



City Council

Legislative Session

March 10, 2025

Agenda

7:30 PM

COMMITTEE MEETINGS

Mount Vernon City Council
Committee Meeting Schedule
March 10, 2025

6:10-6:20 p.m.	Issue 2	Streets & Public Buildings Severns
6:20-6:30 p.m.	Memorial Building easement	Streets & Public Buildings Severns
6:30-7:00 p.m.	Supervisory/professional pay grades	Employee & Community Relations Woods
7:00-7:15 p.m.	Reappropriations	Finance & Budget Seavolt

- 03-10-25 Committee Meeting Schedule

MEETING WILL RECESS UNTIL 7:30 P.M.

CALL TO ORDER

INVOCATION

Pastor Michael Hunter, Green Valley Baptist Church

PLEDGE OF ALLEGIANCE

ACCEPTANCE OF MINUTES

- City Council - Legislative Session - Feb 24, 2025 7:30 PM

RECEIVE PETITIONS AND COMMUNICATIONS

None.

RECEIVE COMMITTEE REPORTS

- 02-24-25A Streets and Public Buildings Committee Meeting Minutes
- 02-24-25B Streets and Public Buildings Committee Meeting Minutes

- 02-24-25A Parks and Recreation Committee Meeting Minutes
- 02-24-25B Parks and Recreation Committee Meeting Minutes
- 02-24-25C Parks and Recreation Committee Meeting Minutes

LIQUOR CONTROL LICENSE

None.

PROCLAMATION

None.

PERSONS SPEAKING ON MATTERS OF CITY CONCERN

None.

RESOLUTIONS FOR THIRD READING**RESOLUTION NO. 2025-20**

A RESOLUTION AUTHORIZING THE SAFETY-SERVICE DIRECTOR OF THE CITY OF MOUNT VERNON TO GRANT AN EASEMENT TO THE KNOX COUNTY MEMORIAL BUILDING FOR A SIGN; AND DECLARING AN EMERGENCY.

Streets and Public Buildings: Severns, Ruckman

RESOLUTIONS FOR SECOND READING**RESOLUTIONS FOR FIRST READING****RESOLUTION NO. 2025-32**

A RESOLUTION TO ADJUST APPROPRIATIONS FOR CURRENT EXPENSES FOR THE CITY OF MOUNT VERNON, STATE OF OHIO, DURING FISCAL YEAR ENDING, DECEMBER 31, 2025.

Finance and Budget: Seavolt, Woods

RESOLUTION NO. 2025-33

A RESOLUTION AUTHORIZING AND DIRECTING THE AUDITOR OF THE CITY OF MOUNT VERNON TO MAKE SUPPLEMENTAL APPROPRIATIONS.

Finance and Budget: Seavolt, Woods

RESOLUTION NO. 2025-34

A RESOLUTION AUTHORIZING AND DIRECTING THE SAFETY-SERVICE DIRECTOR OF THE CITY OF MOUNT VERNON, OHIO TO ENTER INTO CONTRACT WITH GRAY MATTER SYSTEMS, LLC FOR INSTALLATION OF LABORATORY INFORMATION DATA COLLECTION AND

REPORTING SYSTEMS IN THE WATER TREATMENT PLANT AND WASTEWATER TREATMENT PLANT; AND DECLARING AN EMERGENCY.

Utilities: Ruckman, Miller

RESOLUTION NO. 2025-35

A RESOLUTION IN SUPPORT OF STATE ISSUE 2, RENEWAL OF THE STATE CAPITAL IMPROVEMENT PROGRAM, ON THE MAY 6, 2025 STATEWIDE BALLOT.

Streets and Public Buildings: Severns, Ruckman

RESOLUTION NO. 2025-36

A RESOLUTION AUTHORIZING AND DIRECTING THE AUDITOR OF THE CITY OF MOUNT VERNON TO PAY BILLS PURSUANT TO SECTION 5705.41 (D), THEN AND NOW CERTIFICATION.

Finance and Budget: Seavolt, Woods

RESOLUTION NO. 2025-37

A RESOLUTION AUTHORIZING THE SAFETY-SERVICE DIRECTOR TO DISPOSE OF VEHICLES IN THE POLICE DEPARTMENT NOT NEEDED FOR PUBLIC USE BY THE CITY OF MOUNT VERNON; AND DECLARING AN EMERGENCY.

Finance and Budget: Seavolt, Woods

ORDINANCES FOR THIRD READING

ORDINANCE NO. 2025-06

AN ORDINANCE AMENDING COMPENSATION PAY GRADES FOR CERTAIN SUPERVISORY AND PROFESSIONAL PERSONNEL; AND DECLARING AN EMERGENCY.

Employee and Community Rel.: Woods, Keener

ORDINANCES FOR SECOND READING

ORDINANCE NO. 2025-08

AN ORDINANCE TO AMEND CERTAIN PROVISION OF CHAPTERS 139, RECREATION BOARD, AND 931, PARKS AND PLAYGROUNDS; CAMPING, OF THE CODIFIED ORDINANCES OF THE CITY OF MOUNT VERNON; AND DECLARING AN EMERGENCY.

Parks and Recreation: Miller, Severns

ORDINANCES FOR FIRST READING

REMARKS FROM THE ADMINISTRATION

REMARKS FROM COUNCIL

ADJOURN AT THE CALL OF THE PRESIDENT



PRESS RELEASE

City Hall
40 Public Square
Mount Vernon, OH 43050

FOR MORE INFORMATION, CONTACT:
Todd Hill, Clerk of Council
740-393-9517 Fax: 740-397-6595

FOR IMMEDIATE RELEASE

March 5, 2025

Mount Vernon City Council Committee Meeting Schedule March 10, 2025

6:10-6:20 p.m.	Issue 2	Streets & Public Buildings Severns
6:20-6:30 p.m.	Memorial Building easement	Streets & Public Buildings Severns
6:30-7:00 p.m.	Supervisory/professional pay grades	Employee & Community Relations Woods
7:00-7:15 p.m.	Reappropriations	Finance & Budget Seavolt

The above listed meeting will be held to discuss the above items; but will not be limited to those listed.
Mount Vernon News - WMVO - WNZR – City Hall Bulletin Board



2024-2025

Streets and Public Buildings Committee Meeting Minutes February 24, 2025 – 6:03 p.m. to 6:08 p.m.

COUNCIL PRESENT:

Bruce Hawkins, President
James Mahan, First Ward
Tammy Woods, Third Ward
John Ruckman, Second Ward
Mike Miller, Fourth Ward
Janis Seavolt, At-Large
Amber Keener, At-Large
Mel Severns, At-Large

OTHERS IN ATTENDANCE:

Matthew Starr, Mayor
Tanner Salyers, Safety-Service Director
Rob Broeren, Law Director
Brian Ball, Engineer
Aaron Rinehart, Utilities Director
Todd Hill, Clerk
Cheryl Splain, Knox Pages

The committee discussed Resolution Nos. 2025-17 and 2025-18, to advertise for bids and enter into contract for the Mansfield Avenue sidepath project, and to advertise for bids and award a qualification-based selection of construction inspection and related engineering services during construction of the Mansfield Avenue sidepath project. Engineer Brian Ball noted that \$1.5 million in ODOT funds has been set aside for the project, which has a total estimated cost of \$1.8 million. He added that the project has been budgeted for. No further meetings on the matter were requested. Resolution Nos. 2025-17 and 2025-18 were up for third readings at Council's Legislative Session later in the evening.

Respectfully submitted,

Mel Severns, Chair
Streets and Public Buildings Committee
Mount Vernon City Council
MS/th



2024-2025

Streets and Public Buildings Committee Meeting Minutes February 24, 2025 – 6:09 p.m. to 6:16 p.m.

COUNCIL PRESENT:

Bruce Hawkins, President
James Mahan, First Ward
Tammy Woods, Third Ward
John Ruckman, Second Ward
Mike Miller, Fourth Ward
Janis Seavolt, At-Large
Amber Keener, At-Large
Mel Severns, At-Large

OTHERS IN ATTENDANCE:

Matthew Starr, Mayor
Tanner Salyers, Safety-Service Director
Rob Broeren, Law Director
Brian Ball, Engineer
Aaron Rinehart, Utilities Director
Todd Hill, Clerk
Cheryl Splain, Knox Pages

The committee discussed Resolution Nos. 2025-27, to advertise for bids and enter into contract for the 2025 street resurfacing, and curb and gutter restoration projects. Engineer Brian Ball detailed the legislation, and was asked how much money was set aside for pothole patching, when the Upper Gilchrist Road/Coshocton Avenue intersection will be improved, and how the City prioritizes which streets will be resurfaced. Ball answered that potholes are addressed through a different fund, that Upper Gilchrist/Coshocton is a separate, larger project, and that streets are prioritized following feedback from the Street Department and Engineering, as well as the chair of the Streets and Public Buildings Committee. No further meetings on the matter were requested. Resolution No. 2025-27 was up for a second reading at Council's Legislative Session later in the evening.

