

Legislative Session Minutes

March 24, 2025

COMMITTEE MEETINGS

Mount Vernon City Council
Committee Meeting Schedule
March 24, 2025

6:30-6:36 p.m.	Knox County Comprehensive Plan	Land Use & Development Keener
6:36-6:45 p.m.	City/County transportation update	Streets & Public Buildings Severns
6:45-6:50 p.m.	Gray Matter Systems contract	Utilities Ruckman
6:50-7:02 p.m.	Reappropriations	Finance & Budget Seavolt

- 03-24-25 Committee Meeting Schedule

MEETING WILL RECESS UNTIL 7:30 P.M.

CALL TO ORDER

Attendee	Title	Status
Janis Seavolt	At Large	Present
Tammy Woods	Third Ward	Present
Amber Keener	At Large	Present
Mel Severns	Councilman	Present
James Mahan	First Ward	Present
John Ruckman	Second Ward	Present
LeNan Hager	Fourth Ward	Present
Bruce Hawkins	President	Excused

Woods made a motion to excuse Hawkins, with a second by Seavolt. Motion passed by a voice vote of 7-0/

INVOCATION

Rick Graumlich, Proclamation Church, delivered the invocation.

PLEDGE OF ALLEGIANCE

All recited in unison.

ACCEPTANCE OF MINUTES

- City Council - Legislative Session - Mar 10, 2025 7:30 PM

Seavolt made a motion to accept the minutes of the Legislative Session of March 10, 2025, with a second by Keener. Motion passed by a voice vote of 7-0.

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Janis Seavolt, At Large
SECONDER:	Amber Keener, At Large
AYES:	Seavolt, Woods, Keener, Severns, Mahan, Ruckman, Hager

RECEIVE PETITIONS AND COMMUNICATIONS

None.

RECEIVE COMMITTEE REPORTS

Council accepted without comment the minutes for the two Streets and Public Buildings Committee meetings of March 10, 2025.

- 03-10-24A Streets and Public Buildings Committee Meeting Minutes
- 03-10-25B Streets and Public Buildings Committee Meeting Minutes

LIQUOR CONTROL LICENSE

None.

PROCLAMATION

None.

PERSONS SPEAKING ON MATTERS OF CITY CONCERN

Recreation Director Jeff Derr provided an update on the upcoming Hiawatha Water Park season, which is slated to run from May 24 to August 23. He noted that information about the pool has been posted on the City website, a meeting has been held with Columbus Pool Management, the advertising budget has been lowered to \$5,100, and that postcards announcing the season are being distributed.

Bruce Malik, 5 Dixie Drive, spoke in opposition to Resolution No. 2025-42.

RESOLUTIONS FOR THIRD READING

None.

RESOLUTIONS FOR SECOND READING

RESOLUTION NO. 2025-32

**A RESOLUTION TO ADJUST APPROPRIATIONS FOR CURRENT
EXPENSES FOR THE CITY OF MOUNT VERNON, STATE OF OHIO,
DURING FISCAL YEAR ENDING, DECEMBER 31, 2025.**

Finance and Budget: Seavolt, Woods

Seavolt made a motion to suspend the rule requiring three separate readings of Resolution No. 2025-32, with a second by Woods. Motion to suspend passed by a roll-call vote of 7-0. Seavolt made a motion to adopt Resolution No. 2025-32, with a second by Woods. Auditor Dan Brinkman commented on the legislation, and Safety-Service Director Tanner Salyers noted that most of the appropriations adjustments in the legislation were decreases. Motion to adopt passed by a roll-call vote of 7-0.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Janis Seavolt, At Large
SECONDER:	Tammy Woods, Third Ward
AYES:	Seavolt, Woods, Keener, Severns, Mahan, Ruckman, Hager

RESOLUTION NO. 2025-34

A RESOLUTION AUTHORIZING AND DIRECTING THE SAFETY-SERVICE DIRECTOR OF THE CITY OF MOUNT VERNON, OHIO TO ENTER INTO CONTRACT WITH GRAY MATTER SYSTEMS, LLC FOR INSTALLATION OF LABORATORY INFORMATION DATA COLLECTION AND REPORTING SYSTEMS IN THE WATER TREATMENT PLANT AND WASTEWATER TREATMENT PLANT; AND DECLARING AN EMERGENCY.

Utilities: Ruckman, Miller

Ruckman made a motion to suspend the rule requiring three separate readings of Resolution No. 2025-34, with a second by Hager. Motion to suspend passed by a roll-call vote of 7-0. Ruckman made a motion to adopt Resolution No. 2025-34, with a second by Hager. Motion to adopt passed by a roll-call vote of 7-0.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	John Ruckman, Second Ward
SECONDER:	LeNan Hager, Fourth Ward
AYES:	Seavolt, Woods, Keener, Severns, Mahan, Ruckman, Hager

RESOLUTIONS FOR FIRST READING

RESOLUTION NO. 2025-38

A RESOLUTION TO DONATE SURPLUS CITY PROPERTY TO ANOTHER PUBLIC ENTITY, AND DECLARING AN EMERGENCY.

Fire, Police and Civil Defense: Mahan, Seavolt

Mahan made a motion to suspend the rule requiring three separate readings of Resolution No. 2025-38, with a second by Seavolt. Motion to suspend passed by a roll-call vote of 7-0. Mahan made a motion to adopt Resolution No. 2025-38, with a second by Seavolt. Safety-Service Director Tanner Salyers, Law Director Rob Broeren and Mahan and Woods stressed the importance of the City maintaining a partnership with Knox Technical Center by donating used Fire Department equipment to the educational institution. Motion to adopt passed by a roll-call vote of 7-0.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	James Mahan, First Ward
SECONDER:	Janis Seavolt, At Large
AYES:	Seavolt, Woods, Keener, Severns, Mahan, Ruckman, Hager

RESOLUTION NO. 2025-39

A RESOLUTION AUTHORIZING AND DIRECTING THE SAFETY-SERVICE DIRECTOR TO PREPARE AND SUBMIT APPLICATIONS TO THE MUSKINGUM WATERSHED CONSERVANCY DISTRICT NON-POINT

**SOURCE IMPLEMENTATION STRATEGY DEVELOPMENT GRANT
PROGRAM FOR THE CENTER RUN/DELANO RUN AND DRY CREEK
WATERSHED PLANS; AND DECLARING AN EMERGENCY.**

Finance and Budget: Seavolt, Woods

Seavolt made a motion to suspend the rule requiring three separate readings of Resolution No. 2025-39, with a second by Woods. Motion to suspend passed by a roll-call vote of 7-0. Seavolt made a motion to adopt Resolution No. 2025-39, with a second by Woods. Mayor Matthew Starr noted that a Muskingum Watershed Conservancy District Non-Point Source Implementation Strategy Development Grant would be used to improve the Kokosing River levee. Motion to adopt passed by a roll-call vote of 7-0.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Janis Seavolt, At Large
SECONDER:	Tammy Woods, Third Ward
AYES:	Seavolt, Woods, Keener, Severns, Mahan, Ruckman, Hager

RESOLUTION NO. 2025-40

**A RESOLUTION CONFIRMING THE MAYOR'S APPOINTMENT OF
KATHRYN BRECHLER TO THE KNOX COUNTY HEALTH DISTRICT
BOARD; AND DECLARING AN EMERGENCY.**

Employee and Community Rel.: Woods, Keener

Woods made a motion to suspend the rule requiring three separate readings of Resolution No. 2025-40, with a second by Keener. Motion to suspend passed by a roll-call vote of 7-0. Woods made a motion to adopt Resolution No. 2025-40, with a second by Keener. Mayor Matthew Starr commented on the qualifications of Kathryn Brechler to serve on the Knox County Health District Board. Motion to adopt passed by a roll-call vote of 7-0.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Tammy Woods, Third Ward
SECONDER:	Amber Keener, At Large
AYES:	Seavolt, Woods, Keener, Severns, Mahan, Ruckman, Hager

RESOLUTION NO. 2025-41

**A RESOLUTION AUTHORIZING AND DIRECTING THE SAFETY-SERVICE
DIRECTOR TO PREPARE AND SUBMIT AN APPLICATION FOR A UNITED
STATES DEPARTMENT OF AGRICULTURE (USDA) RURAL
DEVELOPMENT GRANT FOR THE CONSTRUCTION OF THE NEW
POLICE DEPARTMENT BUILDING AT 71 SYCHAR ROAD, MOUNT
VERNON, OHIO; AND DECLARING AN EMERGENCY.**

Fire, Police and Civil Defense: Mahan, Seavolt

Resolution No. 2025-41 was given a first reading. Mahan requested a 10-minute meeting of the Fire, Police and Civil Defense Committee on the legislation for April 14, 2025.

