

Planning and Zoning: Hillier, Keener

ORDINANCES FOR FIRST READING**ORDINANCE NO. 2021-45**

AN ORDINANCE FIXING THE COMPENSATION AND BENEFITS OF CERTAIN EMPLOYEES OF THE MOUNT VERNON MUNICIPAL COURT EFFECTIVE NOVEMBER 1, 2021, AND DECLARING AN EMERGENCY.

Employee and Community Rel.: Scoles, Woods

ORDINANCE NO. 2021-46

AN ORDINANCE AMENDING ORDINANCE NO. 2020-42 FIXING THE NUMBER OF HOURLY EMPLOYEES IN THE CITY OF MOUNT VERNON POLICE DEPARTMENT.

Fire, Police and Civil Defense: Seavolt, Scoles

REMARKS FROM THE ADMINISTRATION

Police Chief Robert Morgan --- MVPD quarterly report.

REMARKS FROM COUNCIL

EXECUTIVE SESSION

On pending or imminent litigation.

ADJOURN AT THE CALL OF THE PRESIDENT



PRESS RELEASE

City Hall
40 Public Square
Mount Vernon, OH 43050

FOR MORE INFORMATION, CONTACT:
Todd Hill, Clerk of Council
740-393-9517 Fax: 740-397-6595

FOR IMMEDIATE RELEASE

November 3, 2021

Mount Vernon City Council Committee Meeting Schedule November 8, 2021

6:20-6:30 p.m.	Monroe Township annexation	Planning & Zoning Hillier
6:30-6:45 p.m.	Knox Cattle Company Dam	Finance & Budget Francis
6:45-7:15 p.m.	Employee compensation	Employee & Community Relations Scoles
7:30 p.m.	City Council Legislative Meeting	Ref: Agenda

The above listed meeting will be held to discuss the above items; but will not be limited to those listed.
Mount Vernon News - WMVO - WNZR - City Hall Bulletin Board



**Planning and Zoning Committee Meeting Minutes
Committee Meeting
October 25, 2021 – 5:40 p.m. to 5:58 p.m.**

COUNCIL PRESENT:

Bruce E. Hawkins, President
Samantha Scoles, First Ward
John Francis, Second Ward
Tammy Woods, Third Ward
Mike Hillier, Fourth Ward
Janis Seavolt, At-Large
Amber Keener, At-Large
Julia Warga, At-Large

ABSENT:

None

OTHERS IN ATTENDANCE:

Matthew T. Starr, Mayor
Rick Dzik, Safety Service Director
Terry Scott, Auditor
Rob Broeren, Law Director
Tony Deiuliis, Civil Service
David Stuller, Treasurer
Maurine Perry, Human Resources
Todd Hill, Council Clerk
Knox Pages
Robert K. Morgan, Police Chief
Jeff Gottke and Sam Filkins, ADF

The committee discussed Ordinance No. 2019-07, to amend certain provisions of Chapters 1302, 1303 and 1305 of the Codified Ordinances, and Ordinance No. 2019-27, establishing Chapter 551 of the Codified Ordinances for the purpose of creating a process to abate chronic nuisance properties. Law Director Robert Broeren and Police Chief Robert Morgan commented on the ordinances. The committee chair will meet with the Law Director and Police Chief to review Ordinance No. 2019-27 further. No legislation was requested and no further committee meetings on the topic were scheduled.

Respectfully submitted,

Mike Hillier, Chair
Planning and Zoning Committee
Mount Vernon City Council

MH/lnh

Communication: 10/25/21 Planning and Zoning Committee Meeting Minutes (1) (Receive Committee Reports)



Planning and Zoning Committee Meeting Minutes
Committee Meeting
October 25, 2021 – 5:58 p.m. to 6:15 p.m.