Respectfully submitted,

Mel Severns, Chair
Streets and Public Buildings Committee
Mount Vernon City Council
MS/th



**Parks and Recreation Committee Meeting Minutes
February 24, 2025 – 6:16 p.m. to 6:39 p.m.**

COUNCIL PRESENT:

Bruce Hawkins, President
James Mahan, First Ward
Tammy Woods, Third Ward
John Ruckman, Second Ward
Mike Miller, Fourth Ward
Janis Seavolt, At-Large
Amber Keener, At-Large
Mel Severns, At-Large

OTHERS IN ATTENDANCE:

Matthew Starr, Mayor
Tanner Salyers, Safety-Service Director
Rob Broeren, Law Director
Brian Ball, Engineer
Aaron Rinehart, Utilities Director
Todd Hill, Clerk
Cheryl Splain, Knox Pages

The committee received updates on various projects in the City parks. Engineer Brian Ball noted that construction of the splash pad in Riverside Park is on schedule. Safety-Service Director Tanner Salyers noted that a plaque and lighting for the Statue of Liberty at American Heritage Park are still coming, discussed moving the Veterans Memorial from the Public Square to American Heritage Park, and detailed the rehabilitation of Memorial Park. Salyers also discussed plans for pickleball courts at Riverside Park, noted that work will begin on Columbus Delano Field once the weather warms up, and added that personnel have been hired to work at Ariel-Foundation Park. No further committee meetings on matters pertaining to the City parks were requested.

Respectfully submitted,

Mike Miller, Chair
Parks and Recreation Committee
Mount Vernon City Council

MM/th



**Parks and Recreation Committee Meeting Minutes
February 24, 2025 – 6:39 p.m. to 6:59 p.m.**

COUNCIL PRESENT:

Bruce Hawkins, President
James Mahan, First Ward
Tammy Woods, Third Ward
John Ruckman, Second Ward
Mike Miller, Fourth Ward
Janis Seavolt, At-Large
Amber Keener, At-Large
Mel Severns, At-Large

OTHERS IN ATTENDANCE:

Matthew Starr, Mayor
Tanner Salyers, Safety-Service Director
Rob Broeren, Law Director
Brian Ball, Engineer
Aaron Rinehart, Utilities Director
Todd Hill, Clerk
Cheryl Splain, Knox Pages

The committee received updates on Ariel~Foundation Park from Scott Zimmerman, who noted that the reflecting pool has been losing water, detailed repairs to the Event Center, and added that the Canada geese now in the park are migratory. Martin Booker, director of the Mount Vernon Arts Consortium, presented a report on 2024's events at Ariel~Foundation Park and highlighted the events scheduled there for 2025. No further committee meetings on the matter were requested.

Respectfully submitted,

Mike Miller, Chair
Parks and Recreation Committee
Mount Vernon City Council

MM/th



**Parks and Recreation Committee Meeting Minutes
February 24, 2025 – 6:59 p.m. to 7:13 p.m.**

COUNCIL PRESENT:

Bruce Hawkins, President
James Mahan, First Ward
Tammy Woods, Third Ward
John Ruckman, Second Ward
Mike Miller, Fourth Ward
Janis Seavolt, At-Large
Amber Keener, At-Large
Mel Severns, At-Large

OTHERS IN ATTENDANCE:

Matthew Starr, Mayor
Tanner Salyers, Safety-Service Director
Rob Broeren, Law Director
Brian Ball, Engineer
Aaron Rinehart, Utilities Director
Todd Hill, Clerk
Cheryl Splain, Knox Pages

The committee discussed the Knox County Convention and Visitors Bureau's occupancy of the CA&C Depot. The chair noted that organizations occupying City buildings should have contracts to do so. Safety-Service Director Tanner Salyers noted that there is no written agreement between the City and the Knox County CVB regarding the CA&C Depot, but that the City envisions signing a free one-year lease with the CVB, followed by a three-year lease. He added that the City would also like to house its Recreation Director in the depot, and that the City envisions the depot as a welcome center with the CVB and Recreation Director both located there. Salyers added that the depot remains part of the City's contingency plan in the event that offices need to be moved there as the City decides what's to be done with the Plaza Building on North Gay Street. No further committee meetings on the matter were requested.

Respectfully submitted,

Mike Miller, Chair
Parks and Recreation Committee
Mount Vernon City Council

MM/th



**City Council
City of Mount Vernon
Mount Vernon, OH 43050**

SCHEDULED

RESOLUTION 2025-20

Meeting: 03/10/25 7:30 PM
Dept: Streets and Public Buildings
Severns, Ruckman
Category: Lands
Prepared By: Rob Broeren
Initiator: Todd Hill
DOC ID: 4187

A RESOLUTION AUTHORIZING THE SAFETY-SERVICE DIRECTOR OF THE CITY OF MOUNT VERNON TO GRANT AN EASEMENT TO THE KNOX COUNTY MEMORIAL BUILDING FOR A SIGN; AND DECLARING AN EMERGENCY.

WHEREAS, Ohio Revised Code Section 723.121 authorizes municipal legislative authorities to convey easements on City property.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Mount Vernon, State of Ohio:

SECTION 1: That Council hereby authorizes the Safety-Service Director of the City of Mount Vernon to grant an easement to the Knox County Board of Commissioners, the owner of record of 112 East High Street, Mount Vernon, Ohio (Parcel 66-50207.000), conveying a perpetual easement for the sign located at that address (see attachment A).

SECTION 2: This Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public, peace, health and safety. The reason for the emergency is to allow the County to install an appropriate sign at the property while protecting the City's interest in the adjacent property and said Resolution shall, therefore, become effective upon its date of passage and approval by the Mayor, provided that it receives the affirmative vote of two-thirds (2/3) of the members elected to the Council of the City of Mount Vernon; otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

HISTORY:

02/10/25 City Council **FIRST READING**

Resolution No. 2025-20 was given a first reading.

02/24/25 City Council **SECOND READING**

Resolution No. 2025-20 was given a second reading. Severns requested a 10-minute meeting of the Streets and Public Buildings Committee on the legislation for March 10, 2025.

EXHIBT A

East High Street SIGN EASEMENT FOR PURPOSES WITHOUT LIMITATION OF EXISTING ACCESS RIGHTS IN THE NAME AND FOR THE USE OF THE BOARD OF COUNTY COMMISSIONERS OF KNOX COUNTY, OHIO

KNOW ALL MEN BY THESE PRESENTS, City of Mount Vernon the Grantor(s) for and in consideration of the sum of (\$1.00) One Dollar and for other good and valuable consideration to us paid by the Board of Knox County Commissioners, the Grantee, the receipt whereof is hereby acknowledged, do hereby remise, release, grant and convey to said Grantee, its successors and assigns forever, a perpetual easement for the construction, maintenance and repair of the sign facilities herein described. The Grantor herein retains the right to use said lands for any and all other purposes provided that such use does not interfere with nor impair the exercise of the easement herein granted.

Situated in Block B of the City of Mount Vernon First Ward, Thomas Addition, County of Knox, State of Ohio, and described as follows:

Commencing at a ¾ inch pipe found on the south right of way of East High Street, being the northeast corner of a 0.212 acre parcel of land now or formerly owned by Board of Knox County Commissioners as recorded in deed book 282 page 664;

Thence N86°37'40"W along the south right of way line of East High Street a distance of 154.18 feet to a point, this being the Point of Beginning;

Thence continuing N86°37'40"W along the south right of way line of East High Street a distance of 10.00 feet to a point;

Thence N03°22'20"E a distance of 21.00 feet to a point;

Thence S86°37'40"E a distance of 10.00 feet to a point;

Thence S03°22'40"W a distance of 21.00 feet to a point on the south right-of-way line of East High Street to the true Point of Beginning containing 210.00 square feet more or less.

This description was prepared by Cameron Keaton, Ohio Professional Surveyor Number 7927, and is based on an actual field survey conducted by Knox County Engineer's Office in January of 2025 under his direct supervision.