RESULT: FIRST READING**Next: 4/14/2025 7:30 PM****RESOLUTION NO. 2025-42**

A RESOLUTION AUTHORIZING THE CITY TO TRANSFER FEE SIMPLE TITLE TO ONE OR MORE PARCELS OF COMMERCIAL REAL PROPERTY OWNED BY THE CITY OF MOUNT VERNON TO THE KNOX COUNTY LAND REUTILIZATION CORPORATION FOR PURPOSES OF ECONOMIC DEVELOPMENT; AND DECLARING AN EMERGENCY.

Streets and Public Buildings: Severns, Ruckman

Resolution No. 2025-42 was given a first reading. Severns requested a 15-minute meeting of the Streets and Public Buildings Committee on the legislation for April 14, 2025.

RESULT: FIRST READING**Next: 4/14/2025 7:30 PM****RESOLUTION NO. 2025-43**

A RESOLUTION AUTHORIZING AND DIRECTING THE AUDITOR OF THE CITY OF MOUNT VERNON TO PAY BILLS PURSUANT TO SECTION 5705.41 (D), THEN AND NOW CERTIFICATION.

Finance and Budget: Seavolt, Woods

Seavolt made a motion to suspend the rule requiring three separate readings of Resolution No. 2025-43, with a second by Woods. Motion to suspend passed by a roll-call vote of 7-0. Seavolt made a motion to adopt Resolution No. 2025-43, with a second by Woods. Auditor Dan Brinkman commented on the legislation. Police Chief Robert Morgan noted that money slated for the purchase of mobile radios was in the wrong fund. Motion to adopt passed by a roll-call vote of 7-0.

RESULT: ADOPTED [UNANIMOUS]**MOVER:** Janis Seavolt, At Large**SECONDER:** Tammy Woods, Third Ward**AYES:** Seavolt, Woods, Keener, Severns, Mahan, Ruckman, Hager**RESOLUTION NO. 2025-44**

A RESOLUTION AUTHORIZING AND DIRECTING THE AUDITOR OF THE CITY OF MOUNT VERNON TO MAKE SUPPLEMENTAL APPROPRIATIONS.

Finance and Budget: Seavolt, Woods

Seavolt made a motion to suspend the rule requiring three separate readings of Resolution No. 2025-44, with a second by Woods. Motion to suspend passed by a roll-call vote of 7-0. Seavolt made a motion to adopt Resolution No. 2025-44, with a second by Woods. Auditor Dan Brinkman commented on the legislation. Motion to adopt passed by a roll-call vote of 7-0.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Janis Seavolt, At Large
SECONDER:	Tammy Woods, Third Ward
AYES:	Seavolt, Woods, Keener, Severns, Mahan, Ruckman, Hager

ORDINANCES FOR THIRD READING

None.

ORDINANCES FOR SECOND READING

None.

ORDINANCES FOR FIRST READING

ORDINANCE NO. 2025-09

AN ORDINANCE AMENDING THE ZONING CLASSIFICATION OF PARCELS #66-05624.000, #66-05627.000, #66-05628.000 AND #66-05629.000 FROM R-1A - CORE RESIDENTIAL DISTRICT, TO R-3 - ATTACHED RESIDENTIAL DISTRICT.

Land Use and Development:

Ordinance No. 2025-09 was given a first reading. Keener requested a 10-minute meeting of the Land Use and Development Committee on the legislation for April 14, 2025. There will be a public hearing on the legislation at 6:55 p.m. on April 28, 2025.

RESULT:	FIRST READING	Next: 4/14/2025 7:30 PM
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REMARKS FROM THE ADMINISTRATION

Mayor Matthew Starr noted that tree removal will be taking place on the Kokosing River levee on Tuesday, March 25, 2025, welcomed Hager to Council, and thanked departing videographer Bruce MacPherson for his services. Safety-Service Director Tanner Salyers thanked the Police and Fire Departments for assisting with his family's vehicular accident two weeks earlier, and thanked Council for understanding that's why he had to leave the previous Council meeting. He also noted that interviews to hire a new City Inspector are ongoing, and added that the scrap tire recycling drop-off event will be March 29 from 8 a.m. to noon at the Knox County Fairgrounds. Auditor Dan Brinkman and Law Director Rob Broeren welcomed Hager to Council.

REMARKS FROM COUNCIL

Severns welcomed Hager to Council, congratulated the Ruckman family on their new daughter, detailed a trip several City officials took to Gahanna to observe their new municipal building, and added that the last Listening Tour event on the new Courthouse will be Tuesday, March 25, 2025. Keener noted that the Easter Egg Hunt will be April 12 at Memorial Park, and requested an update on the progress of the Splash Pad at Riverside Park. Safety-Service Director Tanner Salyers responded that it's on schedule, with a groundbreaking scheduled for May 12. Ruckman noted that his family is excited about the new Splash Pad at Riverside Park, welcomed Hager to Council, and expressed his appreciation for his wife upon the birth of their new daughter. Mahan welcomed Hager to Council, and thanked the departing Bruce MacPherson for his services as videographer. Seavolt also thanked MacPherson. Hager thanked everyone for their well wishes, and noted that Crickets will be opening at a new location at 316 S. Main St. Woods welcomed Hager to Council.

ADJOURN AT THE CALL OF THE PRESIDENT

Seavolt made a motion to adjourn, with a second by Keener. Meeting adjourned at 8:17 p.m.

Bruce E. Hawkins, President of Council

Todd Hill, Clerk of Council

CD on file/th



PRESS RELEASE

City Hall
40 Public Square
Mount Vernon, OH 43050

FOR MORE INFORMATION, CONTACT:
Todd Hill, Clerk of Council
740-393-9517 Fax: 740-397-6595

FOR IMMEDIATE RELEASE

March 19, 2025

Mount Vernon City Council Committee Meeting Schedule March 24, 2025

6:30-6:35 p.m.	Knox County Comprehensive Plan	Land Use & Development Keener
6:35-6:50 p.m.	City/County transportation update	Streets & Public Buildings Severns
6:50-7:00 p.m.	Gray Matter Systems contract	Utilities Ruckman
7:00-7:15 p.m.	Reappropriations	Finance & Budget Seavolt

The above listed meeting will be held to discuss the above items; but will not be limited to those listed.
Mount Vernon News - WMVO - WNZR – City Hall Bulletin Board



2024-2025

Streets and Public Buildings Committee Meeting Minutes February 24, 2025 – 6:09 p.m. to 6:16 p.m.

COUNCIL PRESENT:

Bruce Hawkins, President
James Mahan, First Ward
Tammy Woods, Third Ward
John Ruckman, Second Ward
Mike Miller, Fourth Ward
Janis Seavolt, At-Large
Amber Keener, At-Large
Mel Severns, At-Large

OTHERS IN ATTENDANCE:

Matthew Starr, Mayor
Tanner Salyers, Safety-Service Director
Rob Broeren, Law Director
Brian Ball, Engineer
Aaron Rinehart, Utilities Director
Todd Hill, Clerk
Cheryl Splain, Knox Pages

The committee discussed Resolution Nos. 2025-27, to advertise for bids and enter into contract for the 2025 street resurfacing, and curb and gutter restoration projects. Engineer Brian Ball detailed the legislation, and was asked how much money was set aside for pothole patching, when the Upper Gilchrist Road/Coshocton Avenue intersection will be improved, and how the City prioritizes which streets will be resurfaced. Ball answered that potholes are addressed through a different fund, that Upper Gilchrist/Coshocton is a separate, larger project, and that streets are prioritized following feedback from the Street Department and Engineering, as well as the chair of the Streets and Public Buildings Committee. No further meetings on the matter were requested. Resolution No. 2025-27 was up for a second reading at Council's Legislative Session later in the evening.

Respectfully submitted,

Mel Severns, Chair
Streets and Public Buildings Committee
Mount Vernon City Council
MS/th



2024-2025

Streets and Public Buildings Committee Meeting Minutes

March 10, 2025 – 6:21 p.m. to 6:32 p.m.

COUNCIL PRESENT:

Bruce Hawkins, President
James Mahan, First Ward
Tammy Woods, Third Ward
John Ruckman, Second Ward
Mike Miller, Fourth Ward
Janis Seavolt, At-Large
Mel Severns, At-Large

ABSENT:

Amber Keener, At-Large

OTHERS IN ATTENDANCE:

Matthew Starr, Mayor
Rob Broeren, Law Director
Brian Ball, Engineer
Aaron Rinehart, Utilities Director
Todd Hill, Clerk

The committee discussed Resolution No. 2025-20, to grant an easement to the Knox County Memorial Building for a sign. Law Director Rob Broeren noted that the County would like to install a new sign in the tree lawn between East High Street and the sidewalk, or in the City's right of way. He added that the legislation before Council was only concerned with granting an easement. If granted, the Historical Review Commission would then consider the merits of the sign. Engineer Brian Ball noted that an electrical line would be extended under the sidewalk to the sign, and that restricting vehicular access to a nearby alley would be looked at. Miller asked if there were any similar signs in the Historic District, and Broeren observed that Snyder Funeral Home had a sign in the City right of way on East High Street. No further meetings on the matter were requested. Resolution No. 2025-20 was up for a third reading at Council's Legislative Session later in the evening.