COUNCIL PRESENT:

Bruce E. Hawkins, President
 Samantha Scoles, First Ward
 John Francis, Second Ward
 Tammy Woods, Third Ward
 Mike Hillier, Fourth Ward
 Janis Seavolt, At-Large
 Amber Keener, At-Large
 Julia Warga, At-Large

ABSENT:

None

OTHERS IN ATTENDANCE:

Matthew T. Starr, Mayor
 Rick Dzik, Safety Service Director
 Terry Scott, Auditor
 Rob Broeren, Law Director
 Tony Deiuliis, Civil Service
 David Stuller, Treasurer
 Maurine Perry, Human Resources
 Todd Hill, Council Clerk
 Knox Pages
 Robert K. Morgan, Police Chief
 Jeff Gottke and Sam Filkins, ADF

The committee discussed Ordinance No. 2021-39, implementing Sections 3735.65 through 3735.70 of the Ohio Revised Code, establishing and describing the boundaries of a Community Reinvestment Area in the City, designating a housing officer to administer the program, and creating a Community Reinvestment Housing Council. Sam Filkins and Jeff Gottke of the Knox County Area Development Foundation, Law Director Robert Broeren and Safety-Service Director Rick Dzik commented on the ordinance, which was up for a third reading at the Oct. 25, 2021 Council meeting. No decisions were made and no further committee meetings on the topic were scheduled.

Respectfully submitted,

Mike Hillier, Chair
 Planning and Zoning Committee
 Mount Vernon City Council

MH/lnh

Communication: 10/25/21 Planning and Zoning Committee Meeting Minutes (2) (Receive Committee Reports)



**City Council
City of Mount Vernon
Mount Vernon, OH 43050**

SCHEDULED

RESOLUTION 2021-99

Meeting: 11/08/21 7:30 PM
Dept: Finance and Budget
Francis, Hillier
Category: Contract
Prepared By: Rob Broeren
Initiator: Todd Hill
DOC ID: 3423

A RESOLUTION AUTHORIZING THE SAFETY SERVICE DIRECTOR TO ENTER INTO CONTRACT FOR ADDITIONAL INTERIM RISK REDUCTION MEASURES AT THE KNOX CATTLE COMPANY DAM, AND DECLARING AN EMERGENCY.

WHEREAS, the City of Mount Vernon is a party to litigation regarding the Knox Cattle Company Dam currently pending in the Knox County Court of Common Pleas; and

WHEREAS, it is necessary to undertake certain Additional Interim Risk Reduction Measures (“IRRM”) to protect residents and property near the dam; and

WHEREAS, the City contemplates that the Knox County Court of Common Pleas will issue an order requiring the City to undertake the IRRMs. The order will require the City to be reimbursed for any costs expended for the IRRMs at the end of the litigation.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Mount Vernon, State of Ohio:

SECTION 1: Upon receipt of an order from the Knox County Court of Common Pleas requiring the City to undertake certain Additional Interim Risk Reduction Measures (“IRRM”) at the Knox Cattle Company Dam that the Safety Service Director for the City of Mount Vernon be authorized and directed to enter into contract for the IRRMs as directed by the order.

SECTION 2: This Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety, and for the further reason to enable the construction to commence as soon as possible, and said Resolution shall, therefore, become effective upon its date of passage and approval by the Mayor, provided that it receives the affirmative vote of two-thirds (2/3) of the members elected to the Council of the City of Mount Vernon; otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

HISTORY:

10/25/21

City Council

FIRST READING

Resolution No. 2021-99 was given a first reading. The Finance and Budget Committee chair has asked for a 15-minute committee meeting on the matter before the next Council meeting on Nov. 8.



City Council
City of Mount Vernon
Mount Vernon, OH 43050

SCHEDULED

RESOLUTION 2021-101

Meeting: 11/08/21 7:30 PM
Dept: Parks and Lands
Keener, Warga
Category: Lands
Prepared By: Rob Broeren
Initiator: Todd Hill
DOC ID: 3432

A RESOLUTION AUTHORIZING THE DONATION OF REAL PROPERTY IN CLINTON TOWNSHIP (PARCEL # 12-50012.000) TO THE BOARD OF COMMISSIONERS OF KNOX COUNTY, OHIO, AND DECLARING AN EMERGENCY.

WHEREAS, the Ohio Constitution grants certain Home Rule powers to municipalities, including the ability to donate municipal property to another public body if the donation would constitute a public municipal purpose; and

WHEREAS, the City of Mount Vernon owns real property consisting of 63.32 acres on Thayer Road in Clinton Township, Knox County, Ohio; and

WHEREAS, the City leased this real property to the Board of Commissioners of Knox County, Ohio, for a period of 30 years, which ends on December 31, 2021.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Mount Vernon, State of Ohio:

SECTION 1: That the Council finds that the City of Mount Vernon owns the following real property that is no longer needed for public use:

Permanent Parcel number 12-50012.000 which contains 63.32 acres located on Thayer Road, Clinton Township, Knox County, Ohio, which is more fully described in Ex. A (attached).