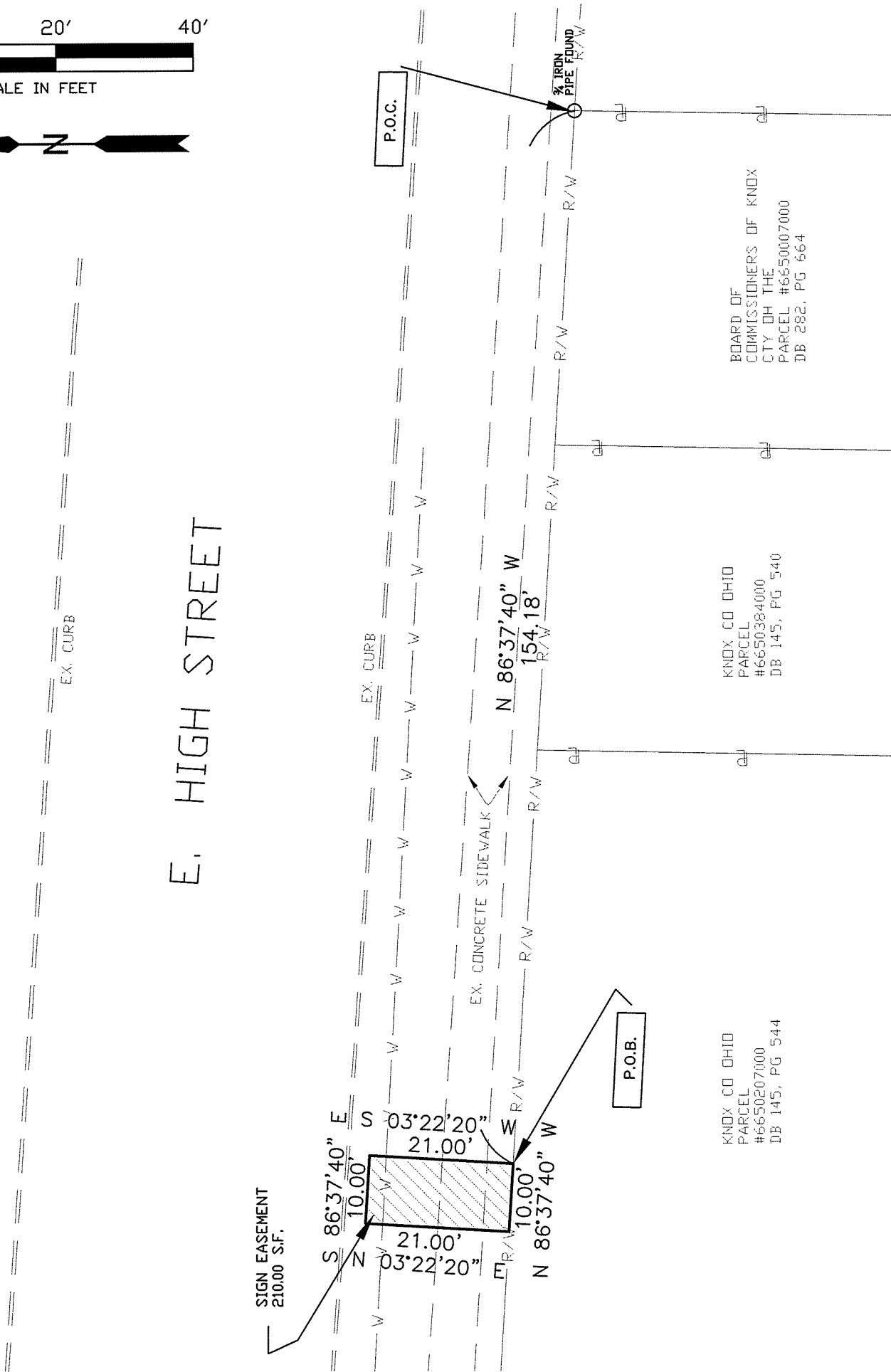
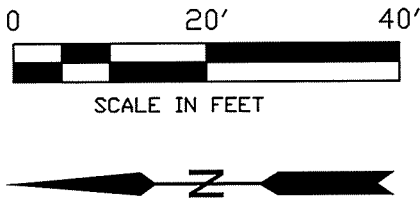
The bearings for this description are based on the Ohio State Plane Coordinate System, North Zone, the North American Datum of 1983 with the 2011 adjustment (NAD 83(2011)), with the bearing of the south right of way of East High Street (66-feet wide) being N86°37'40" W.

Cameron Keaton, P.E., P.S.
Registered Ohio Surveyor No. 7927

Date

MAP TO ACCOMPANY EASEMENT ACROSS PROPERTY OWNED BY
CITY OF MOUNT VERNON

BLOCK B OF THE CITY OF MOUNT VERNON, FIRST WARD , COUNTY OF KNOX,
STATE OF OHIO.



Cameron Keaton P.E., P.S.
Registered Surveyor No. 7927

Date

Attachment: Ex A - Knox County Memorial Building Sign Easement (2025-20 : Easement for Memorial Building Sign)

MAP TO ACCOMPANY EASEMENT ACROSS PROPERTY OWNED BY
CITY OF MOUNT VERNON
BLOCK B OF THE CITY OF MOUNT VERNON, FIRST WARD , COUNTY OF KNOX,
STATE OF OHIO.



Attachment: Ex A - Knox County Memorial Building Sign Easement (2025-20 : Easement for Memorial Building Sign)



CLIENT | Knox Memorial

LOCATION | Mount Vernon, OH

SAVED AS |

Knox_Memorial_Monument_Aug_20

DATE | August 15, 2024

REVISIONS | September 5, 2024

SALESMAN | Michael Lynn

DESIGNER | Jay Melton

SALESMAN INITIAL OF APPROVAL |

X

☐ GLOSS	☐ SATIN
☐ SEMI-GLOSS	☐ FLAT

CIRCUITS | 1

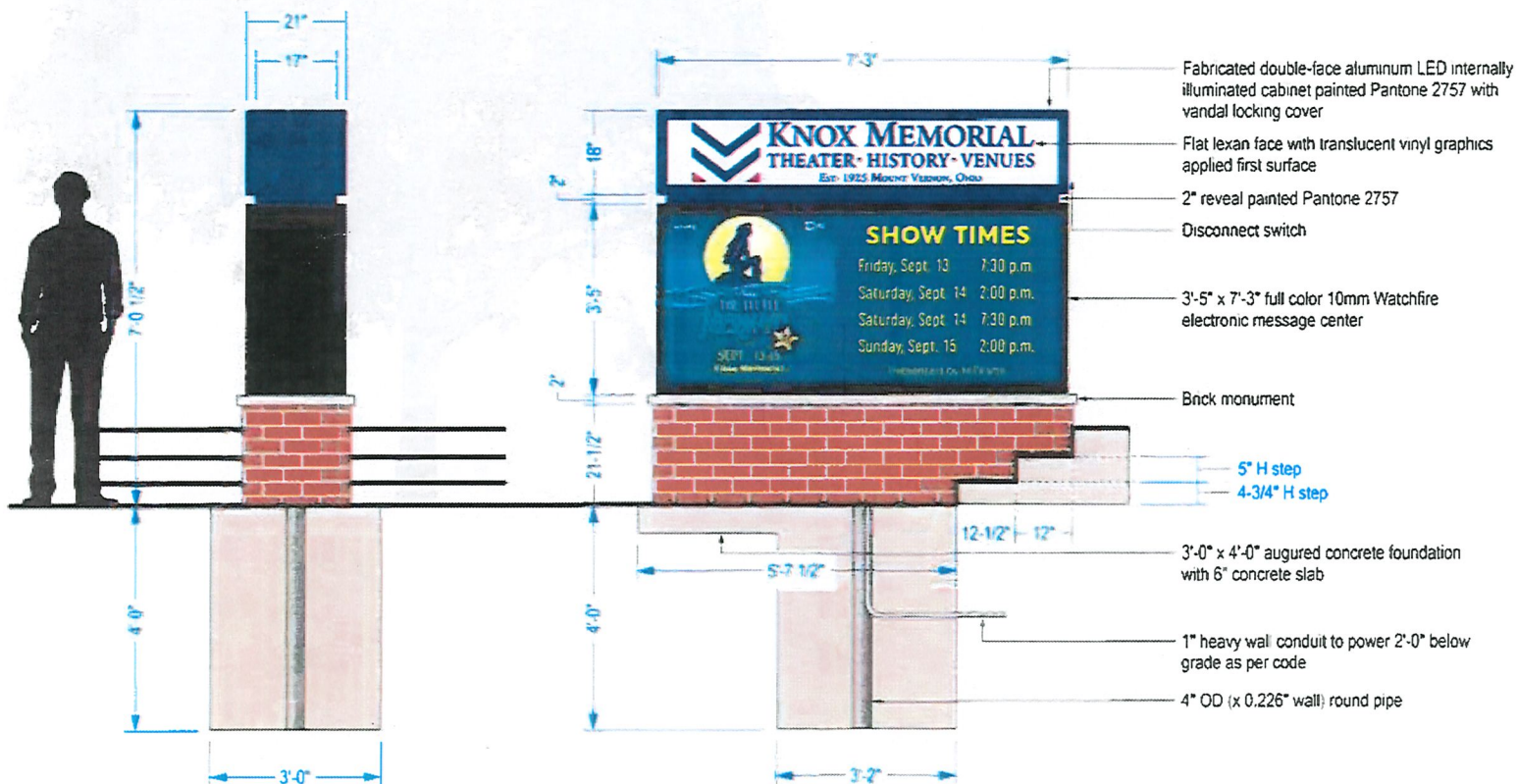
VOLTAGE | 120V



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200 NATIONAL ROAD
P.O. BOX 6785
FAIRBURN, OHIO 43101-0785
760-432-0868 / 1-800-688-1870



NEW DOUBLE-FACE INTERNALLY ILLUMINATED MONUMENT SIGN
WITH 10MM FULL COLOR ELECTRONIC MESSAGE CENTER - OPTION B

SCALE 1/2" = 1'



City Council
City of Mount Vernon
Mount Vernon, OH 43050

SCHEDULED

RESOLUTION 2025-32

Meeting: 03/10/25 7:30 PM
Dept: Finance and Budget
Seavolt, Woods
 Category: Finance and Budget
 Prepared By: Rob Broeren
 Initiator: Todd Hill
DOC ID: 4205

**A RESOLUTION TO ADJUST APPROPRIATIONS FOR CURRENT EXPENSES FOR THE
 CITY OF MOUNT VERNON, STATE OF OHIO, DURING FISCAL YEAR ENDING,
 DECEMBER 31, 2025.**

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Mount Vernon,
 State of Ohio:

SECTION 1: That the Auditor of the City of Mount Vernon be, and he herewith is,
 authorized and directed to make appropriations for current expenses of the City of Mount
 Vernon, during the fiscal year ending December 31, 2025, as listed on Exhibit A. These
 appropriations adjust the appropriations adopted by Council on December 23, 2024 in Res. 2024-
 130 on December 23, 2024.