Respectfully submitted,

Mel Severns, Chair
Streets and Public Buildings Committee
Mount Vernon City Council
MS/th



City Council
City of Mount Vernon
Mount Vernon, OH 43050

ADOPTED

RESOLUTION 2025-32

Meeting: 03/24/25 7:30 PM
Dept: Finance and Budget
Seavolt, Woods
Category: Finance and Budget
Prepared By: Rob Broeren
Initiator: Todd Hill
DOC ID: 4205

**A RESOLUTION TO ADJUST APPROPRIATIONS FOR CURRENT EXPENSES FOR THE
CITY OF MOUNT VERNON, STATE OF OHIO, DURING FISCAL YEAR ENDING,
DECEMBER 31, 2025.**

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Mount Vernon,
State of Ohio:

SECTION 1: That the Auditor of the City of Mount Vernon be, and he herewith is, authorized and directed to make appropriations for current expenses of the City of Mount Vernon, during the fiscal year ending December 31, 2025, as listed on Exhibit A. These appropriations adjust the appropriations adopted by Council on December 23, 2024 in Res. 2024-130 on December 23, 2024.

SECTION 2: This Resolution provides for appropriations for the current expenses of the City, and therefore, pursuant to Revised Code Section 731.30, it shall become effective upon the passage and approved by the Mayor.

HISTORY:

03/10/25 City Council FIRST READING

Resolution No. 2025-32 received a first reading. Seavolt requested a 15-minute meeting of the Finance and Budget Committee on the legislation for March 24, 2025.

COMMENTS - Current Meeting:

Seavolt made a motion to suspend the rule requiring three separate readings of Resolution No. 2025-32, with a second by Woods. Motion to suspend passed by a roll-call vote of 7-0. Seavolt made a motion to adopt Resolution No. 2025-32, with a second by Woods. Auditor Dan Brinkman commented on the legislation, and Safety-Service Director Tanner Salyers noted that most of the appropriations adjustments in the legislation were decreases. Motion to adopt passed by a roll-call vote of 7-0.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Janis Seavolt, At Large
SECONDER:	Tammy Woods, Third Ward
AYES:	Seavolt, Woods, Keener, Severns, Mahan, Ruckman, Hager

GENERAL FUND APPROPRIATIONS:

- Increase appropriations to 101.1300.51112 (Auditor's Deputy & Clerks) by \$46,000.00 (New Total: \$250,000)
- Increase appropriations to 101.1300.53111 (Dues/Supplies/Incidentals) by \$10,000. (New Total: \$85,000)
- Increase appropriations to 101.1300.54111 (Services Received-Accrual Account) by \$25,000. (New Total: \$100,000)
- Increase appropriations to 101.1300.54311 (Training/Travel/Expenses) by \$10,000. (New Total: \$15,000)
- Need to increase appropriations to 101.1300.54467 (Annual Report) by \$3,000. (New Total: \$20,500)
- Proposal to create line 101.1100.54452 (Council Clerk) and re-appropriate \$6,000 from 101.2300.54451 (Contingencies)

NON-GENERAL FUND APPROPRIATIONS:

- Decrease appropriations in 208.1900.51111 (Chief, Captain, Policemen) by \$679,000. (New Total: \$2,021,000)
- Increase appropriations 224.1900.51111 (Chief, Captains & Policemen) by \$680,347. (New Total: \$1,380,347)
- Decrease appropriations in 208.2100.51111 (Chief, Captain, Firemen) by \$1,381,310. (New Total: \$3,645,690)
- Increase appropriations 224.2100.51111 (Chief Captains & Firemen) by \$1,381,310. (New Total: \$1,381,310)
- Decrease appropriations in 215.1780.53111 (Probation Service Fund) by \$7,090. (New Total: \$276,730)
- Decrease appropriations in 218.1700.54451 (Clerk Computer Maintenance) by \$1,190. (New Total: \$68,810)
- Decrease appropriations in 901.3600.52122 (Police Pension) by \$49,859. (New Total: \$950,141)
- Increase appropriations in 224.1900.54490 (Transfer to Police Pension) by \$49,859. (New Total: \$699,859)
- Decrease appropriations in 902.3600.52122 (Fire Pension) by \$231,637. (New Total: \$768,363)
- Increase appropriations in 224.2100.54490 (Transfer to Fire Pension) by \$231,637. (New Total: \$1,031,637)
- Decrease appropriations in 301.1300.56621 (Bond Redemption) by \$93,553. (New Total: \$466,947)
- Decrease appropriations in 302.1300.56621 (Sewer System Bond Redemption) by \$250. (New Total: \$405,500)
- Decrease appropriations in 303.1300.56621 (Water System Bond Redemption) by \$1,000. (New Total: \$109,000)
- Decrease appropriations in 303.1300.56622 (Water System Bond Interest) by \$615. (New Total: \$10,385)
- Increase appropriations in 305.1300.56621 (Bond Redemption) to \$87,544. (New Total: \$217,544)

- Decrease appropriations in 401.2500.55516 (Public Buildings & Land) by \$308,202. (New Total: \$2,691,798)
- Decrease appropriations in 704.2700.54492 (Waste Service (To County)) by \$402. (New Total: \$19,598)
- Decrease appropriations in 706.2800.54492 (Sewer Service (To County)) by \$6,283. (New Total: \$60,717)
- Decrease appropriations in 708.2800.54492 (Wastewater Service (Clinton)) by \$9,158. (New Total: \$340,482)



City Council
City of Mount Vernon
Mount Vernon, OH 43050

Meeting: 03/24/25 7:30 PM

Dept: Utilities

Ruckman, Miller

Category: Utilities

Prepared By: Rob Broeren

Initiator: Todd Hill

ADOPTED

RESOLUTION 2025-34

DOC ID: 4207

A RESOLUTION AUTHORIZING AND DIRECTING THE SAFETY-SERVICE DIRECTOR OF THE CITY OF MOUNT VERNON, OHIO TO ENTER INTO CONTRACT WITH GRAY MATTER SYSTEMS, LLC FOR INSTALLATION OF LABORATORY INFORMATION DATA COLLECTION AND REPORTING SYSTEMS IN THE WATER TREATMENT PLANT AND WASTEWATER TREATMENT PLANT; AND DECLARING AN EMERGENCY.

WHEREAS, the City of Mount Vernon has been upgrading its water distribution facilities using a process consisting of phases during the past several years; and

WHEREAS, Gray Matter Systems, LLC has contracted with the City to complete the previous phases; and

WHEREAS, installation of Laboratory Information Data Collection and Reporting Systems in the Water Treatment Plant and Wastewater Treatment Plant will complete this process of phased upgrades.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Mount Vernon, Knox County, Ohio:

SECTION 1: That the Safety-Service Director for the City of Mount Vernon be and he herewith is authorized and directed to enter into contract with Gray Matter Systems, LLC for design and implementation of Laboratory Information Data Collection and Reporting Systems as detailed in Exhibit A (attached) for the Water Treatment Plant and in Exhibit B (attached) for the Wastewater Treatment Plant.

SECTION 2: This Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety, and for the further reason to provide uninterrupted potable water services to the City and said Resolution shall, therefore, become effective upon its date of passage and approval by the Mayor, provided that it receives the affirmative vote of two-thirds (2/3) of the members elected to the Council of the City of Mount Vernon; otherwise it shall take effect and be in force from and after the earliest period allowed by law.

HISTORY:

03/10/25

City Council

FIRST READING

Resolution No. 2025-34 was given a first reading. Ruckman requested a 10-minute meeting of the Utilities Committee on the legislation for March 24, 2025.

COMMENTS - Current Meeting:

Ruckman made a motion to suspend the rule requiring three separate readings of Resolution No. 2025-34, with a second by Hager. Motion to suspend passed by a roll-call vote of 7-0. Ruckman made a motion to adopt Resolution No. 2025-34, with a second by Hager. Motion to adopt passed by a roll-call vote of 7-0.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	John Ruckman, Second Ward
SECONDER:	LeNan Hager, Fourth Ward
AYES:	Seavolt, Woods, Keener, Severns, Mahan, Ruckman, Hager

PROPOSAL FOR PROFESSIONAL SERVICES



Mount Vernon Ohio Water
1/17/2025



Attachment: Ex A - LIMS System for WTP (2025-34 : Contract for LIMS System in WTP and WWTP)



TRANSFORMING OPERATIONS EMPOWERING PEOPLE.

Attachment: Ex A - LIMS System for WTP (2025-34 : Contract for LIMS System in WTP and WWTP)

Who We Are

GrayMatter is dedicated to transforming operations and empowering people. We help your people and your industrial assets become smarter and more visible.

Some of the biggest industrial companies in the world lean on us to protect and connect their critical assets to their teams so that every operator is empowered to be the best operator.