Council also finds that the value of the real property is in excess of \$1,000.00.

SECTION 2: That the Council finds that donating this real property to another public body would constitute a public municipal purpose, and that the Board of Commissioners of Knox County, Ohio is a public body.

SECTION 3: That the Safety Service Director for the City of Mount Vernon be authorized and directed to transfer to the Board of Commissioners of Knox County, Ohio Permanent Parcel number 12-50012.000.

SECTION 4: This Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety, and for the further reason of transferring this real property before the expiration of the current lease, and said Resolution shall, therefore, become effective upon its date of passage and approval by the Mayor, provided that it receives the affirmative vote of two-thirds (2/3) of the

members elected to the Council of the City of Mount Vernon; otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

EXHIBIT A

Being in the South Western part of Lot Number Seventeen (17), Quarter three (3), Township six (6), Range thirteen (13) being in Clinton Township, Knox County, Ohio and more particularly described as commencing at a post at the southwest corner of said lot seventeen (17) at a post and running thence South eighty-five degrees thirty minutes (85 deg. 30 min.) east one hundred six rods (106) to the middle of the Thayer Road, so called, witnessed by an elm thirty-six inches (36") in diameter bearing North seven degrees sixty-one and one-half feet (7 deg. 61 1/2 ft.) distance, thence North four degrees fifty minutes (4 deg. 50 min.) East thirty-eight and seventy-nine hundred rods (38.79) to a point in the middle of said Road thence North three degrees (3) East twenty (20) rods to a point in the middle of said road; thence North three degrees thirty minutes (3 deg. 30 min.) West twenty-nine and sixty-three hundreds (29.63) rods to a point in the middle of the said road; thence North ten degrees East twenty-six and thirty-six hundreds (26.36) rods to the intersection of the middle of said Thayer Road with the South line of the C. A. & C. Railroad right of way which is thirty-three (33) feet South of the middle line of said Railroad right of way; thence a southwesterly direction parallel with and thirty-three (33) feet distant from said middle line of C. A. & C. Railroad right of way, one hundred three and thirty-three (103.33) rods to the east line of Ruth Rudin's land; thence South four degrees twenty-five minutes (4 deg. 25 min.) West eighty-eight (88) rods to the place of beginning. Containing sixty-three and thirty-two hundreds (63.32) acres of land, more or less.

Knox County Current Tax Parcel No. 12-50012.000

Prior Instrument Reference: Deed Volume 192 Page 301, Knox County Recorder's Office.

Attachment: Ex A - 63_32 ac Clinton Twp (2021-101 : Donate Old Landfill to Knox County)



City Council
City of Mount Vernon
Mount Vernon, OH 43050

SCHEDULED

RESOLUTION 2021-102

Meeting: 11/08/21 7:30 PM
Dept: Finance and Budget
Francis, Hillier
Category: Finance
Prepared By: Terry Scott
Initiator: Todd Hill
DOC ID: 3429

A RESOLUTION AUTHORIZING AND DIRECTING THE AUDITOR OF THE CITY OF MOUNT VERNON TO TRANSFER CERTAIN FUNDS.

NOW, THEREFORE, BE IT RESOLVED by the City of Mount Vernon, State of Ohio:

SECTION 1: That the Auditor for the City of Mount Vernon be, and he herewith is, authorized and directed to transfer funds as follows:

1. Transfer from Account 720.2800.55521, New Water/Wastewater Meters, to Account 720.2800.54465, Overpayment, in the amount of \$16,000.00.
2. Transfer from Account 720.2820.54114, Sludge Removal, to Account 720.2840.54118, Environmental Consultants, in the amount of \$15,000.00.

SECTION 2: This Resolution provides for appropriations for the current expenses of the city, and therefore, pursuant to Revised Code Section 731.30, it shall become effective upon its date of passage and approval by the Mayor.



City Council
City of Mount Vernon
Mount Vernon, OH 43050

SCHEDULED

RESOLUTION 2021-103

Meeting: 11/08/21 7:30 PM
Dept: Employee and Community Rel.
Scoles, Woods
Category: Appointment
Prepared By: Todd Hill
Initiator: Todd Hill
DOC ID: 3430

A RESOLUTION CONFIRMING THE MAYOR'S APPOINTMENT OF RACHEL CURTIS TO THE UTILITIES COMMISSION OF THE CITY OF MOUNT VERNON FOR A TWO (2) YEAR TERM; AND DECLARING AN EMERGENCY.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Mount Vernon, State of Ohio:

SECTION 1: That the Council for the City of Mount Vernon confirm the Mayor's appointment of Rachel Curtis, 708 N. McKenzie St., Mount Vernon, Ohio, to the Utilities Commission of the City of Mount Vernon, fulfilling the unexpired term of Elizabeth Doolittle, beginning immediately and expiring on March 10, 2022.