SECTION 2: This Resolution provides for appropriations for the current expenses of
 the City, and therefore, pursuant to Revised Code Section 731.30, it shall become effective upon
 the passage and approved by the Mayor.

GENERAL FUND APPROPRIATIONS:

- Increase appropriations to 101.1300.51112 (Auditor's Deputy & Clerks) by \$46,000.00 (New Total: \$250,000)
- Increase appropriations to 101.1300.53111 (Dues/Supplies/Incidentals) by \$10,000. (New Total: \$85,000)
- Increase appropriations to 101.1300.54111 (Services Received-Accrual Account) by \$25,000. (New Total: \$100,000)
- Increase appropriations to 101.1300.54311 (Training/Travel/Expenses) by \$10,000. (New Total: \$15,000)
- Need to increase appropriations to 101.1300.54467 (Annual Report) by \$3,000. (New Total: \$20,500)
- Proposal to create line 101.1100.54452 (Council Clerk) and re-appropriate \$6,000 from 101.2300.54451 (Contingencies)

NON-GENERAL FUND APPROPRIATIONS:

- Decrease appropriations in 208.1900.51111 (Chief, Captain, Policemen) by \$679,000. (New Total: \$2,021,000)
- Increase appropriations 224.1900.51111 (Chief, Captains & Policemen) by \$680,347. (New Total: \$1,380,347)
- Decrease appropriations in 208.2100.51111 (Chief, Captain, Firemen) by \$1,381,310. (New Total: \$3,645,690)
- Increase appropriations 224.2100.51111 (Chief Captains & Firemen) by \$1,381,310. (New Total: \$1,381,310)
- Decrease appropriations in 215.1780.53111 (Probation Service Fund) by \$7,090. (New Total: \$276,730)
- Decrease appropriations in 218.1700.54451 (Clerk Computer Maintenance) by \$1,190. (New Total: \$68,810)
- Decrease appropriations in 901.3600.52122 (Police Pension) by \$49,859. (New Total: \$950,141)
- Increase appropriations in 224.1900.54490 (Transfer to Police Pension) by \$49,859. (New Total: \$699,859)
- Decrease appropriations in 902.3600.52122 (Fire Pension) by \$231,637. (New Total: \$768,363)
- Increase appropriations in 224.2100.54490 (Transfer to Fire Pension) by \$231,637. (New Total: \$1,031,637)
- Decrease appropriations in 301.1300.56621 (Bond Redemption) by \$93,553. (New Total: \$466,947)
- Decrease appropriations in 302.1300.56621 (Sewer System Bond Redemption) by \$250. (New Total: \$405,500)
- Decrease appropriations in 303.1300.56621 (Water System Bond Redemption) by \$1,000. (New Total: \$109,000)
- Decrease appropriations in 303.1300.56622 (Water System Bond Interest) by \$615. (New Total: \$10,385)
- Increase appropriations in 305.1300.56621 (Bond Redemption) to \$87,544. (New Total: \$217,544)

- Decrease appropriations in 401.2500.55516 (Public Buildings & Land) by \$308,202. (New Total: \$2,691,798)
- Decrease appropriations in 704.2700.54492 (Waste Service (To County)) by \$402. (New Total: \$19,598)
- Decrease appropriations in 706.2800.54492 (Sewer Service (To County)) by \$6,283. (New Total: \$60,717)
- Decrease appropriations in 708.2800.54492 (Wastewater Service (Clinton)) by \$9,158. (New Total: \$340,482)



City Council
City of Mount Vernon
Mount Vernon, OH 43050

SCHEDULED

RESOLUTION 2025-33

Meeting: 03/10/25 7:30 PM
Dept: Finance and Budget
Seavolt, Woods
Category: Finance and Budget
Prepared By: Rob Broeren
Initiator: Todd Hill
DOC ID: 4206

A RESOLUTION AUTHORIZING AND DIRECTING THE AUDITOR OF THE CITY OF MOUNT VERNON TO MAKE SUPPLEMENTAL APPROPRIATIONS.

NOW, THEREFORE, BE IT RESOLVED by the City of Mount Vernon, State of Ohio:

SECTION 1: That the Auditor for the City of Mount Vernon be, and he herewith is, authorized and directed to make supplemental appropriations as follows:

1: To account 224.2100.54311, Training/Travel/Expenses, in the amount of \$2,351.54(State Fire Marshal reimbursement for successful completion of training courses in 2024).

SECTION 2: This Resolution provides for appropriations for the current expenses of the City, and therefore, pursuant to Revised Code Section 731.20, it shall become effective upon its date of passage and approval by the Mayor.



City Council
City of Mount Vernon
Mount Vernon, OH 43050

SCHEDULED

RESOLUTION 2025-34

Meeting: 03/10/25 7:30 PM
Dept: Utilities
Ruckman, Miller
Category: Utilities
Prepared By: Rob Broeren
Initiator: Todd Hill
DOC ID: 4207

A RESOLUTION AUTHORIZING AND DIRECTING THE SAFETY-SERVICE DIRECTOR OF THE CITY OF MOUNT VERNON, OHIO TO ENTER INTO CONTRACT WITH GRAY MATTER SYSTEMS, LLC FOR INSTALLATION OF LABORATORY INFORMATION DATA COLLECTION AND REPORTING SYSTEMS IN THE WATER TREATMENT PLANT AND WASTEWATER TREATMENT PLANT; AND DECLARING AN EMERGENCY.

WHEREAS, the City of Mount Vernon has been upgrading its water distribution facilities using a process consisting of phases during the past several years; and

WHEREAS, Gray Matter Systems, LLC has contracted with the City to complete the previous phases; and

WHEREAS, installation of Laboratory Information Data Collection and Reporting Systems in the Water Treatment Plant and Wastewater Treatment Plant will complete this process of phased upgrades.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Mount Vernon, Knox County, Ohio:

SECTION 1: That the Safety-Service Director for the City of Mount Vernon be and he herewith is authorized and directed to enter into contract with Gray Matter Systems, LLC for design and implementation of Laboratory Information Data Collection and Reporting Systems as detailed in Exhibit A (attached) for the Water Treatment Plant and in Exhibit B (attached) for the Wastewater Treatment Plant.

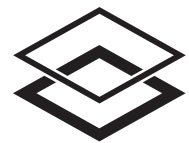
SECTION 2: This Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety, and for the further reason to provide uninterrupted potable water services to the City and said Resolution shall, therefore, become effective upon its date of passage and approval by the Mayor, provided that it receives the affirmative vote of two-thirds (2/3) of the members elected to the Council of the City of Mount Vernon; otherwise it shall take effect and be in force from and after the earliest period allowed by law.

PROPOSAL FOR PROFESSIONAL SERVICES



Attachment: Ex A - LIMS System for WTP (2025-34 : Contract for LIMS System in WTP and WWTP)

Mount Vernon Ohio Water
1/17/2025



GRAYMATTER



TRANSFORMING OPERATIONS EMPOWERING PEOPLE.

Attachment: Ex A - LIMS System for WTP (2025-34 : Contract for LIMS System in WTP and WWTP)

Who We Are

GrayMatter is dedicated to transforming operations and empowering people. We help your people and your industrial assets become smarter and more visible.

Some of the biggest industrial companies in the world lean on us to protect and connect their critical assets to their teams so that every operator is empowered to be the best operator.

GrayMatter has been named to the Inc. 5000 fastest growing companies list for six consecutive years, and was named Pittsburgh's Tech50 Innovative Solution Provider of the Year for 2018 and 2019. Recently, our deceptionGUARD offering was honored as a "World Changing Idea" from Fast Company.





Professional Services

Request for Proposal: Laboratory Information Data Collection and Reporting

GrayMatter Opportunity: 270138

Rev: 0

GrayMatter is pleased to provide you with the attached proposal.

Thank you for your confidence in GrayMatter. We look forward to working with you in the near future. If I can be of further assistance, please do not hesitate to contact me at 412-315-5715.

Sincerely,

FREDDIE McKISSICK,

Solutions Consultant, GrayMatter

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Executive Summary /

Objective

GrayMatter System will provide professional services to create, install and configure a system to enter Lab Data into the existing GE IFIX SCADA system, storing into the local GE Historian, creating trending and reports from this data. This system will be for the Mount Vernon Water Plant.

Deliverables

Services

GrayMatter Systems will create data Entry Forms, up to ten (10) forms in the GE IFIX SCADA system to enter Lab Data derived from testing of samples in the Mount Vernon Water Plant Laboratory. The programming will be a combination of PLC programming and SCADA programming to allocate the data to registers available in the GE IFIX SCADA system database and logged on a regular basis to the local GE Historian. Once recorded in the Historian, this data will be used to generate up to ten (10) reports using the Sytech XL Reporter Program. The data fields identified are listed below.