GrayMatter has been named to the Inc. 5000 fastest growing companies list for six consecutive years, and was named Pittsburgh's Tech50 Innovative Solution Provider of the Year for 2018 and 2019. Recently, our deceptionGUARD offering was honored as a "World Changing Idea" from Fast Company.





Professional Services

Request for Proposal: Laboratory Information Data Collection and Reporting

GrayMatter Opportunity: 270138

Rev: 0

GrayMatter is pleased to provide you with the attached proposal.

Thank you for your confidence in GrayMatter. We look forward to working with you in the near future. If I can be of further assistance, please do not hesitate to contact me at 412-315-5715.

Sincerely,

FREDDIE McKISSICK,

Solutions Consultant, GrayMatter

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Executive Summary / Objective

GrayMatter System will provide professional services to create, install and configure a system to enter Lab Data into the existing GE IFIX SCADA system, storing into the local GE Historian, creating trending and reports from this data. This system will be for the Mount Vernon Water Plant.

Deliverables

Services

GrayMatter Systems will create data Entry Forms, up to ten (10) forms in the GE IFIX SCADA system to enter Lab Data derived from testing of samples in the Mount Vernon Water Plant Laboratory. The programming will be a combination of PLC programming and SCADA programming to allocate the data to registers available in the GE IFIX SCADA system database and logged on a regular basis to the local GE Historian. Once recorded in the Historian, this data will be used to generate up to ten(10) reports using the Sytech XL Reporter Program. The data fields identified are listed below.

1. Water Quality Analysis (Two Hour Samples)
 - a. Clarifier Effluent – pH, P, M OH, Hardness
 - b. Recarbonated – pH, P, M, OH, Hardness
 - c. Finished Water – pH, P, M, OH, Hardness
 - d. CLO2 – Plant Tap
2. Daily Chlorite Analysis (3 Samples per day; 1 sample per shift)
 - a. Reading C x 2
 - b. Reading D x 2
 - c. Reading AVE D - Formula derived from $(\text{Average of D}/200) \times 95.10732 = \text{reading in mg/L}$
 - d. Operator Identifier
 - e. Time\Date Field

3. Chlorine Dioxide By DPD / FAS (Shift Samples)
 - a. Volume of FAS (G)
 - b. Volume of FAS (A)
 - c. Volume of FAS (C)
 - d. Chlorine Dioxide ($1.9 \times G$)
 - e. Free Chlorine ($A - G$)
 - f. Total Chlorine ($C + 4G$)
4. Distribution Chlorine Dioxide By DPD / FAS (Daily Samples)
 - a. Volume of FAS (G)
 - b. Volume of FAS (A)
 - c. Volume of FAS (C)
 - d. Chlorine Dioxide ($1.9 \times G$)
 - e. Free Chlorine ($A - G$)
 - f. Total Chlorine ($C + 4G$)
5. pH Meter Calibration Record (2 x Day)
 - a. Slope
6. pH Linearity Record (Daily)
 - a. Slope
 - b. pH 4
 - c. pH 7
 - d. pH 10
7. Refrigerator Temperature Record (Daily)
 - a. Temperature (Deg C)
8. DI Tank Conductivity (Daily)
 - a. Meter #1
 - b. Meter #2
9. Chemical Feed Totals (Daily)
 - a. Lime
 - b. CO2 Read
 - c. CO2 Daily Usage
 - d. Polymer
 - e. Chlorine
 - f. Chlorite
10. Flow Totals (Daily)
 - a. Raw Flow
 - i. Daily Flow
 - b. Distribution Flow
 - i. Daily Flow
 - c. Sludge Flow to Lagoon
 - d. Pump Hours

Equipment / Materials

GrayMatter Systems will use the existing Plant PLC to store the daily values though manual entry into IFIX database registers. Those IFIX database registers will be historically collected and stored on a permanent basis in the local GE Historian.

Hardware

- The existing lab computer and PLC hardware will be used.

Software

- Mount Vernon to provide Microsoft Excel to view/create reports with the XL Reporter program.
- GrayMatter Systems will procure a new copy of Sytech XL Reporter to use to generate reports.
- The existing GE IFIX SCADA and Historian system will be used.

Project Management

After receipt of order, GrayMatter will assign a dedicated Project Manager to the project. The GrayMatter Project Manager acts as the customer's single point of contact through the duration of the project, ensuring that our team is meeting the customer's expectations for exceptional service and technical expertise.

Once assigned, the Project Manager will work collaboratively with the customer and project team to understand the customer's expectations and requirements, both from a technical perspective and regarding any key critical success factors related to the project (e.g., schedule, business goals, etc.).

Assumptions, Dependencies, Clarifications, Exemptions

- GrayMatter Systems to use the existing PLC and lab computer hardware.
- GrayMatter Systems to use the existing GE IFIX SCADA and Historian software.
- GrayMatter to create up to ten(10) data entry screens using existing data entry forms as reference.
- GrayMatter to create up to ten(10) reports to display the newly created data points using existing reports as a reference.

Client Responsibilities

- Mount Vernon to provide all required descriptions and values needed to create the desired forms and reports.
- Mount Vernon will provide all access needed to SCADA and PLC systems in order to program data into the system.
- Mount Vernon will provide Microsoft Excel to install into a client node in order to create the desired reports.

Documentation

- GrayMatter will create a user manual on data entry procedures and reporting procedures.

Investment

All work shall be performed on a Fixed Bid / Fixed Price basis. See Definitions section below for additional detail on work agreement.

Description	Qty.	Price	Total
Professional Services to create, install and configure and enter manual Laboratory Data creating IFIX screens and excel based reports for use by the Mount Vernon Water Plant staff for reporting. Includes all services, labor, project management, travel time and costs to implement the needed Laboratory Data Entry and Reporting.	1	\$111,760	\$111,760
XL Reporter Ultimate Edition Perpetual	1	\$3,800	\$3,800
Project Total			\$115,560

The prices contained in this Proposal and Statement of Work shall be valid for **ninety (90) days** from the date of receipt, or upon Seller's prior notification of a price change to Purchaser, whichever occurs first. Hardware and software quotes related to this service proposal may have individual expiration dates that will supersede the 90-day proposal expiration.

Schedule

The GrayMatter Project Manager will begin developing a project timeline during the initial planning phase of the project. This project schedule will be discussed and agreed upon as part of the project kickoff process. The project plan developed by GrayMatter is provided for planning purposes only and is subject to change based on new factors that arise during the project. The following factors can affect the timeline and/or cost of the implementation:

- Customer's ability to complete project responsibilities within requested timeline
- Availability of customer dedicated resources
- Deviation or requests for functionality outside the scope of this SOW

Project work schedules are dependent upon the nature of the project and the availability of resources with the required skill set(s). Resources cannot be reserved prior to receipt of a customer purchase order. Standard lead time of 4-6 weeks, after both (1) receipt of PO and (2) scheduled resource call has occurred with requested date of service, to begin active work. Faster start time (2-4 Weeks) or emergency start (Immediate to 2 weeks) may be available for an extra cost. Some earlier start times may be resource dependent and require increased travel costs. GrayMatter will make every effort to provide services in a timely manner to meet the customer's schedule requirements.

For on-site work of any duration and/or for planned work tasks (remote or on-site) of at least five (5) days that are defined in a mutually agreeable project plan, a minimum of **72-working hours' notice** is required for rescheduling the planned work. Seller reserves the right to bill a reasonable and fair amount, as incremental cost, up to ½ project hours, not to exceed 24 working hours and expenses, as applicable, if notice of the requested scheduling change is not received prior to the advance notice window.

Standard Rate Schedule

Standard business hours are Monday thru Friday 6:00AM – 6:00PM (EST):

Normal Non-Business Hour Rates are 1.5x (time outside standard business hours, time more than eight (8) hours during standard working days, and work on Saturday)

Premium Rates are 2x for Premium Overtime (GrayMatter scheduled holidays and Sunday) and Emergency Service within 24 hours (subject to resource availability).

Local Travel is defined as travel within a 50-mile radius of the resource's location. Travel time and expenses for work outside of this radius will be billed at the applicable rate (or charged against the allotted support hours), with expenses billed at cost + 10%.

Invoicing

Work shall be invoiced monthly based on the following milestones:

MILESTONE 1 - Invoice 40% upon receipt of purchase order.

MILESTONE 2 - Invoice 30% upon completion of IFIX screens, IFIX database points and Historian tag creation.

MILESTONE 3 - Invoice 30% upon report completion.

Any Hardware and Software quotes shall be invoiced upon receipt of order. Terms are Net 30 days from the date of invoice from GrayMatter for customers who have an approved credit request.

There will be a surcharge of 3% for accepting credit cards as a form of payment. All first time customers are required to fill out a credit request, and GMS will require that all first orders will need to be processed with a credit card while the credit department determines the credit amount and terms for future orders.