SECTION 2: This Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety, and for the further reason that an emergency exists in the usual daily operation of the various departments of the municipal government and said Resolution shall, therefore, become effective upon its date of passage and approval by the Mayor, provided that it receives the affirmative vote of two-thirds (2/3) of the members elected to the Council of the City of Mount Vernon; otherwise it shall take effect and be in force from and after the earliest period allowed by law.



City Council
City of Mount Vernon
Mount Vernon, OH 43050

SCHEDULED

RESOLUTION 2021-104

Meeting: 11/08/21 7:30 PM
Dept: Employee and Community Rel.
Scoles, Woods
Category: Appointment
Prepared By: Todd Hill
Initiator: Todd Hill
DOC ID: 3431

A RESOLUTION CONFIRMING THE MAYOR'S APPOINTMENT OF EMILY MARTH TO THE CIVIL SERVICE COMMISSION; AND DECLARING AN EMERGENCY.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Mount Vernon, State of Ohio:

SECTION 1: That the Council for the City of Mount Vernon confirms the Mayor's appointment of Emily Marth, 105 N. Catherine St, Mount Vernon, Ohio, to the Civil Service Commission, fulfilling the unexpired term of Emily Morrison, beginning immediately and ending November 20, 2026.

SECTION 2: This Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety, and for the further reason that an emergency exists in the usual daily operation of the various departments of the municipal government and said Resolution shall, therefore, become effective upon its date of passage and approval by the Mayor, provided that it receives the affirmative vote of two-thirds (2/3) of the members elected to the Council of the City of Mount Vernon; otherwise it shall take effect and be in force from and after the earliest period allowed by law.



City Council
City of Mount Vernon
Mount Vernon, OH 43050

SCHEDULED

ORDINANCE 2021-40

Meeting: 11/08/21 7:30 PM
Dept: Employee and Community Rel.
Scoles, Woods
 Category: Personnel
 Prepared By: Rob Broeren
 Initiator: Todd Hill
DOC ID: 3411

AN ORDINANCE ESTABLISHING THE COMPENSATION MODEL FOR NON-BARGAINING UNIT EMPLOYEES OF THE CITY AND DECLARING AN EMERGENCY

WHEREAS, the City seeks to reward merit, retain its employees and recruit high-quality candidates for employment; and

WHEREAS, the City seeks to provide compensation comparable to other cities in the municipal market; and

WHEREAS, the City contracted with Clemens, Nelson and Associates to complete a compensation analysis for its non-bargaining unit staff, develop a compensation model for the City, and align Mount Vernon's compensation with similar communities.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Mount Vernon, State of Ohio:

SECTION 1: The following pay grades are adopted:

Position	Pay Grade
Safety Service Director	10
City Engineer	10
Chief of Fire Dept & Emergency Services	10
Police Chief	10
Public Utilities Director	9
Assistant City Engineer	9
Public Works Director	8
Assistant Law Director I	8
Human Resources Director	8
Assistant Law Director II	7
Assistant Director of Distribution/Collection	7
Assistant Director of Water	7
Assistant Director of Wastewater	7
Police Captain	7
CARD Director	7
Project Engineer	7
Public Works Assistant Director	6
Public Works Assistant Director	6
Public Works Assistant Director	6
Income Tax Administrator	5

Victim Advocate	5
Project Manager	4
Deputy Auditor	4
Development Service Manager	4
Property Maintenance Enforcement Officer	4
Merit System Administrator	4
Assistant Deputy Auditor	2
Legal Assistant	1
Income Tax Assistant	1
Executive Secretary / Administrative Assistant	1

SECTION 2: The wages for the following personnel will be set as follows:

Position	Compensation
Safety Service Director	\$87,942.40 annually
Administrative Assistant Mayor	\$21.16 /hr
Administrative Assistant SSD	\$21.16 /hr
Human Resources Director	\$74,713.60 annually
Merit System Administrator	\$13,436.60 annually
City Engineer	\$90,604.80 annually
Project Engineer	\$62,254.40 annually
Development Service Manager	\$52,561.60 annually
Property Maintenance Enforcement Officer	\$50,523.20 annually
Chief of Fire Dept & Emergency Services	\$87,256.00 annually
Executive Secretary Fire	\$22.93 /hr
Police Chief	\$85,092.80 annually
Police Captain	\$80,683.20 annually
Executive Secretary Police (DB)	\$24.11 /hr
Executive Secretary Police (CJ)	\$22.93 /hr
Public Works Director	\$74,692.80 annually
Public Works Assistant Director Cemetery/PBL	\$61,547.20 annually
Public Works Assistant Director Streets/Storm	\$61,547.20 annually
Public Works Assistant Director Parks/Rec	\$61,547.20 annually
Assistant Law Director I	\$76,772.80 annually
Legal Assistant (JH)	\$22.93 /hr
Legal Assistant (KP)	\$21.83 /hr
Legal Assistant (CD)	\$21.16 /hr
Income Tax Administrator	\$66,414.40 annually
Income Tax Assistant (HB)	\$22.93 /hr
Income Tax Assistant (DC)	\$23.20 /hr
Deputy Auditor	\$24.88 /hr

Assistant Deputy Auditor

\$23.03 /hr

SECTION 3: The normal work week for non-exempt personnel shall be forty (40) hours in pay status work on five (5) consecutive eight (8) hour days, Monday through Friday, exclusive of the time allotted for meals, during the period starting at 12:01 A. M. Sunday to 12:00 P. M. Midnight, Saturday. Exempt employees are expected to work as necessary, including outside of normal business hours, in the completion of their duties. Exempt employees will work with their supervisor in establishing their work schedule

SECTION 4: These positions shall be entitled to the benefits outlined in Section E of the Mount Vernon Employee Handbook, unless the employee is appointed by an elected office holder other than the Mayor. All employees appointed by an elected office holder other than the Mayor shall be entitled to those benefits outlined by their appointing authority.

SECTION 5: The salary authorized by this Ordinance shall be payable bi-weekly.

SECTION 6: Any provision in legislation previously adopted which is in conflict with this Ordinance is repealed.

SECTION 7: This Ordinance is declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety and for the further reason that an emergency exists in the usual daily operation of the department of allowing the Auditor's office to proceed with 2021 payroll, therefore, become effective upon its date of passage and approval by the Mayor, provided that it receives the affirmative vote of two-thirds (2/3) of the members elected to the Council of the City of Mount Vernon; otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

HISTORY:

10/11/21 City Council

Ordinance No. 2021-40 was given a first reading. The Employee & Community Relations Committee has asked for a 30-minute meeting on the matter before the next Council meeting on Oct. 27.

10/25/21 City Council

SECOND READING

Ordinance No. 2021-40 was given a second reading. The Employee & Community Relations chair has asked for a 30-minute committee meeting on the matter before the next Council meeting on Nov. 8.



City Council
City of Mount Vernon
Mount Vernon, OH 43050

SCHEDULED

ORDINANCE 2021-41

Meeting: 11/08/21 7:30 PM
Dept: Employee and Community Rel.
Scoles, Woods
Category: Personnel
Prepared By: Rob Broeren
Initiator: Todd Hill
DOC ID: 3413

**AN ORDINANCE TO CREATE THE POSITIONS OF ASSISTANT CITY ENGINEER AND
ENGINEERING PROJECT MANAGER IN THE CITY ENGINEERING DEPARTMENT, AND
DECLARING AN EMERGENCY**

BE IT ORDAINED by the Council of the City of Mount Vernon, State of Ohio:

SECTION 1: That the following exempt positions in the Engineering Department are authorized within the salary range listed below:

Assistant City Engineer - \$70,000.00 to \$80,000.00
Engineering Project Manager - \$48,000.00 to \$55,000.00

SECTION 2: Exempt employees are expected to work as necessary, including outside of normal business hours, in the completion of their duties. Exempt employees will work with their supervisor in establishing their work schedule.

SECTION 3: These positions shall be entitled to the benefits outlined in Section E of the Mount Vernon Employee Handbook, unless the employee is appointed by an elected office holder other than the Mayor. All employees appointed by an elected office holder other than the Mayor shall be entitled to those benefits outlined by their appointing authority.