1. Water Quality Analysis (Two Hour Samples)
 - a. Clarifier Effluent – pH, P, M OH, Hardness
 - b. Recarbonated – pH, P, M, OH, Hardness
 - c. Finished Water – pH, P, M, OH, Hardness
 - d. CLO2 – Plant Tap
2. Daily Chlorite Analysis (3 Samples per day; 1 sample per shift)
 - a. Reading C x 2
 - b. Reading D x 2
 - c. Reading AVE D - Formula derived from $(\text{Average of D}/200) \times 95.10732 = \text{reading in mg/L}$
 - d. Operator Identifier
 - e. Time\Date Field

3. Chlorine Dioxide By DPD / FAS (Shift Samples)
 - a. Volume of FAS (G)
 - b. Volume of FAS (A)
 - c. Volume of FAS (C)
 - d. Chlorine Dioxide ($1.9 \times G$)
 - e. Free Chlorine ($A - G$)
 - f. Total Chlorine ($C + 4G$)
4. Distribution Chlorine Dioxide By DPD / FAS (Daily Samples)
 - a. Volume of FAS (G)
 - b. Volume of FAS (A)
 - c. Volume of FAS (C)
 - d. Chlorine Dioxide ($1.9 \times G$)
 - e. Free Chlorine ($A - G$)
 - f. Total Chlorine ($C + 4G$)
5. pH Meter Calibration Record (2 x Day)
 - a. Slope
6. pH Linearity Record (Daily)
 - a. Slope
 - b. pH 4
 - c. pH 7
 - d. pH 10
7. Refrigerator Temperature Record (Daily)
 - a. Temperature (Deg C)
8. DI Tank Conductivity (Daily)
 - a. Meter #1
 - b. Meter #2
9. Chemical Feed Totals (Daily)
 - a. Lime
 - b. CO2 Read
 - c. CO2 Daily Usage
 - d. Polymer
 - e. Chlorine
 - f. Chlorite
10. Flow Totals (Daily)
 - a. Raw Flow
 - i. Daily Flow
 - b. Distribution Flow
 - i. Daily Flow
 - c. Sludge Flow to Lagoon
 - d. Pump Hours

Equipment / Materials

GrayMatter Systems will use the existing Plant PLC to store the daily values though manual entry into IFIX database registers. Those IFIX database registers will be historically collected and stored on a permanent basis in the local GE Historian.

Hardware

- The existing lab computer and PLC hardware will be used.

Software

- Mount Vernon to provide Microsoft Excel to view/create reports with the XL Reporter program.
- GrayMatter Systems will procure a new copy of Sytech XL Reporter to use to generate reports.
- The existing GE IFIX SCADA and Historian system will be used.

Project Management

After receipt of order, GrayMatter will assign a dedicated Project Manager to the project. The GrayMatter Project Manager acts as the customer's single point of contact through the duration of the project, ensuring that our team is meeting the customer's expectations for exceptional service and technical expertise.

Once assigned, the Project Manager will work collaboratively with the customer and project team to understand the customer's expectations and requirements, both from a technical perspective and regarding any key critical success factors related to the project (e.g., schedule, business goals, etc.).

Assumptions, Dependencies, Clarifications, Exemptions

- GrayMatter Systems to use the existing PLC and lab computer hardware.
- GrayMatter Systems to use the existing GE IFIX SCADA and Historian software.
- GrayMatter to create up to ten(10) data entry screens using existing data entry forms as reference.
- GrayMatter to create up to ten(10) reports to display the newly created data points using existing reports as a reference.

Client Responsibilities

- Mount Vernon to provide all required descriptions and values needed to create the desired forms and reports.
- Mount Vernon will provide all access needed to SCADA and PLC systems in order to program data into the system.
- Mount Vernon will provide Microsoft Excel to install into a client node in order to create the desired reports.

Documentation

- GrayMatter will create a user manual on data entry procedures and reporting procedures.

Investment

All work shall be performed on a Fixed Bid / Fixed Price basis. See Definitions section below for additional detail on work agreement.

Description	Qty.	Price	Total
Professional Services to create, install and configure and enter manual Laboratory Data creating IFIX screens and excel based reports for use by the Mount Vernon Water Plant staff for reporting. Includes all services, labor, project management, travel time and costs to implement the needed Laboratory Data Entry and Reporting.	1	\$111,760	\$111,760
XL Reporter Ultimate Edition Perpetual	1	\$3,800	\$3,800
Project Total			\$115,560

The prices contained in this Proposal and Statement of Work shall be valid for **ninety (90) days** from the date of receipt, or upon Seller's prior notification of a price change to Purchaser, whichever occurs first. Hardware and software quotes related to this service proposal may have individual expiration dates that will supersede the 90-day proposal expiration.

Schedule

The GrayMatter Project Manager will begin developing a project timeline during the initial planning phase of the project. This project schedule will be discussed and agreed upon as part of the project kickoff process. The project plan developed by GrayMatter is provided for planning purposes only and is subject to change based on new factors that arise during the project. The following factors can affect the timeline and/or cost of the implementation:

- Customer's ability to complete project responsibilities within requested timeline
- Availability of customer dedicated resources
- Deviation or requests for functionality outside the scope of this SOW

Project work schedules are dependent upon the nature of the project and the availability of resources with the required skill set(s). Resources cannot be reserved prior to receipt of a customer purchase order. Standard lead time of 4-6 weeks, after both (1) receipt of PO and (2) scheduled resource call has occurred with requested date of service, to begin active work. Faster start time (2-4 Weeks) or emergency start (Immediate to 2 weeks) may be available for an extra cost. Some earlier start times may be resource dependent and require increased travel costs. GrayMatter will make every effort to provide services in a timely manner to meet the customer's schedule requirements.

For on-site work of any duration and/or for planned work tasks (remote or on-site) of at least five (5) days that are defined in a mutually agreeable project plan, a minimum of **72-working hours' notice** is required for rescheduling the planned work. Seller reserves the right to bill a reasonable and fair amount, as incremental cost, up to ½ project hours, not to exceed 24 working hours and expenses, as applicable, if notice of the requested scheduling change is not received prior to the advance notice window.

Standard Rate Schedule

Standard business hours are Monday thru Friday 6:00AM – 6:00PM (EST):

Normal Non-Business Hour Rates are 1.5x (time outside standard business hours, time more than eight (8) hours during standard working days, and work on Saturday)

Premium Rates are 2x for Premium Overtime (GrayMatter scheduled holidays and Sunday) and Emergency Service within 24 hours (subject to resource availability).

Local Travel is defined as travel within a 50-mile radius of the resource's location. Travel time and expenses for work outside of this radius will be billed at the applicable rate (or charged against the allotted support hours), with expenses billed at cost + 10%.

Invoicing

Work shall be invoiced monthly based on the following milestones:

MILESTONE 1 - Invoice 40% upon receipt of purchase order.

MILESTONE 2 - Invoice 30% upon completion of IFIX screens, IFIX database points and Historian tag creation.

MILESTONE 3 - Invoice 30% upon report completion.

Any Hardware and Software quotes shall be invoiced upon receipt of order. Terms are Net 30 days from the date of invoice from GrayMatter for customers who have an approved credit request.

There will be a surcharge of 3% for accepting credit cards as a form of payment. All first time customers are required to fill out a credit request, and GMS will require that all first orders will need to be processed with a credit card while the credit department determines the credit amount and terms for future orders.

Order Placement

Orders for **GrayMatter Professional Services** should be made out to:

Gray Matter Systems, LLC
 Attention: Order Entry
 100 Global View Drive Suite 200
 Warrendale, Pa 15086
FAX 412.202.5053

EMAIL: contracts@graymattersystems.com

Please list all Proposal Numbers on Orders. Thank you!

Terms and Conditions

For the full and legally binding terms and conditions, please refer to our official website where a downloadable version is available.

<https://graymattersystems.com/graymatter-terms-conditions/>

THANK YOU.

GrayMatter

100 Global View Drive
Suite 200
Warrendale, PA 15086
graymattersystems.com
1-877-741-2410

Attachment: Ex A - LIMS System for WTP (2025-34 : Contract for LIMS System in WTP and WWTP)



GRAYMATTER

PROPOSAL FOR PROFESSIONAL SERVICES



Mount Vernon Ohio Wastewater
1/17/2025



GRAYMATTER

Attachment: Ex B - LIMS Sysyem for WWTP (2025-34 : Contract for LIMS System in WTP and WWTP)



TRANSFORMING OPERATIONS EMPOWERING PEOPLE.

Attachment: Ex B - LIMS Syssem for WWTP (2025-34 : Contract for LIMS System in WTP and WWTP)

Who We Are

GrayMatter is dedicated to transforming operations and empowering people. We help your people and your industrial assets become smarter and more visible.

Some of the biggest industrial companies in the world lean on us to protect and connect their critical assets to their teams so that every operator is empowered to be the best operator.

GrayMatter has been named to the Inc. 5000 fastest growing companies list for six consecutive years, and was named Pittsburgh's Tech50 Innovative Solution Provider of the Year for 2018 and 2019. Recently, our deceptionGUARD offering was honored as a "World Changing Idea" from Fast Company.