Order Placement

Orders for **GrayMatter Professional Services** should be made out to:

Gray Matter Systems, LLC
Attention: Order Entry
100 Global View Drive Suite 200
Warrendale, Pa 15086
FAX 412.202.5053

EMAIL: contracts@graymattersystems.com

Please list all Proposal Numbers on Orders. Thank you!

Terms and Conditions

For the full and legally binding terms and conditions, please refer to our official website where a downloadable version is available.

<https://graymattersystems.com/graymatter-terms-conditions/>

THANK YOU.

GrayMatter

100 Global View Drive
Suite 200
Warrendale, PA 15086
graymattersystems.com
1-877-741-2410

Attachment: Ex A - LIMS System for WTP (2025-34 : Contract for LIMS System in WTP and WWTP)



GRAYMATTER

PROPOSAL FOR PROFESSIONAL SERVICES



Attachment: Ex B - LIMS Sysyem for WWTP (2025-34 : Contract for LIMS System in WTP and WWTP)

Mount Vernon Ohio Wastewater
1/17/2025





TRANSFORMING OPERATIONS EMPOWERING PEOPLE.

Attachment: Ex B - LIMS Syssem for WWTP (2025-34 : Contract for LIMS System in WTP and WWTP)

Who We Are

GrayMatter is dedicated to transforming operations and empowering people. We help your people and your industrial assets become smarter and more visible.

Some of the biggest industrial companies in the world lean on us to protect and connect their critical assets to their teams so that every operator is empowered to be the best operator.

GrayMatter has been named to the Inc. 5000 fastest growing companies list for six consecutive years, and was named Pittsburgh's Tech50 Innovative Solution Provider of the Year for 2018 and 2019. Recently, our deceptionGUARD offering was honored as a "World Changing Idea" from Fast Company.





Professional Services

Request for Proposal: Laboratory Information Data Collection and Reporting

GrayMatter Opportunity: 270140

Rev: 0

GrayMatter is pleased to provide you with the attached proposal.

Thank you for your confidence in GrayMatter. We look forward to working with you in the near future. If I can be of further assistance, please do not hesitate to contact me at 412-315-5715.

Sincerely,

FREDDIE McKISSICK,

Solutions Consultant, GrayMatter

Contents

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Executive Summary / Objective

GrayMatter System will provide professional services to create, install and configure a system to enter Lab Data into the existing GE IFIX SCADA system, storing into the local GE Historian, creating trending and reports from this data. This system will be for the Mount Vernon Wastewater Plant.

Deliverables

Services

GrayMatter Systems will create data Entry Forms, up to eleven (11) forms in the GE IFIX SCADA system to enter Lab Data derived from testing of samples in the Mount Vernon Wastewater Plant Laboratory. The programming will be a combination of PLC programming and SCADA programming to allocate the data to registers available in the GE IFIX SCADA system database and logged on a regular basis to the local GE Historian. Once recorded in the Historian, this data will then be used to generate up to eleven (11) multifield reports using the Sytech XL Reporter Program. The data fields identified are listed below.

Ohio EPA Discharge Monitoring Report – For 4500

Note: All Parameters account for Minimum, Maximum, Average and Count values for the specified period.

1. Page 1
 1. Water Temperature (1 x Day)
 2. Dissolved Oxygen (1 x Day)
 3. Flow Rate (1 x Day)
 4. Chlorine, Total Residual (1 x Day)
 5. pH Maximum (1 x Day)
 6. pH Minimum (1 x Day)
 7. Total Suspended Solids (3 x Week)
2. Page 2
 1. Nitrogen, Ammonia NH₃ (3 x Week)
 2. E. coli (3 x Week)
 3. CBOD 5 Day (3 x Week)
 4. Phosphorus Total P (1 x Week)
 5. Oil and Grease – Hexane Extraction Method (1 x 2 Weeks)
 6. Nitrogen Kjeldahl Total (1 x Month)
 7. Nitrite Plus Nitrate Total (1 x Month)
3. Page 3
 1. Orthophosphate Dissolved (as P) (1 x Month)
 2. Zinc, Total Recoverable (1 x Month)
 3. Mercury Total (Low Level) (1 x Month)
 4. Nickel, Total Recoverable (1 x Quarter)
 5. Cadmium, Total Recoverable (1 x Quarter)
 6. Lead, Total Recoverable (1 x Quarter)
 7. Chromium, Total Recoverable (1 x Quarter)

4. Page 4
 1. Copper, Total Recoverable (1 x Quarter)
 2. Chromium, Dissolved Hexavalent (1 x Quarter)
 3. Cyanide, Free (Low Level) (1 x Quarter)
 4. Residue, Total Filterable (1 x Quarter)
5. Page 5
 1. Overflow Occurrence (Per Occurrence - 1 x Month)
6. Page 6
 1. pH (1 x Day)
 2. Total Suspended Solids (3 x Week)
 3. CBOD 5 Day (3 x Week)
 4. Zinc, Total Recoverable (1 x Month)
 5. Mercury, Total (Low Level) (1 x Month)
 6. Cyanide, Total (1 x Quarter)
 7. Nickel, Total Recoverable (1 x Quarter)
7. Page 7
 1. Cadmium, Total Recoverable (1 x Quarter)
 2. Lead, Total Recoverable (1 x Quarter)
 3. Chromium, Total Recoverable (1 x Quarter)
 4. Copper, Total Recoverable (1 x Quarter)
 5. Chromium, Dissolved Hexavalent (1 x Quarter)
8. Page 8
 1. Bypass Total Hours Per Day (When Discharging)
 2. Total Suspended Solids (When Discharging)
 3. Flow Rate (When Discharging)
 4. CBOD 5 Day (When Discharging)
 5. Bypass Occurrence, Number per Month (When Discharging)
9. Page 9
 1. E. coli (1 x 2 Weeks)
 2. Water Temperature (1 x Month)
 3. Dissolved Oxygen (1 x Month)
 4. pH (1 x Month)
 5. Nitrogen, Ammonia NH₃ (1 x Month)
 6. Nitrite Plus Nitrate, Total (1 x Month)
 7. Phosphorus Total (P) (1 x Month)
10. Page 10
 1. E. coli (1 x 2 Weeks)
 2. Water Temperature (1 x Month)
 3. Dissolved Oxygen (1 x Month)
 4. pH (1 x Month)

5. Nitrogen, Ammonia NH₃ (1 x Month)
 6. Nitrite Plus Nitrate, Total (1 x Month)
 7. Phosphorus Total (P) (1 x Month)
11. Page 11
1. Hardness, Total (CaCO₃) (1 x Month)

Equipment / Materials

- GrayMatter Systems will use the existing Plant PLC to store the daily values though manual entry into IFIX database registers.

Hardware

- GrayMatter Systems will provide one Dell Micro 7020 computer with UPS and Monitor to use as a client in the Lab for data entry purposes.
- Existing MicroLogix 1400 PLC hardware (Secondary Treatment Building) will be used.

Software

- GrayMatter Systems will procure a new copy of Sytech XL Reporter to use to generate reports.
- Mount Vernon will order new GE IFIX Client Runtime software on GE Quote # BMIQ-01152025-536596.

Project Management

After receipt of order, GrayMatter will assign a dedicated Project Manager to the project. The GrayMatter Project Manager acts as the customer's single point of contact through the duration of the project, ensuring that our team is meeting the customer's expectations for exceptional service and technical expertise.

Once assigned, the Project Manager will work collaboratively with the customer and project team to understand the customer's expectations and requirements, both from a technical perspective and regarding any key critical success factors related to the project (e.g., schedule, business goals, etc.).

Assumptions, Dependencies, Clarifications, Exemptions

- GrayMatter Systems to use the existing MicroLogix 1400 PLC and provide new Dell computer hardware.
- GrayMatter Systems to use the existing GE IFIX SCADA and Historian software.

- GrayMatter will provide the latest version of XL Reporter software.
- GrayMatter to create up to eleven (11) multifield data entry screens using existing data entry forms as a reference.
- GrayMatter to create up to eleven (11) multifield reports to display the newly created data points referencing existing reports.

Client Responsibilities

- Mount Vernon to provide all required descriptions and values needed to create the desired forms and reports.
- Mount Vernon will provide all access needed to SCADA and PLC systems in order to program data into the system.
- Mount Vernon will provide Microsoft Excel to install into a client node in order to create the desired reports.
- Mount Vernon will purchase the GE IFIX Client Runtime software provided under GE Quote # BMIQ-01152025-536596.

Documentation

- GrayMatter will create a user manual on data entry procedures and reporting procedures.

Investment

All work shall be performed on a Fixed Bid / Fixed Price basis. See Definitions section below for additional detail on work agreement.