SECTION 4: The salaries authorized by this Ordinance shall be payable bi-weekly.

SECTION 5: This Ordinance is declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety and for the further reason to alleviate the overwork in the Engineering Department, therefore, become effective upon its date of passage and approval by the Mayor, provided that it receives the affirmative vote of two-thirds (2/3) of the members elected to the Council of the City of Mount Vernon; otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

HISTORY:

10/11/21 City Council

Ordinance No. 2021-41 was given a first reading.

10/25/21 City Council SECOND READING

Ordinance No. 2021-41 was given a second reading.



City Council
City of Mount Vernon
Mount Vernon, OH 43050

SCHEDULED

ORDINANCE 2021-43

Meeting: 11/08/21 7:30 PM
Dept: Employee and Community Rel.
Scoles, Woods
Category: Personnel
Prepared By: Rob Broeren
Initiator: Todd Hill
DOC ID: 3415

AN ORDINANCE TO SET THE SALARIES OF THE PUBLIC UTILITIES DIRECTOR AND PUBLIC UTILITIES ASSISTANT DIRECTOR, AND DECLARING AN EMERGENCY

BE IT ORDAINED by the Council of the City of Mount Vernon, State of Ohio:

SECTION 1: That the salaries for the following exempt positions are authorized within the listed ranges:

Public Utilities Director - \$70,000.00 to \$80,000.00

Public Utilities Assistant Director - \$60,000.00 to \$70,000.00

SECTION 2: Exempt employees are expected to work as necessary, including outside of normal business hours, in the completion of their duties. Exempt employees will work with their supervisor in establishing their work schedule.

SECTION 3: These positions shall be entitled to the benefits outlined in Section E of the Mount Vernon Employee Handbook.

SECTION 4: The salaries authorized by this Ordinance shall be payable bi-weekly.

SECTION 5: This Ordinance is declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety and for the further reason to alleviate the overwork in the Water and Wastewater Department, therefore, become effective upon its date of passage and approval by the Mayor, provided that it receives the affirmative vote of two-thirds (2/3) of the members elected to the Council of the City of Mount Vernon; otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

HISTORY:

10/11/21 City Council

Ordinance No. 2021-43 was given a first reading.

10/25/21 City Council SECOND READING

Ordinance No. 2021-43 was given a second reading.



City Council
City of Mount Vernon
Mount Vernon, OH 43050

SCHEDULED

ORDINANCE 2021-44

Meeting: 11/08/21 7:30 PM
Dept: Planning and Zoning
Hillier, Keener
 Category: Annexation
 Prepared By: Rob Broeren
 Initiator: Todd Hill
DOC ID: 3422

AN ORDINANCE ACCEPTING THE ANNEXATION OF 1.185 ACRES FROM MONROE TOWNSHIP INTO THE CITY OF MOUNT VERNON; AND DECLARING AN EMERGENCY.

WHEREAS, Ohio Revised Code Section 709.023 provides the process for an Expedited Type 2 annexation where the annexed territory remains subject to the real estate taxation of the township; and

WHEREAS, on August 17, 2021, the Knox County Board of Commissioners approved the petition of the owner of 1.185 acres located in Monroe Township to annex the property into the City of Mount Vernon under the Expedited Type 2 process; and

WHEREAS, Revised Code sections 709.04 and 709.10 require the City to accept or reject the approved annexation petition in no less than 60 and no more than 120 days after the approval of the petition by the Knox County Board of Commissioners.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Mount Vernon, State of Ohio:

SECTION 1: That pursuant to Revised Code Section 709.10, the City of Mount Vernon accepts the annexation of 1.185 acres located in Monroe Township proposed in the owner's petition and approved by the Knox County Board of Commissioners on August 17, 2021 (attached as Exhibit A).

SECTION 2: That the annexation is subject to the conditions set for in Ord. 2021-28, adopted by Council on August 9, 2021.

SECTION 3: This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety, and for the further reason that Revised Code section 709.04 requires Council to act on the annexation within a short window, therefore, it become effective upon its date of passage and approval by the Mayor, provided that it receives the affirmative vote of two-thirds (2/3) of the members elected to the Council of the City of Mount Vernon; otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

HISTORY:

10/25/21

City Council

FIRST READING

Ordinance No. 2021-44 was given a first reading. The Planning and Zoning Committee chair has asked for a 10-minute committee meeting on the matter before the next Council meeting on Nov. 8.