Professional Services

Request for Proposal: Laboratory Information Data Collection and Reporting

GrayMatter Opportunity: 270140

Rev: 0

GrayMatter is pleased to provide you with the attached proposal.

Thank you for your confidence in GrayMatter. We look forward to working with you in the near future. If I can be of further assistance, please do not hesitate to contact me at 412-315-5715.

Sincerely,

FREDDIE McKISSICK,

Solutions Consultant, GrayMatter

Contents

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Attachment: Ex B - LIMS Sysyem for WWTP (2025-34 : Contract for LIMS System in WTP and WWTP)

Executive Summary / Objective

GrayMatter System will provide professional services to create, install and configure a system to enter Lab Data into the existing GE IFIX SCADA system, storing into the local GE Historian, creating trending and reports from this data. This system will be for the Mount Vernon Wastewater Plant.

Deliverables

Services

GrayMatter Systems will create data Entry Forms, up to eleven (11) forms in the GE IFIX SCADA system to enter Lab Data derived from testing of samples in the Mount Vernon Wastewater Plant Laboratory. The programming will be a combination of PLC programming and SCADA programming to allocate the data to registers available in the GE IFIX SCADA system database and logged on a regular basis to the local GE Historian. Once recorded in the Historian, this data will then be used to generate up to eleven (11) multifield reports using the Sytech XL Reporter Program. The data fields identified are listed below.

Ohio EPA Discharge Monitoring Report – For 4500

Note: All Parameters account for Minimum, Maximum, Average and Count values for the specified period.

1. Page 1
 1. Water Temperature (1 x Day)
 2. Dissolved Oxygen (1 x Day)
 3. Flow Rate (1 x Day)
 4. Chlorine, Total Residual (1 x Day)
 5. pH Maximum (1 x Day)
 6. pH Minimum (1 x Day)
 7. Total Suspended Solids (3 x Week)
2. Page 2
 1. Nitrogen, Ammonia NH₃ (3 x Week)
 2. E. coli (3 x Week)
 3. CBOD 5 Day (3 x Week)
 4. Phosphorus Total P (1 x Week)
 5. Oil and Grease – Hexane Extraction Method (1 x 2 Weeks)
 6. Nitrogen Kjeldahl Total (1 x Month)
 7. Nitrite Plus Nitrate Total (1 x Month)
3. Page 3
 1. Orthophosphate Dissolved (as P) (1 x Month)
 2. Zinc, Total Recoverable (1 x Month)
 3. Mercury Total (Low Level) (1 x Month)
 4. Nickel, Total Recoverable (1 x Quarter)
 5. Cadmium, Total Recoverable (1 x Quarter)
 6. Lead, Total Recoverable (1 x Quarter)
 7. Chromium, Total Recoverable (1 x Quarter)

4. Page 4
 1. Copper, Total Recoverable (1 x Quarter)
 2. Chromium, Dissolved Hexavalent (1 x Quarter)
 3. Cyanide, Free (Low Level) (1 x Quarter)
 4. Residue, Total Filterable (1 x Quarter)
5. Page 5
 1. Overflow Occurrence (Per Occurrence - 1 x Month)
6. Page 6
 1. pH (1 x Day)
 2. Total Suspended Solids (3 x Week)
 3. CBOD 5 Day (3 x Week)
 4. Zinc, Total Recoverable (1 x Month)
 5. Mercury, Total (Low Level) (1 x Month)
 6. Cyanide, Total (1 x Quarter)
 7. Nickel, Total Recoverable (1 x Quarter)
7. Page 7
 1. Cadmium, Total Recoverable (1 x Quarter)
 2. Lead, Total Recoverable (1 x Quarter)
 3. Chromium, Total Recoverable (1 x Quarter)
 4. Copper, Total Recoverable (1 x Quarter)
 5. Chromium, Dissolved Hexavalent (1 x Quarter)
8. Page 8
 1. Bypass Total Hours Per Day (When Discharging)
 2. Total Suspended Solids (When Discharging)
 3. Flow Rate (When Discharging)
 4. CBOD 5 Day (When Discharging)
 5. Bypass Occurrence, Number per Month (When Discharging)
9. Page 9
 1. E. coli (1 x 2 Weeks)
 2. Water Temperature (1 x Month)
 3. Dissolved Oxygen (1 x Month)
 4. pH (1 x Month)
 5. Nitrogen, Ammonia NH₃ (1 x Month)
 6. Nitrite Plus Nitrate, Total (1 x Month)
 7. Phosphorus Total (P) (1 x Month)
10. Page 10
 1. E. coli (1 x 2 Weeks)
 2. Water Temperature (1 x Month)
 3. Dissolved Oxygen (1 x Month)
 4. pH (1 x Month)

5. Nitrogen, Ammonia NH₃ (1 x Month)
 6. Nitrite Plus Nitrate, Total (1 x Month)
 7. Phosphorus Total (P) (1 x Month)
11. Page 11
1. Hardness, Total (CaCO₃) (1 x Month)

Equipment / Materials

- GrayMatter Systems will use the existing Plant PLC to store the daily values though manual entry into IFIX database registers.

Hardware

- GrayMatter Systems will provide one Dell Micro 7020 computer with UPS and Monitor to use as a client in the Lab for data entry purposes.
- Existing MicroLogix 1400 PLC hardware (Secondary Treatment Building) will be used.

Software

- GrayMatter Systems will procure a new copy of Sytech XL Reporter to use to generate reports.
- Mount Vernon will order new GE IFIX Client Runtime software on GE Quote # BMIQ-01152025-536596.

Project Management

After receipt of order, GrayMatter will assign a dedicated Project Manager to the project. The GrayMatter Project Manager acts as the customer's single point of contact through the duration of the project, ensuring that our team is meeting the customer's expectations for exceptional service and technical expertise.

Once assigned, the Project Manager will work collaboratively with the customer and project team to understand the customer's expectations and requirements, both from a technical perspective and regarding any key critical success factors related to the project (e.g., schedule, business goals, etc.).

Assumptions, Dependencies, Clarifications, Exemptions

- GrayMatter Systems to use the existing MicroLogix 1400 PLC and provide new Dell computer hardware.
- GrayMatter Systems to use the existing GE IFIX SCADA and Historian software.

- GrayMatter will provide the latest version of XL Reporter software.
- GrayMatter to create up to eleven (11) multifield data entry screens using existing data entry forms as a reference.
- GrayMatter to create up to eleven (11) multifield reports to display the newly created data points referencing existing reports.

Client Responsibilities

- Mount Vernon to provide all required descriptions and values needed to create the desired forms and reports.
- Mount Vernon will provide all access needed to SCADA and PLC systems in order to program data into the system.
- Mount Vernon will provide Microsoft Excel to install into a client node in order to create the desired reports.
- Mount Vernon will purchase the GE IFIX Client Runtime software provided under GE Quote # BMIQ-01152025-536596.

Documentation

- GrayMatter will create a user manual on data entry procedures and reporting procedures.

Investment

All work shall be performed on a Fixed Bid / Fixed Price basis. See Definitions section below for additional detail on work agreement.

Description	Qty.	Price	Total
Professional Services to create, install and configure and enter manual Laboratory Data creating IFIX screens and excel based reports for use by the Mount Vernon Wastewater Plant staff for reporting. Includes all services, labor, project management, travel time and costs to implement the needed Laboratory Data Entry and Reporting.	1	\$153,160	\$153,160
XL Reporter Ultimate Edition	1	\$3,800	\$3,800
Dell Micro 7020 Computer\Monitor\UPS	1	\$2,149.65	\$2,149.65
Project Total			\$159,109.65

The prices contained in this Proposal and Statement of Work shall be valid for **ninety (90) days** from the date of receipt, or upon Seller's prior notification of a price change to Purchaser, whichever occurs first. Hardware and software quotes related to this service proposal may have individual expiration dates that will supersede the 90-day proposal expiration.

Schedule

The GrayMatter Project Manager will begin developing a project timeline during the initial planning phase of the project. This project schedule will be discussed and agreed upon as part of the project kickoff process. The project plan developed by GrayMatter is provided for planning purposes only and is subject to change based on new factors that arise during the project. The following factors can affect the timeline and/or cost of the implementation:

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Project work schedules are dependent upon the nature of the project and the availability of resources with the required skill set(s). Resources cannot be reserved prior to receipt of a customer purchase order. Standard lead time of 4-6 weeks, after both (1) receipt of PO and (2) scheduled resource call has occurred with requested date of service, to begin active work. Faster start time (2-4 Weeks) or emergency start (Immediate to 2 weeks) may be available for an extra cost. Some earlier start times may be resource dependent and require increased travel costs. GrayMatter will make every effort to provide services in a timely manner to meet the customer's schedule requirements.

For on-site work of any duration and/or for planned work tasks (remote or on-site) of at least five (5) days that are defined in a mutually agreeable project plan, a minimum of **72-working hours' notice** is required for rescheduling the planned work. Seller reserves the right to bill a reasonable and fair amount, as incremental cost, up to ½ project hours, not to exceed 24 working hours and expenses, as applicable, if notice of the requested scheduling change is not received prior to the advance notice window.