Description	Qty.	Price	Total
Professional Services to create, install and configure and enter manual Laboratory Data creating IFIX screens and excel based reports for use by the Mount Vernon Wastewater Plant staff for reporting. Includes all services, labor, project management, travel time and costs to implement the needed Laboratory Data Entry and Reporting.	1	\$153,160	\$153,160
XL Reporter Ultimate Edition	1	\$3,800	\$3,800
Dell Micro 7020 Computer\Monitor\UPS	1	\$2,149.65	\$2,149.65
Project Total			\$159,109.65

The prices contained in this Proposal and Statement of Work shall be valid for **ninety (90) days** from the date of receipt, or upon Seller's prior notification of a price change to Purchaser, whichever occurs first. Hardware and software quotes related to this service proposal may have individual expiration dates that will supersede the 90-day proposal expiration.

Schedule

The GrayMatter Project Manager will begin developing a project timeline during the initial planning phase of the project. This project schedule will be discussed and agreed upon as part of the project kickoff process. The project plan developed by GrayMatter is provided for planning purposes only and is subject to change based on new factors that arise during the project. The following factors can affect the timeline and/or cost of the implementation:

- Customer's ability to complete project responsibilities within requested timeline
- Availability of customer dedicated resources
- Deviation or requests for functionality outside the scope of this SOW

Project work schedules are dependent upon the nature of the project and the availability of resources with the required skill set(s). Resources cannot be reserved prior to receipt of a customer purchase order. Standard lead time of 4-6 weeks, after both (1) receipt of PO and (2) scheduled resource call has occurred with requested date of service, to begin active work. Faster start time (2-4 Weeks) or emergency start (Immediate to 2 weeks) may be available for an extra cost. Some earlier start times may be resource dependent and require increased travel costs. GrayMatter will make every effort to provide services in a timely manner to meet the customer's schedule requirements.

For on-site work of any duration and/or for planned work tasks (remote or on-site) of at least five (5) days that are defined in a mutually agreeable project plan, a minimum of **72-working hours' notice** is required for rescheduling the planned work. Seller reserves the right to bill a reasonable and fair amount, as incremental cost, up to ½ project hours, not to exceed 24 working hours and expenses, as applicable, if notice of the requested scheduling change is not received prior to the advance notice window.

Standard Rate Schedule

Standard business hours are Monday thru Friday 6:00AM – 6:00PM (EST):

Normal Non-Business Hour Rates are 1.5x (time outside standard business hours, time more than eight (8) hours during standard working days, and work on Saturday)

Premium Rates are 2x for Premium Overtime (GrayMatter scheduled holidays and Sunday) and Emergency Service within 24 hours (subject to resource availability).

Local Travel is defined as travel within a 50-mile radius of the resource's location. Travel time and expenses for work outside of this radius will be billed at the applicable rate (or charged against the allotted support hours), with expenses billed at cost + 10%.

Invoicing

Work shall be invoiced monthly based on the following milestones:

MILESTONE 1 - Invoice 40% upon receipt of purchase order.

MILESTONE 2 - Invoice 30% upon completion of IFIX screens, IFIX database points and Historian tag creation.

MILESTONE 3 - Invoice 30% upon report completion.

Any Hardware and Software quotes shall be invoiced upon receipt of order. Terms are Net 30 days from the date of invoice from GrayMatter for customers who have an approved credit request.

There will be a surcharge of 3% for accepting credit cards as a form of payment. All first time customers are required to fill out a credit request, and GMS will require that all first orders will need to be processed with a credit card while the credit department determines the credit amount and terms for future orders.

Order Placement

Orders for **GrayMatter Professional Services** should be made out to:

Gray Matter Systems, LLC
Attention: Order Entry
100 Global View Drive Suite 200

Warrendale, Pa 15086
FAX 412.202.5053
EMAIL: contracts@graymattersystems.com

Please list all Proposal Numbers on Orders. Thank you!

Terms and Conditions

For the full and legally binding terms and conditions, please refer to our official website where a downloadable version is available.

<https://graymattersystems.com/graymatter-terms-conditions/>

THANK YOU.

GrayMatter

100 Global View Drive
Suite 200
Warrendale, PA 15086
graymattersystems.com
1-877-741-2410

Attachment: Ex B - LIMS System for WWTP (2025-34 : Contract for LIMS System in WTP and WWTP)



GRAYMATTER



City Council
City of Mount Vernon
Mount Vernon, OH 43050

ADOPTED

RESOLUTION 2025-38

Meeting: 03/24/25 7:30 PM
Dept: Fire, Police and Civil Defense
Mahan, Seavolt
Category: Fire
Prepared By: Rob Broeren
Initiator: Todd Hill
DOC ID: 4211

**A RESOLUTION TO DONATE SURPLUS CITY PROPERTY TO ANOTHER PUBLIC ENTITY,
AND DECLARING AN EMERGENCY.**

WHEREAS, the Ohio Constitution grants certain Home Rule powers to municipalities, including the ability to donate municipal property to another public body if the donation would constitute a public municipal purpose.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Mount Vernon, State of Ohio:

SECTION 1: That the Council finds that various City departments own the following property:

1. Fire Department - a 2000 Pierce firefighting truck, VIN 4P1CT02M6YA000666
2. Water Department - 2 retired fire hydrants

These items are no longer needed for public use and that the value of them are in excess of \$1,000.00.

SECTION 2: That the Council finds that donating these items to another public body would constitute a public municipal purpose, and that Knox Technical College is a public body.

SECTION 3: That the Safety-Service Director for the City of Mount Vernon be authorized and directed to donate the 2000 Pierce firefighting truck, VIN 4P1CT02M6YA000666, and two fire hydrants to Knox Technical College.

SECTION 4: This Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety, and for the further reason of expediting the transfer of these items will assist Knox Technical College in providing training and education that benefit the people of the City of Mount Vernon, Ohio, and said Resolution shall, therefore, become effective upon its date of passage and approval by the Mayor, provided that it receives the affirmative vote of two-thirds (2/3) of the members elected to the Council of the City of Mount Vernon; otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

COMMENTS - Current Meeting:

Mahan made a motion to suspend the rule requiring three separate readings of Resolution No. 2025-38, with a second by Seavolt. Motion to suspend passed by a roll-call vote of 7-0. Mahan made a motion to adopt Resolution No. 2025-38, with a second by Seavolt. Safety-Service

Director Tanner Salyers, Law Director Rob Broeren and Mahan and Woods stressed the importance of the City maintaining a partnership with Knox Technical Center by donating used Fire Department equipment to the educational institution. Motion to adopt passed by a roll-call vote of 7-0.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	James Mahan, First Ward
SECONDER:	Janis Seavolt, At Large
AYES:	Seavolt, Woods, Keener, Severns, Mahan, Ruckman, Hager



City Council
City of Mount Vernon
Mount Vernon, OH 43050

ADOPTED

RESOLUTION 2025-39

Meeting: 03/24/25 7:30 PM
Dept: Finance and Budget
Seavolt, Woods
Category: Grant
Prepared By: Todd Hill
Initiator: Todd Hill
DOC ID: 4212

A RESOLUTION AUTHORIZING AND DIRECTING THE SAFETY-SERVICE DIRECTOR TO PREPARE AND SUBMIT APPLICATIONS TO THE MUSKINGUM WATERSHED CONSERVANCY DISTRICT NON-POINT SOURCE IMPLEMENTATION STRATEGY DEVELOPMENT GRANT PROGRAM FOR THE CENTER RUN/DELANO RUN AND DRY CREEK WATERSHED PLANS; AND DECLARING AN EMERGENCY.

WHEREAS, the Muskingum Watershed Conservancy District administers financial assistance for stormwater management, through the Muskingum Watershed Conservancy District Non-Point Source Implementation Strategy Development Grant Program; and

WHEREAS, the City of Mount Vernon, Ohio desires financial assistance under the Muskingum Watershed Conservancy District Non-Point Source Implementation Strategy Development Grant Program.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Mount Vernon, State of Ohio:

SECTION 1: That the Council of the City of Mount Vernon, Ohio approves filing this application for financial assistance.

SECTION 2: That the Safety-Service for the City of Mount Vernon is authorized and directed to apply to the Muskingum Watershed Conservancy District Non-Point Source Implementation Strategy Development Grant Program and to provide all information and documentation required to become eligible for possible funding assistance, for the Center Run/Delano Run and Dry Creek watershed plans.

SECTION 3: That the City of Mount Vernon, Ohio does agree to obligate the funds required to satisfactorily complete the proposed project and become eligible for reimbursement under the terms of the Muskingum Watershed Conservancy District.

SECTION 4: That the Safety-Service Director is further authorized and directed to enter into any agreements as may be necessary for obtaining financial assistance.