Knox County Board of Commissioners

Teresa A. Bemiller

Thom Collier

Bill Pursel

County Administrator
Jason E. Booth

Administrative Assistant/Clerk
Penny Doyle

Fiscal Office Assistant
Robin Santo

August 17, 2021

RESOLUTION 2021-700--APPROVE ANNEXATION OF 1.185 ACRES FROM MONROE TOWNSHIP TO THE CITY OF MOUNT VERNON, ANDREW P. BROWER OF MILLER, MAST & MASON, LTD., AGENT.

Mrs. Teresa Bemiller moved the adoption of the following resolution:

WHEREAS, the Board of Knox County Commissioners proceeded the 17TH day of August, 2021, to hear the petition of Andrew P. Brower of Miller, Mast & Mason, LTD, Agent, to obtain annexation of territory consisting of 1.185 acres in Monroe Township, in the County of Knox, and adjacent to the City of Mount Vernon, finds that said petition meets the conditions listed in ORC 709.023; that its statements are true; that the territory sought to be annexed is adjacent to the City of Mount Vernon; that the petition contains a full description of said territory; that the map of said territory attached to the petition is accurate; and that it is right and proper that said petition should be granted;

THEREFORE, BE IT RESOLVED, by the Board of Knox County Commissioners of Knox County, Ohio, that the prayer of the petition be granted, specifically being that the territory situated in the Township of Monroe, County of Knox, and State of Ohio, be annexed to the City of Mount Vernon;

FURTHER, BE IT RESOLVED, that all orders and proceedings of this Board relative to said petition and map attached thereto and all papers on file relating to said matter, be deposited with the City of Mount Vernon.

A copy of said annexation is attached to Journal No. 2021.

Mr. Thom Collier seconded the adoption of the foregoing resolution and upon roll call, the vote resulted as follows:

Mrs. Teresa A. Bemiller, Aye

Mr. Thom Collier, Aye

Mr. Bill Pursel, Aye

CERTIFICATION

I, Penny R. Doyle, the duly appointed Clerk/Administrative Assistant of the Board of Knox County Commissioners of Knox County, Ohio, do hereby certify the above to be a true and correct copy of a resolution adopted at a regular session of the Board of Knox County Commissioners held on Tuesday, August 17, 2021, and entered into Commissioner's Journal No. 2021.

Penny R Doyle

Penny Doyle, Clerk/Administrative Assistant
Board of Knox County Commissioners



City Council
City of Mount Vernon
Mount Vernon, OH 43050

SCHEDULED

ORDINANCE 2021-28

Meeting: 07/26/21 7:30 PM
Dept: Planning and Zoning
Hillier, Keener
Category: Annexation
Prepared By: Rob Broeren
Initiator: Lindsay Hoar
DOC ID: 2364 A

1st 7 1/2
2nd
3rd 8 21

AN ORDINANCE CONSENTING TO THE ANNEXATION OF 1.185 ACRES FROM MONROE TOWNSHIP INTO THE CITY OF MOUNT VERNON; PROVIDING FOR CERTAIN CITY SERVICES TO THE ANNEXED PARCEL AND PROVIDING PROTECTIONS AGAINST INCOMPATIBLE USES UNDER EXISTING TOWNSHIP ZONING; AND DECLARING AN EMERGENCY.

WHEREAS, Ohio Revised Code Section 709.023 provides the process for an Expedited Type 2 annexation where the annexed territory remains subject to the real estate taxation of the township, and

WHEREAS, on June 15, 2021 the owner of 1.185 acres located in Monroe Township filed a petition with the Knox County Board of Commissioners to annex the property into the City of Mount Vernon under the Expedited Type 2 process.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Mount Vernon, State of Ohio:

SECTION 1: That pursuant to Revised Code Section 709.023(D), the City of Mount Vernon consents to the annexation proposed in the owner's petition.

SECTION 2: That upon annexation into the City of Mount Vernon, the City shall provide the following services to the annexed parcel:

- a) Police Protection
- b) Fire Protection
- c) Emergency Medical Services
- d) Potable Water Service
- e) Wastewater Service

SECTION 3: That City Council finds that the annexation parcel is currently subject to Monroe Township Zoning, pursuant to Chapter 519 of the Revised Code. If the territory is annexed and becomes subject to zoning by the City of Mount Vernon, and City zoning permits uses in the annexed territory that the City determines are clearly incompatible with the uses permitted under current township zoning regulations in the adjacent land remaining within the township from which the territory was annexed, the City Council will require, in the zoning ordinance permitting the incompatible uses, the owner of the annexed territory to provide a buffer separating the use of the annexed territory and the adjacent land remaining within the township. "Buffer" includes open space, landscaping, fences, walls, and other structured elements; streets and street right-of-ways; and bicycle and pedestrian paths and sidewalks.