Standard Rate Schedule

Standard business hours are Monday thru Friday 6:00AM – 6:00PM (EST):

Normal Non-Business Hour Rates are 1.5x (time outside standard business hours, time more than eight (8) hours during standard working days, and work on Saturday)

Premium Rates are 2x for Premium Overtime (GrayMatter scheduled holidays and Sunday) and Emergency Service within 24 hours (subject to resource availability).

Local Travel is defined as travel within a 50-mile radius of the resource's location. Travel time and expenses for work outside of this radius will be billed at the applicable rate (or charged against the allotted support hours), with expenses billed at cost + 10%.

Invoicing

Work shall be invoiced monthly based on the following milestones:

MILESTONE 1 - Invoice 40% upon receipt of purchase order.

MILESTONE 2 - Invoice 30% upon completion of IFIX screens, IFIX database points and Historian tag creation.

MILESTONE 3 - Invoice 30% upon report completion.

Any Hardware and Software quotes shall be invoiced upon receipt of order. Terms are Net 30 days from the date of invoice from GrayMatter for customers who have an approved credit request.

There will be a surcharge of 3% for accepting credit cards as a form of payment. All first time customers are required to fill out a credit request, and GMS will require that all first orders will need to be processed with a credit card while the credit department determines the credit amount and terms for future orders.

Order Placement

Orders for **GrayMatter Professional Services** should be made out to:

Gray Matter Systems, LLC
Attention: Order Entry
100 Global View Drive Suite 200

Warrendale, Pa 15086
FAX 412.202.5053
EMAIL: contracts@graymattersystems.com

Please list all Proposal Numbers on Orders. Thank you!

Terms and Conditions

For the full and legally binding terms and conditions, please refer to our official website where a downloadable version is available.

<https://graymattersystems.com/graymatter-terms-conditions/>

THANK YOU.

GrayMatter

100 Global View Drive
Suite 200
Warrendale, PA 15086
graymattersystems.com
1-877-741-2410

Attachment: Ex B - LIMS System for WWTP (2025-34 : Contract for LIMS System in WTP and WWTP)



GRAYMATTER



City Council
City of Mount Vernon
Mount Vernon, OH 43050

SCHEDULED

RESOLUTION 2025-35

Meeting: 03/10/25 7:30 PM
Dept: Streets and Public Buildings
Severns, Ruckman
Category: Streets
Prepared By: Todd Hill
Initiator: Todd Hill
DOC ID: 4208

A RESOLUTION IN SUPPORT OF STATE ISSUE 2, RENEWAL OF THE STATE CAPITAL IMPROVEMENT PROGRAM, ON THE MAY 6, 2025 STATEWIDE BALLOT.

WHEREAS, the State Capital Improvement Program (SCIP) is a state-local government partnership program that funds local infrastructure projects in communities across Ohio; and

WHEREAS, the program has, for nearly 40 years, provided over \$7 billion for improvements to keep Ohio's roads and bridges safe and in good condition for residents, first responders, and all motorists traveling on Ohio roadways, and to improve local wastewater treatment, water supply, and stormwater infrastructure in all 88 Ohio counties; and

WHEREAS, the SCIP provides essential grants, loans and loan assistance to local governments; and

WHEREAS, the renewal of the SCIP will not raise taxes for Ohioans and the renewal is critical to prevent a gap in infrastructure investment, as the current authorization is set to sunset July 1, 2025; and

WHEREAS, funding for the SCIP relies on an amendment to Ohio's Constitution about every 10 years, and has been overwhelmingly approved by voters three times since its creation in 1987; and

WHEREAS, the City of Mount Vernon, Ohio has benefited from the SCIP, receiving \$2.05 million in grant funds for fiscal years 2017-2025, broken down as follows: Stump Street and Northview Drive sanitary sewer and waterline improvements, \$200,000; Fairgrounds Road utilities improvements and resurfacing, \$700,000 awarded, plus a loan of \$2,589,930; West High Street and Sandusky Street improvements, \$364,138; North Main Street and Chestnut Street modifications, \$338,476; South Main Street and Parrott Street intersection improvements, \$450,000; and

WHEREAS, SCIP funds have significantly improved the quality of life and safety for Mount Vernon residents, while infrastructure investment encourages economic development, creates and maintains business, contributes to public health and safety, creates construction jobs and helps keep Ohio competitive.

NOW, THEREFORE, BE IT RESOLVED that the Mount Vernon City Council joins the Strong Ohio Communities coalition in support of State Issue 2 and urges a "yes" vote on Issue 2 on May 6, 2025.



City Council
City of Mount Vernon
Mount Vernon, OH 43050

SCHEDULED

RESOLUTION 2025-36

Meeting: 03/10/25 7:30 PM
Dept: Finance and Budget
Seavolt, Woods
Category: Finance
Prepared By: Rob Broeren
Initiator: Todd Hill
DOC ID: 4209

A RESOLUTION AUTHORIZING AND DIRECTING THE AUDITOR OF THE CITY OF MOUNT VERNON TO PAY BILLS PURSUANT TO SECTION 5705.41 (D), THEN AND NOW CERTIFICATION.

WHEREAS, the Safety-Service Director for the City of Mount Vernon did make the necessary inquiries that these billed amounts as indicated are legitimate and proper and did approve payment in the amounts shown; and

WHEREAS, at the time of the making of such contract or order and at the time of the execution of such certificate a sufficient sum appropriated for the purpose of such contract or order was in the treasury or in the process of collection to the credit of an appropriate fund free from any previous encumbrances.

NOW, THEREFORE, BE IT RESOLVED by the City of Mount Vernon, State of Ohio:

SECTION 1: That the Auditor for the City of Mount Vernon be, and he herewith is, authorized and directed to pay bills as follows:

1. To Otis Elevator Company in the amount of \$3,552.48, to be taken from account 701.2720.53312, Water Fund: Plant Maintenance.
2. To Otis Elevator Company in the amount of \$9,805.28, to be taken from account 101.2500.53312, Superintendent PB & L: Maintenance and Repairs.

SECTION 2: This Resolution provides for appropriations for the current expenses of the City, and therefore, pursuant to Revised Code Section 731.30, it shall become effective upon its date of passage and approval by the Mayor.



City Council
City of Mount Vernon
Mount Vernon, OH 43050

SCHEDULED

RESOLUTION 2025-37

Meeting: 03/10/25 7:30 PM
Dept: Finance and Budget
Seavolt, Woods
Category: Finance
Prepared By: Rob Broeren
Initiator: Todd Hill
DOC ID: 4210

A RESOLUTION AUTHORIZING THE SAFETY-SERVICE DIRECTOR TO DISPOSE OF VEHICLES IN THE POLICE DEPARTMENT NOT NEEDED FOR PUBLIC USE BY THE CITY OF MOUNT VERNON; AND DECLARING AN EMERGENCY.

WHEREAS, Ohio Revised Code Sections 721.01 and 721.15 authorize municipalities to dispose of personal property and vehicles no longer needed for municipal use.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Mount Vernon, State of Ohio:

SECTION 1: That the Council finds that the City of Mount Vernon Police Department owns the following vehicles that are no longer needed for public use. Council also finds that the value of the vehicles are in excess of \$1,000.00.

- 1) 2020 White Ford Explorer VIN 1FM5K8AB1LGD08154
- 2) 2007 Blue Saturn Aura VIN 1G8ZV57747F238055
- 3) 2003 Silver Ford Focus VIN 1FAFP34313W288369
- 4) 2002 White Kia Sportage VIN KNDJA723325165533
- 5) 1997 Teal Pontiac Grand Prix VIN 1G2WP5213VF303940

SECTION 2: That the Safety-Service Director for the City of Mount Vernon be authorized and directed to sell or dispose of the vehicles pursuant to any method authorized by Revised Code Section 721.15.

SECTION 3: This Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety, and for the further reason of expediting the sale or trade of these items to return the proceeds to constructive use by the City, and said Resolution shall, therefore, become effective upon its date of passage and approval by the Mayor, provided that it receives the affirmative vote of two-thirds (2/3) of the members elected to the Council of the City of Mount Vernon; otherwise, it shall take effect and be in force from and after the earliest period allowed by law.



City Council
City of Mount Vernon
Mount Vernon, OH 43050

SCHEDULED

ORDINANCE 2025-06

Meeting: 03/10/25 7:30 PM
Dept: Employee and Community Rel.
Woods, Keener
Category: Personnel
Prepared By: Rob Broeren
Initiator: Todd Hill
DOC ID: 4185

AN ORDINANCE AMENDING COMPENSATION PAY GRADES FOR CERTAIN SUPERVISORY AND PROFESSIONAL PERSONNEL; AND DECLARING AN EMERGENCY.

BE IT ORDAINED by the Council of the City of Mount Vernon, State of Ohio:

SECTION 1: That the following established supervisory and professional positions are hereby authorized at a salary within the listed minimum and maximum for the position. The employee's salary shall be set by the employee's supervisor with the concurrence of the Safety-Service Director based on written policies developed by the City's Human Resources Department, unless the employee is appointed by an elected office holder other than the Mayor. An employee appointed by an elected office holder other than the Mayor shall have their salary set by their appointing authority within the listed minimum and maximum for the position.