SECTION 5: This Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety, and for the further reason that applications for funds must be submitted in a timely manner, and said Resolution shall therefore, become effective upon its date of passage and approval by the Mayor, provided that it receives the affirmative vote of two-thirds (2/3) of the members elected to the Council of the City of Mount Vernon; otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

COMMENTS - Current Meeting:

Seavolt made a motion to suspend the rule requiring three separate readings of Resolution No. 2025-39, with a second by Woods. Motion to suspend passed by a roll-call vote of 7-0. Seavolt made a motion to adopt Resolution No. 2025-39, with a second by Woods. Mayor Matthew Starr noted that a Muskingum Watershed Conservancy District Non-Point Source Implementation Strategy Development Grant would be used to improve the Kokosing River levee. Motion to adopt passed by a roll-call vote of 7-0.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Janis Seavolt, At Large
SECONDER:	Tammy Woods, Third Ward
AYES:	Seavolt, Woods, Keener, Severns, Mahan, Ruckman, Hager



City Council
City of Mount Vernon
Mount Vernon, OH 43050

Meeting: 03/24/25 7:30 PM
Dept: Employee and Community Rel.
Woods, Keener
Category: Appointment
Prepared By: Todd Hill
Initiator: Todd Hill
DOC ID: 4214

ADOPTED

RESOLUTION 2025-40

A RESOLUTION CONFIRMING THE MAYOR'S APPOINTMENT OF KATHRYN BRECHLER TO THE KNOX COUNTY HEALTH DISTRICT BOARD; AND DECLARING AN EMERGENCY.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Mount Vernon, State of Ohio:

SECTION 1: That the Council for the City of Mount Vernon confirm the Mayor's appointment of Kathryn Brechler, 24 Fairway Drive, Mount Vernon, Ohio, to the Knox County Health District Board, fulfilling the unexpired term of Dan Brinkman, beginning immediately and expiring on March 23, 2026.

SECTION 2: This Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety, and for the further reason that an emergency exists in the usual daily operation of the various departments of the municipal government and said Resolution shall, therefore, become effective upon its date of passage and approval by the Mayor, provided that it receives the affirmative vote of two-thirds (2/3) of the members elected to the Council of the City of Mount Vernon; otherwise it shall take effect and be in force from and after the earliest period allowed by law.

COMMENTS - Current Meeting:

Woods made a motion to suspend the rule requiring three separate readings of Resolution No. 2025-40, with a second by Keener. Motion to suspend passed by a roll-call vote of 7-0. Woods made a motion to adopt Resolution No. 2025-40, with a second by Keener. Mayor Matthew Starr commented on the qualifications of Kathryn Brechler to serve on the Knox County Health District Board. Motion to adopt passed by a roll-call vote of 7-0.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Tammy Woods, Third Ward
SECONDER:	Amber Keener, At Large
AYES:	Seavolt, Woods, Keener, Severns, Mahan, Ruckman, Hager



City Council
City of Mount Vernon
Mount Vernon, OH 43050

SCHEDULED

RESOLUTION 2025-41

Meeting: 03/24/25 7:30 PM
Dept: Fire, Police and Civil Defense
Mahan, Seavolt
Category: Grant
Prepared By: Todd Hill
Initiator: Todd Hill
DOC ID: 4215

A RESOLUTION AUTHORIZING AND DIRECTING THE SAFETY-SERVICE DIRECTOR TO PREPARE AND SUBMIT AN APPLICATION FOR A UNITED STATES DEPARTMENT OF AGRICULTURE (USDA) RURAL DEVELOPMENT GRANT FOR THE CONSTRUCTION OF THE NEW POLICE DEPARTMENT BUILDING AT 71 SYCHAR ROAD, MOUNT VERNON, OHIO; AND DECLARING AN EMERGENCY.

BE IT RESOLVED by the Council of the City of Mount Vernon, State of Ohio:

SECTION 1: That the Safety-Service Director for the City of Mount Vernon is authorized and directed to apply to the United States Department of Agriculture (USDA) Rural Development Program for a grant for the construction of the new Police Department building at 71 Sychar Road, Mount Vernon, Ohio.

SECTION 2: The Safety-Service Director is further authorized and directed to enter into any agreements as may be necessary.

SECTION 3: This Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety, and for the further reason that the City must submit the application in a timely manner, and said Resolution shall therefore, become effective upon its date of passage and approval by the Mayor, provided that it receives the affirmative vote of two-thirds (2/3) of the members elected to the Council of the City of Mount Vernon; otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

COMMENTS - Current Meeting:

Resolution No. 2025-41 was given a first reading. Mahan requested a 10-minute meeting of the Fire, Police and Civil Defense Committee on the legislation for April 14, 2025.

RESULT: FIRST READING

Next: 4/14/2025 7:30 PM



City Council
City of Mount Vernon
Mount Vernon, OH 43050

SCHEDULED

RESOLUTION 2025-42

Meeting: 03/24/25 7:30 PM
Dept: Streets and Public Buildings
Severns, Ruckman
 Category: Land/Property Acquisition
 Prepared By: Rob Broeren
 Initiator: Todd Hill
DOC ID: 4216

A RESOLUTION AUTHORIZING THE CITY TO TRANSFER FEE SIMPLE TITLE TO ONE OR MORE PARCELS OF COMMERCIAL REAL PROPERTY OWNED BY THE CITY OF MOUNT VERNON TO THE KNOX COUNTY LAND REUTILIZATION CORPORATION FOR PURPOSES OF ECONOMIC DEVELOPMENT; AND DECLARING AN EMERGENCY.

WHEREAS, Mount Vernon City Council has acquired fee simple ownership of two parcels of commercial real property, located on South Gay Street in the City, tax parcel IDs 66-50090.000 and 66-50091.000 (collectively, the “Subject Property”); and

WHEREAS, the Knox County Land Reutilization Corporation is a county land reutilization corporation, as defined in Section 1724.01(A)(3) of the Ohio Revised Code (“ORC”) and operated for the purposes of exercising the essential governmental purposes provided for under Chapter 1724 and Chapter 5722 of the ORC (the “Land Bank”); and

WHEREAS, the Land Bank has agreed to accept and receive fee simple title to the Subject Property for purposes of redevelopment and re-use as allowed by law; and

WHEREAS, the City may transfer property for redevelopment without competitive bidding pursuant to ORC §721.28; and

WHEREAS, Mount Vernon City Council acknowledges the City’s interests are best served by having the Land Bank ready, or cause to be readied, the Subject Property for redevelopment and re-use, including site preparation and clearing, marketing, and negotiating with prospective end users; and

WHEREAS, the City is desirous of ensuring Subject Property is again used by one or more commercial end users in the future, which such end users will employ local residents and remit income taxes to the City.

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Mount Vernon, State of Ohio:

SECTION 1: That the Mount Vernon City Council does hereby authorize and direct the Mayor, the Safety-Service Director, the Auditor, and the Director of Law, and any other City official, as appropriate, to sign any documents, instruments, or certificates and to take such actions as are necessary or appropriate to consummate or implement the transactions described in or contemplated by this

Resolution.

SECTION 2: That the Clerk of Council is hereby directed to deliver a copy of this Resolution to the President of the Land Bank, after its passage and upon request made by said representative.

SECTION 3: This Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety, and for the further reason of expediting the transfer of these parcels will continue the economic revitalization of the Central Business District, and said Resolution shall, therefore, become effective upon its date of passage and approval by the Mayor, provided that it receives the affirmative vote of two-thirds (2/3) of the members elected to the Council of the City of Mount Vernon; otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

COMMENTS - Current Meeting:

Resolution No. 2025-42 was given a first reading. Severns requested a 15-minute meeting of the Streets and Public Buildings Committee on the legislation for April 14, 2025.

RESULT: FIRST READING

Next: 4/14/2025 7:30 PM



City Council
City of Mount Vernon
Mount Vernon, OH 43050

ADOPTED

RESOLUTION 2025-43

Meeting: 03/24/25 7:30 PM
Dept: Finance and Budget
Seavolt, Woods
Category: Finance
Prepared By: Rob Broeren
Initiator: Todd Hill
DOC ID: 4217

A RESOLUTION AUTHORIZING AND DIRECTING THE AUDITOR OF THE CITY OF MOUNT VERNON TO PAY BILLS PURSUANT TO SECTION 5705.41 (D), THEN AND NOW CERTIFICATION.

WHEREAS, the Safety-Service Director for the City of Mount Vernon did make the necessary inquiries that these billed amounts as indicated are legitimate and proper and did approve payment in the amounts shown; and

WHEREAS, at the time of the making of such contract or order and at the time of the execution of such certificate a sufficient sum appropriated for the purpose of such contract or order was in the treasury or in the process of collection to the credit of an appropriate fund free from any previous encumbrances.

NOW, THEREFORE, BE IT RESOLVED by the City of Mount Vernon, State of Ohio:

SECTION 1: That the Auditor for the City of Mount Vernon be, and he herewith is, authorized and directed to pay bills as follows:

1. To Columbus Pool Management in the amount of \$4,632.00, to be taken from account 101.2640.54115, Parks - Contract Services.
2. To Motorola Solutions Inc in the amount of \$110,055.70, to be taken from account 101.3600.55517, Miscellaneous - Transfer to Law Enforcement Trust.