Attachment: Ex A - Certified Resolution 2021-700 Approve Annexation of 1.185 Acres from Monroe Township to City of MtV (2021-44 :

SECTION 4: This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety, and for the further reason that Revised Code Section 709.023(C) requires the City to act within 20 days of the filing of the annexation petition to state what municipal services it will provide to a parcel annexed through this process, therefore, it become effective upon its date of passage and approval by the Mayor, provided that it receives the affirmative vote of two-thirds (2/3) of the members elected to the Council of the City of Mount Vernon; otherwise, it shall take effect and be in force from and after the earliest period allowed by law.



Bruce E. Hawkins, President of Council

PASSED: August 9, 2021

ATTEST: Lindsay Hoar
Lindsay Hoar, Assistant Clerk of Council

APPROVED: 10 August, 2021



Matthew T. Starr, Mayor

I hereby certify that this is an exact
copy of the original on file in office.

Lindsay Hoar
Asst. CLERK OF COUNCIL
CITY OF MOUNT VERNON, OHIO



City Council
City of Mount Vernon
Mount Vernon, OH 43050

SCHEDULED

ORDINANCE 2021-45

Meeting: 11/08/21 7:30 PM
Dept: Employee and Community Rel.
Scoles, Woods
Category: Personnel
Prepared By: Terry Scott
Initiator: Todd Hill
DOC ID: 3427

**AN ORDINANCE FIXING THE COMPENSATION AND BENEFITS OF CERTAIN
EMPLOYEES OF THE MOUNT VERNON MUNICIPAL COURT EFFECTIVE NOVEMBER 1,
2021, AND DECLARING AN EMERGENCY.**

WHEREAS, Ohio Revised Code Section 1901.33, provides that the legislative authority of the municipality where a municipal court is located shall prescribe the compensation of Probation Officer;

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Mount Vernon, Ohio that:

SECTION 1: That this Ordinance fixed the compensation and benefits of certain employees of the Mount Vernon Municipal Court, commencing on the 1st day of November, 2021 as follows:

Senior Probation Officer 1: **\$24.07** per hour (\$23.07 payable from the General Fund - Probation Officers & Clerk and \$1.00 payable from the Probation Services Fund)

SECTION 2: This position shall be entitled to the benefits as outlined in the Mount Vernon Municipal Court Employee Handbook, adopted January 1, 2015 and amended thereafter.

SECTION 3: That Ordinance 2021-07, Section 1, only that pertains to Probation Officer **1** and all of the preceding ordinances governing pay and benefits for this Municipal Court personnel as stated herein are repealed.

SECTION 4: This Ordinance is declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety and for the further reason that an emergency exists in the usual daily operation of the department of allowing the Auditor's office to proceed with 2021 payroll setup, therefore, become effective upon its date of passage and approval by the Mayor, provided that it receives the affirmative vote of two-thirds (2/3) of the members elected to the Council of the City of Mount Vernon; otherwise, it shall take effect and be in force from and after the earliest period allowed by law.



City Council
City of Mount Vernon
Mount Vernon, OH 43050

SCHEDULED

ORDINANCE 2021-46

Meeting: 11/08/21 7:30 PM
Dept: Fire, Police and Civil Defense
Seavolt, Scoles
Category: Personnel
Prepared By: Rob Broeren
Initiator: Todd Hill
DOC ID: 3433

**AN ORDINANCE AMENDING ORDINANCE NO. 2020-42 FIXING THE NUMBER OF
HOURLY EMPLOYEES IN THE CITY OF MOUNT VERNON POLICE DEPARTMENT.**

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Mount
Vernon, State of Ohio:

SECTION 1: That the following positions are hereby authorized as indicated:

POLICE DEPARTMENT:

~~Ten~~ **Nine** Supervisors (Lieutenants and Sergeants)
Not more than ~~49~~ **20** Police Officers
One Records Clerk

Use of all above mentioned said personnel is authorized as required to meet the work
demands of the Police Department as appropriated.