	Pay Grade	Min.	Mid.	Max.
Assistant Director of Plant Maintenance	9	\$37.76	\$45.31	\$52.86
Fire Marshall	7	\$32.37	\$38.85	\$45.32
Administrative Chief Deputy Clerk of Court	5	\$28.27	\$33.93	\$39.58
First Deputy Auditor	4	\$26.43	\$31.71	\$37.00

SECTION 2: This Ordinance does not alter any other benefits or terms and conditions of employment for the listed positions.

SECTION 3: Any provision in legislation previously adopted which is in conflict with this Ordinance is repealed.

SECTION 4: This Ordinance is declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety and for the further reason to properly adjust the compensation for the listed positions based on market forces, therefore, become effective upon its date of passage and approval by the Mayor, provided that it receives the affirmative vote of two-thirds (2/3) of the members elected to the Council of the City of Mount Vernon; otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

HISTORY:

01/27/25 City Council FIRST READING

Ordinance No. 2025-06 was given a first reading. Woods requested a 15-minute meeting of the Employee and Community Relations Committee on Ordinance Nos. 2025-04, 2025-05 and 2025-06 for February 10, 2025.

02/10/25 City Council SECOND READING

Ordinance No. 2025-06 was given a second reading.

02/24/25 City Council POSTPONED TO A CERTAIN TIME

Woods made a motion to adopt Ordinance No. 2025-06, with a second by Keener. Safety-Service Director Tanner Salyers noted that two pay grades in the legislation would need to be amended. Law Director Rob Broeren noted that the position of Administrative Chief Deputy Clerk of Court was a new title. Woods made a motion to postpone the third reading of Ordinance No. 2025-06 to March 10, 2025, with a second by Keener. Motion to postpone passed by a roll-call vote of 7-0.



City Council
City of Mount Vernon
Mount Vernon, OH 43050

SCHEDULED

ORDINANCE 2025-08

Meeting: 03/10/25 7:30 PM
Dept: Parks and Recreation
Miller, Severns
Category: Parks
Prepared By: Rob Broeren
Initiator: Lindsay Hoar
DOC ID: 4203

AN ORDINANCE TO AMEND CERTAIN PROVISION OF CHAPTERS 139, RECREATION BOARD, AND 931, PARKS AND PLAYGROUNDS; CAMPING, OF THE CODIFIED ORDINANCES OF THE CITY OF MOUNT VERNON; AND DECLARING AN EMERGENCY.

NOW THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF MOUNT VERNON, STATE OF OHIO:

SECTION 1: That Section 139.01 of the Codified Ordinances be amended to read as follows:

Council herewith determines that the Recreation Board shall have the authority to study, plan, advise, report or recommend to Council, the Mayor, ~~or~~ Safety-Service Director, **or the Recreation Director**, any action, program, plan or legislation it deems necessary to carry out its duties.

SECTION 2: That Section 139.02 of the Codified Ordinances be amended to read as follows:

Council herewith determines that the Recreation Board shall be authorized to develop and supervise the recreation programs of City-owned swimming pools, gymnasiums, City recreation centers, public baths, park activities and scheduling of all softball/baseball fields, tennis courts, or any other athletic facility within the City, ~~to create master list of the names of the City's recreation facilities and to develop a policy and procedure to suggest to Council names for these facilities.~~

SECTION 3: That Section 931.05 of the Codified Ordinances be amended to read as follows:

(a) No person is permitted in **Shellmar Park**, Dan Emmett Park, Riverside Park, Phillips Park, Memorial Park, Arch Avenue Park or Hiawatha Park, used for public recreation and owned or operated by the City, between the hours of 11:00 p.m. and 6:00 a.m. of the following day, **unless written authorization is granted by the Recreation Director**. No person is permitted in Ariel-Foundation Park between the hours of 11:00 p.m. and 6:00 a.m. unless the person is actively fishing.

(b) During the winter months between November 15th and the first Monday of April of each year no person shall occupy the Parks specified in subsection (a) hereof between the hours of 7:00 p.m. and 6:00 a.m. of the following day.

(c) As part of regulating a controlled hunt for Canada Geese in Ariel-Foundation Park, the Safety-Service Director, **or Recreation Director** may set the opening and closing hours and restrict access to some or all of Ariel-Foundation Park

SECTION 4: That Section 931.06 of the Codified Ordinances be amended to read as follows:

On the first day of April of each year **Shellmar Park**, Dan Emmett Park, Riverside Park, Phillips Park, Memorial Park, Arch Avenue Park and Hiawatha Park will be officially open for public recreation.

SECTION 5: That Section 931.07 of the Codified Ordinances be amended to read as follows:

931.07 GROUP RESERVATIONS FOR PAVILLIONS AND SHELTERS; FEES.

(a) Pavilions and shelters may be reserved for group use on application through the **Parks and Recreation Department** ~~Park's Office~~. Application must be made through the **Parks and Recreation Department** ~~Park's Office~~ at least twenty-four hours in advance of the date and time of reserved use.

(b) No group or person shall use facilities, which have been properly reserved by application during the period of reservation except the group having made the reservation.

(c) The Board of Control shall, upon the recommendation of the Recreation Director, adopt a schedule of fees to reserve the use of pavilions and shelters within the City's parks.

SECTION 6: That Section 931.08 of the Codified Ordinances be amended to read as follows:

(a) This section applies to all individuals, groups, or organizations, teams and/or churches who wish to utilize the Mount Vernon City recreational softball or baseball fields, tennis courts, or any other athletic facilities. ~~Any of the above individuals reserving these facilities for the purpose of financially benefiting themselves or the sponsor, will pay the rental fees as stated. Sanction fees must also be paid to the appropriate associations. Any of the individuals using the facilities for charity or a nonprofit purpose may be exempted from paying the following fees by action of the City Recreation Board (with the exception of the deposit required). The exemption may be granted for recognized charitable groups and not-for-profit organizations, as outlined in subsection (b)(3).~~

(b) The Board of Control shall, upon the recommendation of the Recreation Director, adopt a schedule of fees to reserve the use of the various recreational facilities within the City's parks ~~following fees will be assessed for use with the above mentioned facilities in Mount Vernon, Ohio:~~

~~—(1) There will be a fee of fifty dollars (\$50.00) for each facility, each weekend. This fee will include the use of all lights and restroom facilities. (This fee is for a tournament consisting of eight teams or more. If there are fewer than eight teams, this fee will be prorated.)~~

~~—(2) There will be a fee of twenty dollars (\$20.00) for a group or organization using one facility (day or night) for any organized activity. This fee also includes the use of lights and restroom facilities.~~

~~—(3) All groups or organizations reserving the a facility are also responsible for their own equipment and general maintenance of the facility at the completion of their reserved time activities. A deposit of twenty-five dollars (\$25.00) will be required to cover any cost of cleaning after a group activity. If the necessary clean-up is not required, the fee will be refunded.~~

~~—(4) In the event of cancellation or cancellation due to inclement weather, the fees paid will be refunded in full.~~

SECTION 7: That Section 931.09 of the Codified Ordinances be amended to read as follows:

The Recreation Director shall adopt regulations for the operation of concession stands within Shellmar Park, Dan Emmett Park, Memorial Park, Riverside Park, Phillips Park and Hiawatha Park excluding Hiawatha Water Park.

~~(a) Regulations as to the operation of concession stands within Dan Emmett Park, Memorial Park, Riverside Park, Phillips Park and Hiawatha Park excluding Community Pool, being recreational parks within the City are as follows:~~

~~—(1) There shall be no more than one concession stand per ball diamond.~~

~~—(2) Concession stands are to be operated only by those individuals involved with a ball league.~~

~~—(3) All profits are to be directed to the Treasurer of the League operating the concession and those profits are to be used in programs.~~

~~—(b) If by May 1st, of any year no individual associated with a ball league commits to operate a concession stand at a ball field, the Safety Service Director shall enter into contract for a period of one year for the operating of a concession stand. The contract shall contain the following provisions:~~

~~—(1) Contract shall be for the duration of one year.~~

~~—(2) Ten percent (10%) of all gross receipts shall be paid to the general fund for the City to be used for park equipment.~~

~~—(c) Exceptions to the above regulations may be granted with the approval of the Recreation Board. Upon the approval of the Board a special permit shall be issued by the Safety Service Director. Such special permit shall be limited to no more than two events per year, per business or individual. Ten percent (10%) of all gross receipts shall be paid to the general fund for the City to be used for park equipment. The ten percent (10%) provision may be waived by the Safety Service Director for non-profit organizations. Such special permits must be displayed during the permitted event.~~

SECTION 8: That Section 931.10 of the Codified Ordinances be amended to read as follows:

Banners, pennants and streamers are not shall only be permitted on the Public Square in conformity with policies adopted by the Safety-Service Director.

SECTION 9: This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public, peace, health and safety, and for the further reason to begin scheduling of summer recreation activities, and said Ordinance shall, therefore, become effective upon its date of passage and approval by the Mayor, provided that it receives the affirmative vote of two-thirds (2/3) of the members elected to the Council of the City of Mount Vernon; otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

HISTORY:

02/24/25 City Council FIRST READING

Ordinance No. 2025-08 was given a first reading.