SECTION 2: This Resolution provides for appropriations for the current expenses of the City, and therefore, pursuant to Revised Code Section 731.30, it shall become effective upon its date of passage and approval by the Mayor.

COMMENTS - Current Meeting:

Seavolt made a motion to suspend the rule requiring three separate readings of Resolution No. 2025-43, with a second by Woods. Motion to suspend passed by a roll-call vote of 7-0. Seavolt made a motion to adopt Resolution No. 2025-43, with a second by Woods. Auditor Dan Brinkman commented on the legislation. Police Chief Robert Morgan noted that money slated for the purchase of mobile radios was in the wrong fund. Motion to adopt passed by a roll-call vote of 7-0.

RESULT: **ADOPTED [UNANIMOUS]**
MOVER: Janis Seavolt, At Large
SECONDER: Tammy Woods, Third Ward
AYES: Seavolt, Woods, Keener, Severns, Mahan, Ruckman, Hager



City Council
City of Mount Vernon
Mount Vernon, OH 43050

ADOPTED

RESOLUTION 2025-44

Meeting: 03/24/25 7:30 PM
Dept: Finance and Budget
Seavolt, Woods
Category: Finance
Prepared By: Rob Broeren
Initiator: Todd Hill
DOC ID: 4218

A RESOLUTION AUTHORIZING AND DIRECTING THE AUDITOR OF THE CITY OF MOUNT VERNON TO MAKE SUPPLEMENTAL APPROPRIATIONS.

NOW, THEREFORE, BE IT RESOLVED by the City of Mount Vernon, State of Ohio:

SECTION 1: That the Auditor for the City of Mount Vernon be, and he herewith is, authorized and directed to make supplemental appropriations as follows:

1. To account 208.2100.51111, Fire - Chief, Captain, Fireman, in the amount of \$4,000.00 (reimbursement of ARPA Retention Incentive by firefighter who did not remain with the City for the required time period which the City previously repaid to the State of Ohio).

2. To account 101.1900.54453, Police - Purchase Cruisers, in the amount of \$67,763.17 (crediting of funds realized from Gov Deals sales of surplus vehicles in 2021, 2022, 2023, 2024 and 2025).

3. To account 224.1900.53111, Police- Dues, Supplies, and Incidentals, in the amount of \$29,320.94 (crediting of funds realized from Gov Deals sales of surplus property in 2021, 2022, 2023, 2024 and 2025).

4. To account 224.1900.54313, Police - Training, Travel, Expenses - Grant Funds, in the amount of \$39,338.99 (Law Enforcement Pro Training reimbursement from 2023 and 2024).

SECTION 2: This Resolution provides for appropriations for the current expenses of the City, and therefore, pursuant to Revised Code Section 731.20, it shall become effective upon its date of passage and approval by the Mayor.

COMMENTS - Current Meeting:

Seavolt made a motion to suspend the rule requiring three separate readings of Resolution No. 2025-44, with a second by Woods. Motion to suspend passed by a roll-call vote of 7-0. Seavolt made a motion to adopt Resolution No. 2025-44, with a second by Woods. Auditor Dan Brinkman commented on the legislation. Motion to adopt passed by a roll-call vote of 7-0.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Janis Seavolt, At Large
SECONDER:	Tammy Woods, Third Ward
AYES:	Seavolt, Woods, Keener, Severns, Mahan, Ruckman, Hager



City Council
City of Mount Vernon
Mount Vernon, OH 43050

SCHEDULED

ORDINANCE 2025-09

Meeting: 03/24/25 7:30 PM
Dept: Land Use and Development
Keener, Mahan
 Category: Planning and Zoning
 Prepared By: Todd Hill
 Initiator: Todd Hill
DOC ID: 4213

AN ORDINANCE AMENDING THE ZONING CLASSIFICATION OF PARCELS #66-05624.000, #66-05627.000, #66-05628.000 AND #66-05629.000 FROM R-1A - CORE RESIDENTIAL DISTRICT, TO R-3 - ATTACHED RESIDENTIAL DISTRICT.

WHEREAS, the Council of the City of Mount Vernon has received an application for rezoning certain property within the City of Mount Vernon, specifically Parcels #66-05624.000, #66-05627.000, #66-05628.000 and #66-05629.000, also known as 0 South Main Street; and

WHEREAS, the Municipal Planning Commission for the City of Mount Vernon met on March 13, 2025 and voted 5-0 to approve the zoning change for Parcels #66-05624.000, #66-05627.000, #66-05628.000 and #66-05629.000 from R-1A - Core Residential District, to R-3 - Attached Residential District.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Mount Vernon, State of Ohio:

SECTION 1: That the City of Mount Vernon hereby amends the zoning classification of Parcels #66-05624.000, #66-05627.000, #66-05628.000 and #66-05629.000, also known as 0 South Main Street. The zoning will be indicated:

<u>PARCEL NO.</u>	<u>PROPOSED ZONING</u>
#66-05624.000, #66-05627.000, #66-05628.000, #66-05629.000	R-3 - Attached Residential District

SECTION 2: That the zoning classification be recorded in Title XI of the Planning and Zoning Codes of the Codified Ordinances of the City of Mount Vernon.

COMMENTS - Current Meeting:

Ordinance No. 2025-09 was given a first reading. Keener requested a 10-minute meeting of the Land Use and Development Committee on the legislation for April 14, 2025. There will be a public hearing on the legislation at 6:55 p.m. on April 28, 2025.

RESULT: FIRST READING

Next: 4/14/2025 7:30 PM



City of Mount Vernon, Ohio

Application for Zoning Amendment

<i>Applicant's Information</i>			
Owner's Name, Address, Phone, and Email Address <i>Joseph D. Updike</i> <i>18254 New Gambier Rd.</i>			
Agent's Name, Address, Phone, and Email Address			
<i>Site Information</i>			
Site Address <i>South Main St.</i>		Legal Description	
Parcel Number <i>66-05624.000 66-05627.000</i> <i>66-05628.000 66-05629.000</i>		Deed Volume and Page Number	
<i>Use of Property</i>			
Present Use <i>Vacant</i>		Present Zoning District <i>R1A</i>	
Proposed Use <i>Apartments</i>		Proposed Zoning District <i>R3</i>	
<i>Documents to be Submitted</i>			
The following documents must also be submitted with this application: 1. A statement of the reason(s) for the proposed amendment. 2. A vicinity map at a scale approved by the Zoning Enforcement Officer showing property lines, thoroughfares, existing and proposed zoning, and such other items as the Zoning Enforcement Officer may require. 3. A statement on the ways in which the proposed amendment relates to the comprehensive plan. 4. The \$200.00 filing fee as established by ordinance.			
I hereby certify that the information submitted on this application and on any sketches, drawings or other documents submitted with this application is true and exact. Date: <i>9/25/24</i> By: <i>Joseph D Updike</i>			
<i>Filing Information</i>			
Filing Date	Fee deposit \$200.00	Date Paid	Receipt Number

This form revised 06-03-2024

Attachment: Application - 0 South Main St (2025-09 : Rezone 0 South Main St)

9/24/2004

**Municipal Planning Commission
Mount Vernon, OH 43050**

To the Municipal Planning Commission

I am submitting for your review a rezoning of 0 South Main St parcels 66-05624.000, 66-05627.000, 66-05628.000, 66-05629.000. This consists of roughly .75 acres at the southeast corner of the intersection of Parrot St. and South Main St.

The zoning change requested is from R1A to R3. This is to create a pathway for the construction of multi family apartment units on the above property. The total number of units is unclear currently until a site development plan is devised. Upon completion of the zoning change.

The reasons that we feel this would be a good fit are as follows.

- This is a transitional property, as it will act as a buffer between commercial property located to the north (Peppys Pizza) and to the west (Blubaugh's Body and Frame) and residential to the east and south.
- The city is deficient in affordable housing, and this can have a positive impact attracting citizens and new workers to the area.
- It is conveniently located on the south end of town close to the industrial park where most jobs are.

I can be at all meetings to address any questions you may have. Thank you in advance for your consideration.

Joe Updike

18254 New Gambier Rd.

740-501-3533

Attachment: Application - 0 South Main St (2025-09 : Rezone 0 South Main St)

South Main Street

between Parrott ST and Adamson ST

Zoning Amendment from R-1A to R-3

- Buildable land area inside setbacks 70' x 180'
- 8 Maximum dwelling units, with 90' x 120' parking area



Multi-Family in the Southend

- 107 Adamson ST
- 200 Fairmont AVE
- 217 Ames ST
- 211-213 Adamson ST
- 215 Riley ST
- 207 Martinsburg RD
- 228 Martinsburg RD
- 1010 S Main ST
- 20 Adamson ST
- 28 Adamson ST
- 237 Newark RD
- 247 Newark RD
- 200-202 Spruce ST



Attachment: South Main St Building Options (2025-09 : Rezone 0 South Main St)